

Fact Sheet

Institutional Details

Name of institution	Hochschule Bremerhaven
Postal address	An der Karlstadt 8 27568 Bremerhaven Germany
Erasmus Code	D BREMERHOI
Website	https://www.hs-bremerhaven.de/en/
Contacts	Ms Aleksandra Rupietta Head of International Office Institutional Coordinator Exchange Coordinator (Outgoings) outgoings@hs-bremerhaven.de 0049 (0)471 4823 – 360 Ms Tina Gersdorf Exchange Coordinator (Incomings) incomings@hs-bremerhaven.de 0049 (0)471 4823 – 362 N.N. Coordinator for international full-time students regarding social aspects and support programs internationals@hs-bremerhaven.de 0049 (0)471 4823 – 361

Academic Calendar

Winter term 2024/25: 01.10.2024-31.03.2025

Start of semester	01.10.2024
Introduction week	07.10.2024 – 11.10.2024
Start of courses	14.10.2024
Christmas break	23.12.2024 – 04.01.2025
End of courses	31.01.2025
Examination period	01.02.2025 – 15.02.2025
End of semester	31.03.2025

Summer term 2025: 01.04.2025 – 30.09.2025

Start of semester	01.04.2025
Start of courses	02.04.2025
Easter break	14.05.2025 – 18.04.2025

End of courses	14.07.2025
Examination period	15.07.2025 – 29.07.2025
End of semester	30.09.2025

Application

Nomination deadlines	Summer term: 15 November Winter term: 15 May
Application process	<p>/Step 1: Nomination by home institution to be sent by email to: incomings@hs-bremerhaven.de Feedback on the nomination is given within a period of 4 weeks.</p> <p>/Step 2: Submission of application documents Students shall submit the following documentation to incomings@hs-bremerhaven.de</p> <ul style="list-style-type: none">• Application form• CV• Transcript of Records• (Online) Learning Agreement• Language certificate• Copy of identity card/passport• Passport-sized photograph <p>/Step 3: Admission An admission letter is issued to the student and the home institution via email once we have received all application documents. However, the student needs to confirm the admission through the payment of the semester fee. A student handbook is shared with the students after the admission letter was issued.</p> <p>/Step 4: Start of the semester A valid health insurance and the personal information sheet need to be submitted to the admission office in order to receive the semester documents.</p>

General study information

Academic offer	Students may stay for one or two semesters and choose to study programmes taught in English or German language, depending on their home institution's requirements and their language proficiency A list of courses taught in English language can be found on our website or provided upon request.
Language proficiency	English taught programmes: an equivalent of B2 level minimum German taught programmes: an equivalent of B2 level minimum

Course selection	<p>It is possible to combine courses from different programmes, as long as this is in accordance with the home institution's requirements.</p> <p>In addition to the subject-specific course offerings, students can also choose from a wide range of general study courses (e.g. media and presenting skills, open innovation cycle) and language courses.</p> <p>Frequently, some thematically related courses are bundled to a module. They form a combination of teaching and learning units and comprise 3 to 8 ECTS.</p> <p>Please note that courses may be subject to slight changes.</p>
European Credit Transfer System/Workload	<p>The programmes are structured according to the ECTS system. 1 ECTS amounts to a workload of approximately 25 hours, which describes the expenditure of time needed to pass the course but not the actual duration of a course. The common workload for full-time students is 60 ECTS per year, meaning 30 ECTS per semester. The same workload is recommended for international students.</p>
Exams	<p>There is an exam period at the end of each semester.</p>
Grading system	<p>German higher education institutions use a 5-point grading scale to evaluate academic performance, ranging from 1 (excellent [A]) to 5 (fail [F]).</p>
Semester fee	<p>The semester fee is mandatory for all students and amounts for exchange students to approx. € 294,00/semester (varies slightly each semester). It includes contributions to the student union, administrative services, student services, and covers the public transportation ticket for the region around Bremerhaven.</p>
Transcript of records	<p>A transcript of records is issued by HS Bremerhaven within 6 weeks after the assessment period has finished.</p>
Practical arrangements	
Accommodation	<p>It is the students' responsibility to arrange an accommodation. The International Office provides information on housing options.</p>
Living costs	<p>German public health insurance: approx. € 110,00 (for non-EU students) Rent: approx. 350,00€ - 450,00€ + Licence fee (mandatory for all students, covers public broadcasting service): 17,50€ Food: approx. 150,00€ - 200,00€ Leisure: 100,00€ - 150,00€</p> <p>As a result, 800€ - 900€ per month should be sufficient to make a living here.</p>
Campus facilities	<p>The campus is easily accessible by public transportation and offers a good Wi-Fi connection, an e-learning platform, computer labs, and working spaces.</p>

Students looking for an internship can receive assistance from the Career Service Centre regarding internship opportunities, preparation of CVs, and job interviews.

Visa/Immigration issues

Student visa fees and supporting documents vary from country to country. The International Office advises students to contact their local German Embassy or Consulate for an appointment as soon as they have received their Admission Letter.

We provide assistance, when required, in securing visa for incoming participants, according to the requirements of the Erasmus Charter for Higher Education.

Insurance

It is mandatory for all students in German universities to have a valid health insurance (Krankenversicherung) that offers unlimited coverage of all treatments during their whole stay:

- EU citizens: European Health Insurance Card (EHIC)
 - Non-EU students under the age of 30: a German statutory health insurance is required. It will cost around 110 Euro per month.
 - Non-EU students above the age of 30: cannot take out a statutory health insurance. They obligatorily have to contract a private insurance that might charge additionally for accompanying family members.
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Inclusion and Accessibility

HS Bremerhaven will provide support to incoming mobile participants with special needs, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the Service Point Equal Opportunities (Claudia Krieten: ckrieten@hs-bremerhaven.de).
