



UNIVERSITÀ
DEGLI STUDI
DI BRESCIA

Right to Higher Education Unit

CALL FOR APPLICATIONS FOR ACCESS TO SERVICES FOR THE RIGHT TO HIGHER EDUCATION (Scholarships, Housing Service, Catering Service) - 2021/2022

Preamble

Deadlines for online application for all students that **cannot be extended**:

- Scholarship (Section 1):
30 September 2021 at 1:00 pm (Italian time zone)
NB: by the same date it is also necessary to be in possession of an ISEE (Equivalent Financial Situation Indicator) certificate valid for subsidised services for the Right to Higher Education (or Recognised ISEE)
- Housing service (Section 2):
NB: within the following dates it is necessary to be in possession of an ISEE certificate valid for the subsidised services for the Right to Higher Education (or Recognised ISEE) so that the income requirement for the purposes of the ranking can also be assessed. In the absence of this, only the merit requirement will be considered.
 - a. Admission for students in years following the first:
27 August 2021 at 1:00 pm (Italian time zone)
 - b. First-year student admissions (first year of three-year and master's programmes):
10 September 2021 at 1:00 pm (Italian time zone)
- Catering service (Section 3):
31 March 2022 at 1:00 pm (Italian time zone)

NB: Requests for services can also be submitted prior to the formalisation of enrolment in the Academic Year 2021/2022 as well as prior to taking any tests for admission to study programmes. Applications will not be accepted if they do not comply with the requirements set out in this call for applications, are incomplete or received after the deadline set and/or are submitted in a manner different from that indicated in the call for applications.

PLEASE NOTE The provisions contained in this call for applications may be amended in the light of subsequent national and regional decrees and ordinances concerning the control of the COVID-19 pandemic.

Art.1 General provisions

For the Academic Year 2021/2022, the University of Brescia is issuing this call for applications for access to services for the right to higher education, in accordance with the provisions set forth in Lombardy Regional Law no. 33 of December 13, 2004, the Prime Ministerial Decree of April 09, 2001, Legislative Decree no. 68 of March 29, 2012 and the Lombardy Regional Council's resolution no. XI/4906 of June 21, 2021.

This call is financed by contributions from the Ministry of Education, University and Research (MIUR), Lombardy Region and funds made available by the University.

The services governed by this call for proposals are attributable to students who enrol to the 2021/2022 Academic Year at the University of Brescia who meet the merit, financial and academic regularity requirements specified in the sections relating to each service.

In the sections dedicated to the housing and catering services, for anything not expressly provided for, please refer to the section on scholarships.

Definitions:

For the purposes of attributing the services for the Right to Higher Education, the following definitions apply:

Beneficiary: the student who possesses the merit and income requirements and is awarded the scholarship.

Eligible non-beneficiary: the student who, although in possession of the merit and income requirements, is not awarded the scholarship due to lack of funds.

Partial beneficiary: the student who receives 50% of the benefit; condition foreseen for students enrolled in the 1st year beyond the prescribed duration of their programme or the student enrolled in the 1st year who achieves the ex post merit requirement by 30 November 2022.

Very first enrolment: AY of first enrolment in any degree programme after having obtained a High School diploma (can be different from the one attended in the 2021/2022 AY) of the same level/cycle of studies for which he or she is enrolled for the 2021/2022 AY, in any Italian or foreign university, regardless of the outcome of that career (withdrawal from studies, transfer, graduation, etc.).

ISEE: ISEE (Equivalent Financial Situation Indicator) valid for subsidised services for the Right to Higher Education issued pursuant to art. 8 of Prime Ministerial Decree 159/2013 and in favour of the student applying for the services provided for by the Call.

RECOGNISED ISEE: for individuals not resident in Italy and/or with income and assets in countries other than Italy, it is necessary to contact one of the CAAF's (Italian tax assistance centre) affiliated with the University of Brescia.

REVOCATION/FORFEITURE: this means cancellation/exclusion from the benefit with the student's consequent obligation to repay any money and/or services received (accommodation and catering services are to be balanced at the cost of the 4th bracket).

Students must **promptly notify** the University of Brescia, at the address diritto-studio@unibs.it, **of any event concerning the Scholarship or other service that occurs later than the confirmation of the online application** (obtaining a different Scholarship or other financial aid, transfer to another University or change in programme venue, graduation, inability to continue studies, withdrawal from studies, etc.).

If it emerges from periodic checks that a communication, as previously requested, has been omitted, the student risks the suspension of benefits and subsidised services and the relative consequences (e.g. revocation and restitution of the Scholarship awarded, revocation of the exemption from enrolment fees, adjustment of costs relating to the services used, etc.), with no prejudice to any further sanctions provided for by law.

SECTION 1: SCHOLARSHIPS

Art. 2 - Number of Scholarships

The number of Scholarships to be awarded will be defined on the basis of the overall budget availability.

Art. 3 General conditions of participation

The call is open to Italian students, students from countries belonging to the European Union, foreign students as per Presidential Decree no. 394 of August 31, 1999, implementing Legislative Decree no. 286 of July 25, 1998, and stateless students or political refugees, enrolled at the University of Brescia.

The online application for a scholarship should be submitted on the computerised form available from the University's home page by following the pathway: www.unibs.it OPPORTUNITIES AND SERVICES> RIGHT TO STUDY> SCHOLARSHIPS AND GRANTS> DSU CALLS FOR APPLICATIONS> Call for applications for access to services for the Right to Higher Education - AY 2021/2022> ONLINE APPLICATION FOR SERVICES, following the procedures specified therein.

Online applications must be confirmed **by the final deadline of September 30, 2021 at 1:00 pm** (Italian time zone).

N.B.:

- By the same date it is also necessary to be in possession of an ISEE (Equivalent Financial Situation Indicator) certificate valid for subsidised services for the Right to Higher Education (or Recognised ISEE). **Please note:** it takes several weeks to obtain the ISEE value, so please apply for this certification in time.

- Requests for services can also be submitted prior to the formalisation of enrolment in the Academic Year 2021/2022 as well as prior to taking any tests for admission to study programmes.

Applications will not be accepted if they do not comply with the requirements set out in this call for applications, are incomplete or received after the deadline set and/or are submitted in a manner different from that indicated above.

To receive the services provided by the Right to Higher Education, students must be enrolled, for the AY 2021/2022:

- 1) For the first time to a regular year of a Degree Programme, Master's Degree Programme or Single Cycle Master's Degree Programme up to a further year beyond the normal duration of the study programme attended, starting from the very first enrolment (see page 2 for definition)*. If the beneficiary belongs to the categories referred to in art. 2 of Law no. 118 of March 30, 1971, or to other categories of disabled people protected by law, with recognised disability equal to or greater than 66%, enrolment is permitted for up to two more years beyond the normal duration of the study programme attended, starting from the very first enrolment.

* NB: For the AY 2021/22, based on budget availability, scholarships, financed with funds made available by the University, could also be granted to students previously enrolled in a degree programme (even different from the one attended in the 2021/2022 AY) of the same level/cycle of studies for which he or she is enrolled for the 2021/2022 AY, in any Italian or foreign university, with a closed record due to withdrawal from studies or transfer or change of programme. In this case, in addition to the income requirement, it is necessary to meet the merit requirement by considering the number of years of enrolment since the very first enrolment and the educational credits (CFUs) obtained in the previous degree programme, regardless of whether they have been validated for the purpose of shortening one's degree programme (for requirements see art. 7). By way of example: if in the 2020/21 AY I enrolled for the first time in the University System in the 1st year of a Degree Programme and, following withdrawal, transfer or change of programme, I enrol in the 2021/2022 AY to a Degree Programme and am admitted to the 1st year, I will have to meet the merit requirements required for students enrolling in the 2021/2022 AY in the 2nd year of the relative Programme (e.g. 35 educational credits for open access programmes - see art.7 for details).

2) to a Specialisation Programme (excluding Specialisation Programmes of the Medicine area as per Legislative Decree 368/99);

3) to PhD programmes (excluding the scholarship holders pursuant to Ministerial Decree 224/1999 or research grants pursuant to Law no. 449 of December 27, 1997) activated by Ministerial Decree no. 210 art. 4 of July 3, 1998, for a period of time equal to the duration provided for by the respective regulations.

Art. 4 - Incompatibility

The scholarship cannot be combined with similar forms of financial aid provided by the managing body or by other public or private bodies. In this case, the student must choose between one benefit and the other. Exceptions to this are scholarships awarded by national or foreign institutions intended for training or research periods abroad.

Art. 5 Other grounds for exclusion

In any case, students who meet the following criteria in the 2021/2022 academic year are also excluded from the benefit:

- Already hold an academic qualification of the same level as or superior to the study programme for which the Scholarship application is made for the AY 2021/2022;
- Have debts/pending payments towards the University of Brescia on the date of publication of the Scholarship Ranking List, unless a signed instalment repayment agreement is in place.

Art. 6 - Transfers

A student who has transferred from another University after the beginning of the Academic Year must ask the University or the Managing Body for the Right to Higher Education of the University of origin to forward his/her application as long as it is submitted by the deadline established in the call for applications.

The regularisation of the transfer application must be completed by November 30, 2021.

Admission to the ranking will be subject to the possession of merit and income requirements and the availability of resources.

In the case of transfer to another University after the start of the AY, the application submitted to the University of Brescia will be sent, only after a timely and explicit request in writing from the student concerned to the certified email address ammcentr@cert.unibs.it (also by non-certified e-mail), to the University or University body where the student has requested the transfer. In this case, the student forfeits the benefit provided by the University of Brescia (he/she will therefore have to return any instalments collected the balance of the subsidised services used).

Art. 7 Requirements for placement on the Scholarship ranking list

The student must be in possession of both the merit and economic status requirements, as specified below.

A) MERIT REQUIREMENTS

1. Students enrolled for the first time in the **first year**

a. of 3-year Degree Programmes and Single Cycle Master's Programmes:

- High school diploma grade of at least 70/100

Students who gained their diplomas outside of Italy will be assessed according to the result of applying the conversion formula adopted by the Ministry of Education, Universities and Research - MIUR (MIUR note of June 4, 2007 – see Annex 2).

For beneficiaries who belong to the categories pursuant to Art. 2 of Law no. 118 of March 30, 1971, or to other categories of disabled persons protected by law, with an invalidity rating of 66% or more, the minimum high school diploma grade is 60/100.

b. of Master's Degree Programmes:

- Enrolment to the 2021/2022 AY

2. **Post-First Year** students enrolled in Degree, Master's Degree and Single-cycle Degree Programmes must have achieved, by **August 10, 2021**, the number of educational credits specified in the table below, calculated for programmes where the number of annual credits achievable is 60*:

PROGRAMMES WITH FREE ADMISSION						
Study Programmes	For those who enrol, in the 2021/2022 AY, to the:					
	2nd year	3rd year	4th year	5th year	6th year	1st year beyond the prescribed duration of the programme
Bachelor's Degree Programme	35	80	=	=	=	135

Single Cycle Master's Degree	35	80	135	190	=	245
Master's Degree Programme	35	=	=	=	=	80

PROGRAMMES WITH AN ADMISSION TEST

Study Programmes	For those who enrol, in the 2021/2022 AY, to the:					
	2nd year	3rd year	4th year	5th year	6th year (1st year beyond duration for 5-year SCMD)	1st year beyond the prescribed duration of the programme
Bachelor's Degree Programme	35	88	=	=	=	148
Single Cycle Master's Degree	35	88	148	209	269	329 (for 6-year SCMD)
Master's Degree Programme	35	=	=	=	=	88

It is to be noted that the educational credits valid for Scholarship purposes are those achieved through exams specifically indicated in the Study Plan proposed by the Study Programme or in the Study Plan proposed by the student and already approved, for the AY 2021/2022, on the date of application, by the Study Programme Board.

NB: The ongoing tests and the individual modules are not included in the calculation.

Transfers from other universities / Degree Programmes and International Mobility students: exams to be integrated, i.e. validated only partially by the University of Brescia Study Programme Board, are excluded from the calculation of educational credits valid for Scholarship purposes.

Internships: educational credits acquired through final tests (final exam) of internships, based on the university teaching organisation of the Healthcare Profession Programmes, following August 10, 2021 valid as long as the test results are given by October 31, 2021

* Please note that for all Degree programmes whose number of sustainable annual credits is different from 60, a **PROPORTIONAL CRITERION** provided for in the above table, rounded down, is applied to determine the merit requirement, referring to the number of credits present in the teaching regulations of each course.

You can check the credits foreseen in the study plan on the website dedicated to each course.

As an example:

If the total number of credits required by the Study Plan for a student enrolling in the 2nd year is equal to 52, then the calculation must be performed as follows:

$52/60 \times 35 = 30.3333$ which by **ROUNDING DOWN** will result in 30

3. For Post-First Year Enrolled Students: if more favourable than the methods indicated in point 2, the merit requirements provided for in the calls for access to the Right to Higher Education services relating to the 2019/20 AY and 2020/21 AY remain valid:

PROGRAMMES WITH FREE ADMISSION						
Study Programmes	For those who enrol, in the 2021/2022 AY, to the:					
	2nd year	3rd year	4th year	5th year	6th year	1st year beyond the prescribed duration of the programme
Bachelor's Degree Programme	35	80	=	=	=	135
Single Cycle Master's Degree	35	80	135	190	=	245
Master's Degree Programme	35	=	=	=	=	80

PROGRAMMES WITH AN ADMISSION TEST	
	For those who enrol, in the 2021/2022 AY, to the:

Study Programmes	2nd year	3rd year	4th year	5th year	6th year (1st year beyond duration for 5-year SCMD)	1st year beyond the prescribed duration of the programme
Bachelor's Degree Programme Healthcare Professions, Scientific Area	35	88	=	=	=	148
Single Cycle Master's Degree: Architectural Engineering	28	64	115	176	=	234

Single Cycle Master's Degree: Dentistry and Dental Prosthetics	35	88	148	209	269	329
Single Cycle Master's Degree: Medicine and Surgery	25	62	94	138	203	300
Single Cycle Master's Degree: Pharmacy	35	88	148	209	=	269
Master's Degree Programme	35	=	=	=	=	88
It is to be noted that the educational credits valid for Scholarship purposes are those achieved through exams specifically indicated in the Study Plan proposed by the Study Programme or in the Study Plan proposed by the student and already approved, for the AY 2021/2022 on the date of application, by the Study Programme Board. NB: The ongoing tests and the individual modules are not included in the calculation.						

PLEASE NOTE: From the 2022/2023 AY only the proportional criterion will be applied.

Students may make use of an **automatically activated bonus**, used to make up the difference between the minimum required number of educational credits and the number actually achieved:

The total number of the **bonus** credits differs based on the year of enrolment in which it is activated. Specifically, the bonus totals are:

- **five** credits, for maintaining the benefits of the first year or obtaining the benefits for the second year of those enrolled in the Three-Year, Master's and Single Cycle Master's Degree Programmes;
- **twelve** credits to obtain the advantages for the third year of those enrolled on 3-year Degree, Master's Degree and Single Cycle Programmes and for the 1st additional programme year of those enrolled on Master's Degree Programmes;
- **fifteen** credits to obtain the advantages for additional academic years of those enrolled on 3-year Degree, Master's Degree and Single Cycle Programmes.

The bonus can be activated, during the course of your career, until you obtain the qualification, only once and used until the share is exhausted for the following years.

4. Students enrolled in **PhD and Specialisation Programmes**:

PhD Programmes (Excluding beneficiaries of the Study Programme pursuant to Ministerial Decree no. 224 of 30.04.99 and research grants as per Law no. 449 of 27.12.1997) and	Admittance to the programme
Specialisation Programmes (excluding those in the medical field pursuant to Legislative Decree 368/1999) Specialisation Programmes in Healthcare and Dentistry (DI No.716, 16/09/2016)	Admittance to the programme

5. If the beneficiary belongs to the categories referred to in art. 2 of Law no. 118, or to other categories of **disabled people** protected by law, with a recognised disability equal to or greater than 66%, individual merit requirements are defined which may differ from those provided for in the previous table up to a maximum of 40%, based on the % of recognised disability, as specified in the following table:

Percentage disability	Percentage of credits granted
66% - 74%	10%
75% - 82%	20%
83% - 90%	30%
91% - 100%	40%

For those who enrol in the 2021/2022 AY in the 2nd year beyond the prescribed duration of the programme, it is necessary to possess the same merit requirement as for those enrolled in the 1st year beyond the prescribed duration of the programme.

6. For **Part-time** students, the requirements of merit and the bonus values are half of those shown in the table.

B) REQUIREMENTS RELATED TO FINANCIAL STATUS

The student's financial status is identified based on the Equivalent Financial Situation Indicator (ISEE - 2021) **valid for subsidised services for the Right to Higher Education** pursuant to Prime Ministerial Decree no. 159 of 5 December 2013).

Please note: non-compliant ISEE will not be considered (which have notes for omissions and/or discrepancies). Non-compliant ISEE occurs when the INPS (Italian social security and welfare institute), when issuing the ISEE, detects omissions/discrepancies/deviations with respect to what has been declared by the interested party. For more details see art. 11, paragraph 5 of the Prime Ministerial Decree No.159 of 5 December 2013, and art. 3 of Decree of 7 November 2014.

Pursuant to Prime Ministerial Decree no. 159 of 5 December 2013 and the INPS circular no. 171 of

18 December 2014, the share of Right to Higher Education scholarship received in the 2019 calendar year must be declared for ISEE purposes. The share for 2019 must be declared in the online application and it will be deducted from the ISEE provided by INPS for the students who were also awarded the Right to Higher Education scholarship in 2020.

The student must **be in possession of the ISEE** issued by INPS **valid for subsidised services for the right to higher education by and no later than the final deadline of 30/09/2021** in order to allow the electronic acquisition of income data. **Please note:** it takes several weeks to obtain the ISEE value, so please apply for this certification in time.

The absence of ISEE data will lead to exclusion from the Scholarship call for applications.

Students who request the benefits for the right to higher education must be in possession, with reference to the family unit as defined pursuant to the Prime Ministerial Decree no. 159 of 5 December 2013.

- of an Equivalent Equity Situation Indicator (calculated by the managing bodies and corresponding to an Equity Situation Indicator/Equivalence Scale, as per Sect. I Method for calculating the ordinary ISEE certificate for higher education services) **not exceeding € 50,000.00**;
- an Equivalent Financial Situation Indicator (ISEE for subsidised services for the Right to Higher Education) **not exceeding € 23,000.00**.

Independent student: in implementation of the provisions of art. 8, paragraph 2 of Prime Ministerial Decree No.159-2013 and in order to take adequately into consideration the individuals who bear the costs of maintaining a student, the household of the applicant is integrated with that of his/her parents when they both fail to meet the following requirements:

- residence, recorded in the General Register Office, outside of the residential unit of the family of origin, at least two years prior to the date of application and in a property not owned by a member of the original family household;
- income from employment or similar work, not undertaken for a family member, fiscally declared for at least two years, not less than € 6,500.00 per year.

In the event of failure to meet either of the conditions above, the equity and financial situation of the family of origin will be taken into consideration.

Please note that pursuant to article 9 of the Prime Ministerial Decree No. 159/2013, the current ISEE can be requested when, despite already having a valid ordinary ISEE, there is a change in the work situation or an interruption of social security, welfare and indemnity treatments not included in the total income (declared for IRPEF purposes) for one or more members of the family unit; or, again when there is a decrease in the overall income capacity of the family unit of more than 25%. For more information contact the CAAF (Italian authorised tax assistance centre).

Assessment of the financial and equity status for non-residents in Italy and/or with income and assets in countries other than Italy:

in this case it is necessary to contact one of the CAAF offices affiliated with the University of Brescia (see the list published on the University website) to request the **Recognised ISEE for subsidised services for the right to higher education**. The CAAF office will be responsible for sending the data of the Recognised ISEE to the University. Also in this case the student must **be in possession of the Recognised ISEE** **valid for subsidised services for the right to higher education by and no later than the final deadline of 30/09/2021**.

The household financial and equity situation must be certified by appropriate documents issued by the relevant authorities of the country in which the income was earned and must be translated into Italian by the competent Italian diplomatic authority of the territory in question.

The financial status of foreign students or Italian students residing abroad is defined based on the provisions contained in art. 8, paragraph 5, of the Prime Ministerial Decree No.159/2013, subject to various provisions issued at national level.

The financial and equity status for foreign students not belonging to the European Union is assessed according to the procedures prescribed by Legislative Decree No.286 of 25 July 1998, as amended (Article 4, paragraphs 3 and 39) and by Presidential Decree No.394 of 31 August 1999 (Article 46, paragraph 5).

The documentation to be submitted to the CAAF is as follows (for more information, contact one of the affiliated CAAF offices):

1. Tax Code
2. Valid identity card or passport;
3. Proof of household composition;
4. Income of each family member for the calendar year 2020;
5. Proof of unemployment for any unemployed family members;
6. Declaration of the property owned by the family in the country of origin, detailing the surface areas in square metres;
7. Proof of assets owned by the family (expressed in bonds, dividends, shares, fractions of net assets of any companies owned, etc.);
8. Any ISEE certification for income and assets owned and produced in Italy;
9. Proof of any scholarships, even if not subject to taxation, received in 2019 and 2020.

In the case of countries in which it is particularly difficult to obtain certification from the local Italian embassy, such certification must be obtained from the competent foreign diplomatic or consular representatives in Italy and legalised by the Prefecture pursuant to Art. 33 of Presidential Decree no. 445 of 28 December 2000.

The student must, in any event, declare any income and assets held in Italy by his/her household, according to the Council of Ministers Presidential Decree no. 159 of 5 December 2013).

Students from "particularly poor and developing countries":

Foreign students from "particularly poor and developing countries" referred to in MUR Decree no. 156/2021 of 12 February 2021, with a visa or residence permit for study purposes, do not need to produce a Recognised ISEE, if there are no income earners in Italy in the family unit.

These students will automatically be placed in the first income band.

List of “Particularly poor and developing countries”:

Afghanistan	Comoros	Korea Dem. Rep.	Nepal	Tanzania
Bangladesh	Congo Democratic Republic	Lao People's Democratic Republic	Niger	Timor-Leste
Benin	Djibouti	Lesotho	Rwanda	Togo
Bhutan	Eritrea	Liberia	Sao Tome & Principe	Tuvalu
Burkina Faso	Ethiopia	Madagascar	Senegal	Uganda
Burundi	Gambia	Malawi	Sierra Leone	Yemen
Cambodia	Guinea	Mali	Solomon Islands	Zambia
Central African Republic	Guinea Bissau	Mauritania	Somalia	Zimbabwe
Chad	Haiti	Mozambique	South Sudan	
	Kiribati	Myanmar	Sudan	

Student with political refugee or stateless status: The status of stateless or political refugee students must be self-certified with:

- a. details of the permit to stay for political asylum issued by the Central Commission of the Ministry of the Interior in recognition of refugee status;
- b. details of certification of statelessness, issued by the Civil Tribunal, upon request by the applicant via the appropriate administrative procedure, made through the competent Police Headquarters.

These documents must be sent via certified electronic mail to ammcentr@cert.unibs.it (including from non-certified email) and sent in copy to the address diritto-studio@unibs.it (the date of receipt of the email will be taken as proof), within the deadline for the call for applications.

The criteria described above are used to assess the financial and property situation, limited to any existing income and assets in Italy. In the absence of income and assets in Italy for the purposes of calculating the Recognised ISEEU, the status indicator is set considered to be zero.

Art. 8 - Scholarship Amount

The amount of the scholarship varies both in relation to the different geographical origin of the student and according to the bracket corresponding to the university ISEE of the family unit specified in the following table:

Income brackets
ISEE/ /Recognised ISEE
1st bracket from € 0.00 to € 14,420.31
2nd bracket from € 14,420.32 to € 17,709.34
3rd bracket from € 17,709.35 to € 23,000.00

The total sum of the Scholarship, including the refund of the regional tax for the Right to Higher Education, is defined as follows:

"ON-SITE" Students

- € 2,007.00 + one free meal per day for a total of € 2,719.00 for those in the 1st income bracket
- € 1,544.00 + one free meal per day for a total of € 2,256.00 for those in the 2nd income bracket
- € 1,220.00 + one free meal per day for a total of € 1,932.00 for those in the 3rd income bracket

COMMUTING STUDENTS

- € 2,213.00 + one free meal per day for a total of € 2,925.00 for those in the 1st income bracket
- € 1,748.00 + one free meal per day for a total of € 2,460.00 for those in the 2nd income bracket
- € 1,421.00 + one free meal per day for a total of € 2,133.00 for those in the 3rd income bracket

"OFF-SITE" Students

a) Guests in University of Brescia residential facilities:

- € 2,163.00 + one free meal per day for a total of € 5,278.00 for those in the 1st income bracket
- € 1,577.00 + one free meal per day for a total of € 4,692.00 for those in the 2nd income bracket
- € 1,014.00 + one free meal per day for a total of € 4,129.00 for those in the 3rd income bracket

b) Guests of other public or private residential facilities:

- € 4,566.00 + one free meal per day for a total of € 5,278.00 for those in the 1st income bracket
- € 3,980.00 + one free meal per day for a total of € 4,692.00 for those in the 2nd income bracket
- € 3,417.00 + one free meal per day for a total of € 4,129.00 for those in the 3rd income bracket

The monetary value of free meals and accommodation, deducted from the total study grant, established by the Region of Lombardy is:

- meal package € 712.00

- accommodation package € 2.403,00.

All the scholarship totals are halved, in the same way as the related free services (catering and accommodation), for student who receive the Scholarship for the year following the final year of the usual duration of study, with reference to the year of enrolment, and for part-time students.

For students who will be included in the provisional list (see art. 11) and/or in the ranking **with the status "pending"** (see Art.10), the cost of the meal will be charged as for the 1st income bracket.

PLEASE NOTE: students who graduate in a session of the Academic Year 2020/2021 and have received a scholarship referred to in this call, relating to the Academic Year 2021/2022, must return this scholarship (and must pay the balance of the costs related to services used) as the enrolment to the AY 2021/2022 is no longer valid.

Students eligible for a Scholarship who do not use the catering service are not entitled to repayment. Students enrolled on Healthcare Profession programmes with courses held on university sites other than Brescia are issued with the standard flat-rate for free meals of the Lombardy Region.

“Eligible non-beneficiaries” of the scholarship, insofar as they meet the requirements in terms of financial situation and merit status, who are not awarded the grant due to lack of financial availability, are allocated a free meal, from Monday to Friday, with the exception of those enrolled for the first time in the first year, for whom is applied the minimum rate assigned to students in the 1st income bracket. The service starts on 01 January 2022 and ends on 31 December 2022.

Geographic origin:

(Residence is defined as that of the household pursuant to the Prime Ministerial Decree 159/2013)

- **"On-site" students:** resident in the municipality or surrounding area of the attended Study Programme (see Annex 1);
- **"Commuter" students:** resident in a municipality different from that of the attended Study Programme but close enough to commute daily to the site of the programmes with a journey time of less than 60 minutes (see Annex 1);
- **"Off-site" student:** resident in a municipality not considered either "on-site" or "commuter" and who takes accommodation for valuable consideration near the venue of the programme attended for a period of not less than 10 months. In the absence of this condition, the student is considered to be a commuter. Students who do not have Italian citizenship and whose family unit resides abroad can be considered "off-site" if in possession of a lease agreement as specified above.

"For valuable consideration" is understood to mean involving a legitimate, registered rental contract, in the name of the student or his/her parent (or joint), or, for students living in public or private residential facilities, with existing valid proof of declared payment of rent for the accommodation used in the city/town in which the university programme is held.

Rental contract for Off-Site status

Information relating to the rental contract and/or proof of automatic annual renewal of contracts valid for several years must be entered in the area "Online services application > login > Communication of contract for valuable consideration" by 1:00 pm on 02 November 2021 (Italian time zone).

Art. 9 - Scholarship extras

All students involved in the **International Mobility Project** for the AY 2021/2022 will automatically be considered off-site students regardless of the months spent abroad, for the purposes of granting the Scholarship.

For those involved in a mobility project:

- a. for the duration of the entire AY: the flat rate established by the Lombardy Region for free meals will be awarded and meals can be taken at the University Campus and in the affiliated premises at the cost of the bracket you belong to based on your ISEE up to 31/12/2022.
- b. for a period equal to or less than a semester, 50% of the flat-rate meal rate established by the Lombardy Region will be awarded, and free meals will be guaranteed at the University Campus and in the affiliated premises in the remaining period.

Based on available funding, travel reimbursement will also be paid: € 150.00 (for European countries) and € 500.00 (for non-European countries).

Students with disabilities:

If the beneficiary belongs to the categories referred to in art. 2 of Law no. 118 of 30 March 1971, or to other categories of disabled people protected by law, with a recognised disability equal to or greater than 66%, the annual amount of the scholarship may be increased up to a maximum of € 2,821.00 for students considered on site, €4,014.00 for students considered commuters and €7,353.00 for students considered off-site, in proportion to the percentage of disability certified.

This scholarship, which can be awarded on the reasoned request of the interested party, can be converted into the provision of specialist equipment and differentiated teaching materials, accommodation, assignment of an accompanying person or assistant for studies or interpreter or any other instrument suitable for overcoming particular individual difficulties.

Students who graduate within the legal duration of the programme (so-called “degree award”):

Students who, in the AY 2021/2022, are enrolled on a Single cycle Master's Programme, who have been awarded a scholarship for the same year and who graduate in within the legal duration of the study programme, starting from the very first enrolment, are eligible for a possible supplement of €1,000.00 for the most recently allocated scholarship, based on available funding. This right is extended to students who in the AY 2021/2022 are enrolled in the last year of a Master's Degree Programme and have been awarded a scholarship for the same year, provided that:

1. they obtain a Master's degree in a number of years equal to the legal duration of the study programme;
2. their university career does not exceed a total of five years;
3. they have not already received a degree award;

4. they graduate by December 2022.

The ranking lists will be drafted based on the following criteria:

- Degree grade in descending order (honours are worth 1 point)
- In the case of equal merit ratings, the student with the lowest 2021 ISEE/Recognised ISEE value takes precedence on the ranking list; in the case of further equality of rating, the youngest student takes precedence.

This degree award will be awarded automatically to students who meet the aforementioned conditions, based on available funds.

Art. 10 Procedure for the compilation of Scholarship Ranking Lists

Ranking lists are compiled according to the criteria specified below, without prejudice to the allocation of Scholarships to those who qualify who are disabled with an invalidity rating of 66% or more.

A) Students enrolled in the first year of:

– **3-year Degree Programmes and Single Cycle Master's Degree Programmes** (maximum 1,000 points):

- 80% from high school diploma grade
- 20% from the ISEE/Recognised ISEE

Formula for calculating the 1,000 points:

$$\text{High school diploma grade awarded} \times \frac{800}{\text{Maximum high school diploma grade}}$$

$$\left[1 - \frac{\text{ISEE or Recognised ISEE}}{\text{ISEE}} \right] \times 200$$

In the case of equal points, the youngest student takes precedence.

Students who gained their diplomas outside of Italy will be assessed according to the result of applying the conversion formula adopted by the Ministry of Education, Universities and Research–MIUR (MIUR note of June 4, 2007 – see Annex 2).

– **Master's Degree Programmes** (maximum 1,000 points):

- 80% from Bachelor's Degree (honours is worth one point)
- 20% from the ISEE/Recognised ISEE

Formula for calculating the 1,000 points:

$$\text{Degree grade awarded} \quad \times \quad \frac{800}{\text{Maximum Degree grade}}$$

$$\left[1 - \frac{\text{ISEE or Recognised ISEE}}{\text{ISEE}} \right] \times 200$$

In the case of equal points, the youngest student takes precedence.

B) Post-First Year Enrolled Students

The order of the ranking lists is determined, in descending order, by the total points derived from the sum of the score relative to the number of educational credits achieved by 10 August 2021 and the score calculated from the average exam grade. A total points of 1,000 can be awarded, distributed as follows: 600 based on the number of educational credits acquired and 400 based on the average grade of the exams passed (eligibility is not included in the calculation).

Scores relating to educational credits awarded by 10 August 2021 are calculated according to the following formulae:

(Student credits – Minimum credits)	X	$\frac{600}{(\text{Maximum credits} - \text{Minimum credits})}$
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(Average student grade – Minimum grade) X		$\frac{400}{(\text{Maximum grade} - \text{Minimum grade})}$
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In the case of equal merit ratings, the student with the lowest ISEE/Recognised ISEE takes precedence on the ranking list; in the case of further equality of rating, the youngest student takes precedence.

C) PhD Programmes (excluding scholarship recipients pursuant to Ministerial Decree no.224 of 30.04.99 and research grants pursuant to Law no. 449 of 27.12.1997), **Specialisation Programmes** (excluding those for the medical field pursuant to Legislative Decree no. 368/1999) , **Specialisation Programmes in the Health and Dentistry Area** (Interministerial Decree no. 716, 16/09/2016)

The order in the ranking is determined by the score:

- 80% from 3-year Degree (honours is worth one point)
- 20% from the ISEE/Recognised ISEE

In the case of equal points, the youngest student takes precedence.

Formula for calculating the 1,000 points:

Degree grade awarded	X	$\frac{800}{\text{Maximum Degree grade}}$
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$$\left(1 - \frac{\text{ISEE or Recognised ISEE}}{\text{€}} \right) \times 200$$

For all students:

The following will be included in the provisional list (see art. 11) and/or in the ranking (and subsequent updates) **with "pending" status:**

- Students who wish to graduate by the final examination sessions of the AY 2020/2021;
- Students who have transferred from another University and/or Degree Programme, pending the definition of merit (or the validation of the educational credits relating to the new Degree programme);
- Students on International Mobility in the AY 2020/2021, pending definition of merit.

Art. 11 Applications for correction and publication of the scholarship ranking

A provisional list, defining only the hypothetical position of "eligible" / "excluded" / "pending" of the student, will be made known to interested parties by November 4, 2021 through publication on the University www.unibs.it **OPPORTUNITIES AND SERVICES > RIGHT TO STUDY > SCHOLARSHIPS AND GRANTS > DSU CALLS FOR APPLICATIONS > Call for applications for access to services for the Right to Higher Education - AY 2021/2022 > ONLINE APPLICATION FOR SERVICES**

Any requests for rectification of this provisional list must be **submitted no later than 15 days following its publication**, by going to the website: www.unibs.it **OPPORTUNITIES AND SERVICES > RIGHT TO STUDY > SCHOLARSHIPS AND GRANTS > DSU CALLS FOR APPLICATIONS > Call for applications for access to services for the Right to Higher Education - AY 2021/2022 > ONLINE APPLICATION FOR SERVICES > Request for Rectification.**

The **Ranking List**, which define the right of "eligible" students to scholarships, based on the number of scholarships, as defined above, are made available to the students in question by **6 December 2021** via their publication on the:

- [Online Notice Board](#)
- www.unibs.it **OPPORTUNITIES AND SERVICES > RIGHT TO STUDY > SCHOLARSHIPS AND GRANTS > DSU CALLS FOR APPLICATIONS > Call for applications for access to services for the Right to Higher Education - AY 2021/2022 > ONLINE APPLICATION FOR SERVICES**

The publication of the ranking list and subsequent updates on the University's website represents the only means of legal disclosure of the outcome of the Call for Applications.

From 07/12/2021 to 30/06/2022 the rankings will be updated based on new data acquired in relation to students with "pending" status (as defined in Art.10) in the December rankings.

NB: Each time the ranking is updated, the student will be notified at the institutional e-mail address assigned by the University (domain studenti.unibs.it), while the address provided when requesting the services will not be used.

Art. 12 Scholarship allocation, exemption from fees, method of payment and revocation

Allocation:

Scholarships are allocated according to the eligibility percentage of each category in relation to the total number, rounded up/down to the nearest whole number, for the academic year prior to that of the call for applications.

For the ranking for the 2021/2022 AY, the percentages are as follows:

- 29.83% for first year students enrolled on the 3-year and single cycle degree programmes;
- 8.04% for first year students enrolled on the Master's degree programmes;
- 61.92% for post-first year enrolled students;
- 0.21% for PhD students and students of Schools of Specialisation.

Within the categories defined above, the Scholarships will be distributed as follows:

- **First Year Enrolled Students:**

The distribution of the number of Scholarships will be made in order of the ranking positions established by scores for merit / income, dividing the applicants enrolled on 3-year Degree and Single Cycle Degree Programmes from those enrolled on Master's Degree Programmes.

- **Post-First Year Enrolled Students:**

The ranking will be divided by Degree Programme with reference to the Academic Year of first ever enrolment according to the aforementioned system. The Scholarships will be distributed as a percentage based on the number of eligible candidates for each category compared to the total number of suitable candidates.

- **PhD programmes and Schools of Specialisation:**

The distribution of the number of Scholarships will be made in order of the ranking positions established by scores for merit/income.

Exemption from University Fees:

Students who meet the income and merit requirements of this call for applications for Scholarships, said to be ELIGIBLE, are awarded full exemption from university contributions.

Students eligible for the Scholarship enrolled in the year following the last year of the regular programme, with reference to the year of enrolment, and students enrolled in the first year who confirm the 50% benefit, are exempt for half of the university contributions due.

Regional tax for the Right to Higher Education of must be paid.

Payment Method:

The Scholarships are exempt from Income Tax, as established by Circular no. 109/E of 6 April 1995 of the Ministry of Finance.

Scholarships can be combined with study transfers abroad.

Scholarships are issued via BANK TRANSFER ONLY.

The student must **enter/check**, no later than 30 days after the publication of the ranking list, his/her IBAN code and all the details of the current account in his/her name or jointly held in his/her name, under penalty of losing the fee due.

To carry out the above operations please access your personal page in the University portal at: "Home> Personal Data> Change Payment and Refund Data - Use the link to change the details in order to receive payments or refunds".

• For first year enrolled students:

Beneficiaries of the Scholarship will receive their first payment, equal to 50% of the amount due, by 28 February 2022.

The balance of the scholarship will be credited if and only if the student confirms, based on their study plan, the educational credits as indicated below:

- If the educational credits are obtained by 10/08/2022, the balance will be paid and the student will be defined as a 100% beneficiary, with consequent exemption from university fees and use of free services (accommodation and/or catering);
- if the educational credits are obtained by 30/11/2022, the right to benefit from 50% of the amount of the scholarship (already paid by 28 February 2022) will be maintained and the student will be defined as a 50% beneficiary, with 50% exemption from university fees based on ISEE. In these cases, 50% of the amount due for meals consumed throughout the year and the possible adjustment of 50% of the housing service will also be required;
- If the educational credits are not obtained by 30/11/2022, the benefit will be revoked and the student will be defined as ineligible and will therefore be required to RETURN the instalment collected (in February 2022) and the amount due for meals taken during the year as well as the housing service at the cost of the 4th bracket. The fees and contributions will be paid by the student according to their ISEE.

Students who are "eligible non-beneficiaries" must still comply with the above in order to maintain their eligibility for the scholarship.

It should be noted that the educational credits required, to be confirmed as indicated above, are:

- 35 for degree programmes in which 60 annual credits can be obtained;
- for all Degree programmes whose number of annual credits obtainable is different from 60, a criterion proportional to the merit requirement provided for in the above table, rounded down, is applied to determine the merit requirement, referring to the number of credits present in the teaching regulations of each course. See, by way of example, the contents of Art. 7.

It is to be noted that the educational credits valid for Scholarship purposes are those achieved through exams specifically indicated in the Study Plan proposed by the Study Programme or in the Study Plan proposed by the student and already approved, for the AY 2021/2022, on the date of application, by the Study Programme Board. NB: The ongoing tests and the individual modules are not included in the calculation.

Internships: educational credits acquired through final tests (final exam) of internships, based on the university teaching organisation of the Healthcare Profession Programmes, following August 10, 2020, are valid as long as the test results are given by October 31, 2020.

Students may make use of an **automatically activated bonus of 5 credits**, used to make up the difference between the minimum required number of educational credits and the number actually achieved: See in this regard art. 7.

The Bonus can also be used by those who present the required credits for 50% of the Study Scholarship by 30/11/2022.

For part-time students, the requirements of merit and the bonus value will be half of those indicated for full-time students.

Students who are enrolled with AEOs (Additional Educational Obligations) are "suspended" from payment of the scholarship until these requirements are fulfilled.

For students with disabilities, who have been recognised as having a disability equal to or greater than 66%, the individual merit requirements may differ from those set out in the previous table up to a maximum of 40%, based on the % of disability recognised, as specified in the following table:

Percentage disability	Percentage of credits granted
66% - 74%	10%
75% - 82%	20%
83% - 90%	30%
91% - 100%	40%

- **Post-First Year Enrolled Students:** 100% of the Scholarship will be issued to successful applicants by **28 February 2022**.

N.B. students with "pending status" (as defined in art. 10) who will qualify for scholarships following ranking list updates will receive their scholarships in a single payment.

Revocation / Forfeiture:

Students who, as a result of updates to their merit and/or income data, do not meet the requirements set out in the call for scholarship applications will have their benefit revoked or forfeited and be required to:

- return any instalments received in cash
- pay the balance of the subsidised accommodation and/or food services used at the cost of the 4th income bracket rate
- pay any university fees based on the Fees and Contributions Regulations

Following the detection of serious discrepancies in students' careers, compared to what has been declared, the scholarships awarded will be revoked.

The University of Brescia may draft agreements for the recovery of revoked grants in instalments. In the event of failure to repay sums owed to the university, steps will be taken to suspend the student's university career, with no prejudice to any other further consequences.

Art. 13 Verification of the truthfulness of self-certifications

For the purposes of verifying information (on merit, income and rental contracts for self-declared "off-site" students), the university will exercise the authority provided for by the current legislation in force, in particular Presidential Decree no. 445, Art. 71 of 28 December 2000 and Prime Ministerial Decree 159/2013, including requesting any documents that may prove the truthfulness of declarations made (Form 730, Modello Unico, VAT Declaration, rental contract, etc.)-

The University of Brescia, in accordance with INPS, tax authority, the Regional Management of Lombardy, Ministry of Finance, as well as the Tax Police, sees to the material verification of all the self-certifications provided by the students who qualify for financial awards or the provision of services allocated through competition and to the automatic verification of all the students belonging to households with zero income, drawing upon current legislation and in particular Art. 71 of Presidential Decree 445/2000 and Prime Ministerial Decree 159/2013.

In the event of false declarations, sanctions will be applied pursuant to Articles 75 and 76 of Presidential Decree 445/2000, as well as the sanctions established by Art. 10 of Legislative Decree 68/2012.

This is without prejudice to the implementation of disciplinary sanctions and reporting to the judicial authorities, in the event of any criminal activity (Art. 331 of the Italian Penal Code).

Verification of financial situation is carried out for all students that benefit from the subsidised use of the University of Brescia Accommodation and Catering services.

SECTION 2: ACCOMMODATION SERVICES

Art. 14

General conditions of participation to the call for applications for accommodation services

The accommodation service is available from 01 September 2021 to 31 July 2022; all the residences are located in Brescia.

All students enrolled in study programmes of the University of Brescia in the Academic Year 2021/2022, residing in a municipality that is not considered "on site" or "commuter" (see Annex 1), can participate in the call for applications for the assignment of accommodation.

Students enrolled in PhD programmes prior to the XXXVII Cycle can also participate in the call for applications.

NB: Requests for services can also be submitted **prior to the formalisation of enrolment in the Academic Year 2021/2022 as well as prior to taking any tests for admission to study programmes.**

To submit a request, go to www.unibs.it > **OPPORTUNITIES AND SERVICES** > **RIGHT TO STUDY** > **SCHOLARSHIPS AND GRANTS** > **DSU CALLS FOR APPLICATIONS** > Call for applications for access to services for the Right to Higher Education - AY 2021/2022 > Online Application for Services - Accommodation Service, following the procedures specified therein and confirm by the deadline indicated in this call.

PLEASE NOTE: due to the health emergency and the consequent safety protocols, **it is not possible to guarantee** the assignment of **all accommodation places** normally available. In order to guarantee the safety of guests, the University has decided to use only single and double rooms for single use in its residences at the beginning of the academic year, **reserving the right to subsequently allocate the remaining beds available in double rooms based on the evolution of the health emergency and the relevant regulations** by scrolling down the ranking list.

There are therefore a maximum of **155 accommodation places offered for the call to applications at the beginning of the Academic Year 2021/2022**, subject to changes due to force majeure, divided as follows:

- **98 places** are available for applications from students enrolled in degree programmes of all levels in years following the first in the 2021/2022 AY
- **57 places** are available for applications from **students enrolled for the first time in Degree programmes or Master's Degree programmes** in the 2021/2022 AY

Within the limits of the availability of free beds and the safety protocols adopted to deal with the health emergency, the preferences expressed in the online application regarding the choice of residence will be taken into account, making the allocation in order of ranking.

All guests in university accommodation must be assigned a General Practitioner. It is up to the person concerned to fulfil this obligation.

Art. 15
Accommodation Service Admissions

Confirmation of the online application must be made by following **deadlines**:

- **Students enrolled in years subsequent to the first year of a Bachelor's degree - Master's degrees - PhD programmes, Specialisation Courses in Legal Professions and Specialisation Courses in the Health and Dentistry Area** (Interministerial Decree no. 716, 16/09/2016):

Confirm the online application by **27 August 2021 at 1:00 pm** (Italian time zone) and be in possession of an ISEE certificate or Recognised ISEE, the latter exclusively issued at an affiliated CAAF office (see Art.7) **by the same date so that the income requirement can be also assessed for ranking purposes**, (without one, or if it exceeds the limits under Art. 8, only the merit requirement will be considered).

The ranking lists will be published by 06/09/2021.

Entry to accommodation from 08/09/2021 and by 15/09/2021.

- **Enrolled in the first year (Bachelor's Degree - Master's Degree - Specialisation Courses in Legal Professions and Specialisation Courses in the Health and Dentistry Area)** (Interministerial Decree no. 716, 16/09/2016):

Confirm the online application by **10 September 2021 at 1:00 pm** (Italian time zone) and be in possession of an ISEE certificate or Recognised ISEE, the latter exclusively issued at an affiliated CAAF office (see Art.7) **by the same date so that the income requirement can be also assessed for ranking purpose**, (without one, or if it exceeds the limits under Art. 8, only the merit requirement will be considered).

The ranking lists will be published by 21/09/2021.

Entry to accommodation from 23/09/2021 and by 30/09/2021

Failure to enter accommodation within the above deadlines will be automatically considered as a waiver of the service.

Art. 16
Order and criteria for the compilation of ranking lists for the accommodation service

The order of ranking lists for access to the accommodation service is defined as follows:

A. Eligible students with disabilities who meet the merit requirements defined in the Scholarship Section.

B. All other Students

1. Students who meet the merit and income requirements defined in the Scholarship section.
2. Students who only meet the merit requirement defined in the Scholarship section.

3. Students enrolled in the first year of 3-year degree and single cycle Master's degree programmes with a high school diploma grade of less than 70/100 and who meet the income requirements defined in the Scholarship section. (Referring only to first-year students)

4. Students enrolled in the first year of 3-year degree and single cycle Master's degree programmes with a high school diploma grade of less than 70/100 and who don't meet the income requirement as defined in the Scholarship section. (Referring only to first-year students)

The rankings are drawn up according to the criteria used to draw up the scholarship rankings (see Art. 10).

The rankings published on the dates indicated in this call for applications may be changed following requests verified by the Office and the Procedure Manager.

Art. 17

Documents required for admission to accommodation

Students who qualify for the accommodation service must present the following at the Reception when moving into the residence:

- a) receipt for deposit payment (for new entries);
- b) receipt for payment of the first instalment of the university enrolment fees.
- c) a valid identity document.

Art. 18

Accommodation service payment methods

1. For all students not applying for a Scholarship, payment of boarding charges is based on the 4th income bracket (see Accommodation Service Rates on the university website), irrespective of the student's ISEE.

Students who intend to graduate in one of the sessions of the 20/21 AY pay the fees at the 4th income bracket rate.

Students who work as well as study or who have attended the "24 Credits Course" provided for by Legislative Decree 59/17, which extends the last year of the programme for the purpose of determining the student's position, pay the boarding charges based on the income bracket corresponding to the ISEE/Recognised ISEE to be requested for subsidised services for the right to higher education.

2. For all Scholarship applicants, payment of boarding charges is as follows:

→ → Pending Publication of the Scholarship Ranking List in December 2021:

Flat rate of € 130.00/month for the period from September to December 2021.

→ → Following Publication of the Scholarship Ranking List, therefore from January 2022:

- **For beneficiaries:**

- Post-First Year 100% Scholarship: nothing is due; therefore, the amount paid as a flat rate in the period September - December 2021 will be automatically returned.
- Post-First Year 50% Scholarship: they pay according to their income bracket and the type of room assigned from September 2021 to February 2022; therefore they pay the amount due for the months of January and February 2022 and the balance for the period during which the flat rate was paid (September - December 2021).
- First Year Students: continue to pay the flat rate until July 2022.
 - If 100% of the Scholarship is confirmed: all amounts paid will be returned.
 - If the Scholarship is confirmed at 50%: the amount paid will be balanced with respect to the amount due for the income bracket and based on the type of room assigned, at 50%.
 - If the student loses the Scholarship the entire balance of the accommodation charges are due at the 4th income bracket rate.

- **Eligible non-beneficiaries:**

- Post-First Year eligible for 100% Scholarship: continues to pay at a flat rate until the last update of the scholarship ranking scheduled for June 2022. If the status of eligible non-beneficiary is confirmed, the balance of any amount paid and amounts for the months still to accrue up to July 2022 will be payable.
- Post first-year eligible for 50% Scholarship: continues to pay at a flat rate until the last update of the scholarship ranking scheduled for June 2022. If the status of eligible non-beneficiary is confirmed, the balance of any amount paid and amounts for the months still to accrue up to July 2022 will be payable.
- First-year students: continues to pay at a flat rate until the last update of the scholarship ranking scheduled for June 2022 (payments are due up to and including July 2022). Following the educational credit check (carried out automatically from September 2022 onwards) to confirm eligibility for the Scholarship:
 - If 100% or 50% eligibility for the Scholarship is confirmed, any balance based on the relevant income bracket will be payable.
 - If the student loses eligibility for the Scholarship the entire balance of the accommodation charges are due at the 4th income bracket rate, paying any remaining amounts due.

- **Non-eligible students:**

From January to July 2022, students must pay the accommodation charge according to the 4th income bracket, based on the type of room allocated, in addition to that already paid from September to December 2021.

Those listed as "**pending**" in the scholarship ranking: continue to pay the flat rate until their position as beneficiaries, eligible non-beneficiaries or ineligible and the consequent amount due are defined, as outlined above.

NB: The place in accommodation is understood as assigned until July 31, 2020.

Scholarship guests who do not use the accommodation service for the entire period due to leaving early are not entitled to any refund.

Scholarship holders who, as a result of a change in the rankings, enter the residence after the dates indicated in the call for applications and relative annexes, may have their scholarship allocation adjusted according to the period of use of the service.

SECTION 3: CATERING SERVICE

Art. 19

Application method and conditions of access to the catering service

The catering service can be requested by all students enrolled at the University of Brescia, when their programme venue is in Brescia.

Students enrolled in the Specialisation Courses in the medical area referred to in Legislative Decree No. 368/99 are excluded from the service.

The application should be submitted on the computerised form available from the University's home page:

www.unibs.it **OPPORTUNITIES AND SERVICES > RIGHT TO STUDY > SCHOLARSHIPS AND GRANTS > DSU CALLS FOR APPLICATIONS > Call for applications for access services for the Right to Higher Education - AY 2021/2022 > ONLINE APPLICATION FOR SERVICES**, following the procedures specified therein.

The **deadline** for requesting the service for the AY 2021/2022 is **March 31, 2021, 1:00 pm** (Italian time zone).

NB: Requests for the service can also be submitted prior to the formalisation of enrolment in the Academic Year 2021/2022 as well as prior to taking any tests for admission to study programmes.

For those who apply for Catering for the first time, the service will be activated only when enrolment for the AY 2021/2022 is completed by the Students' Service Unit.

The service may be suspended at times when lectures are not running, upon notification to the interested parties.

The catering establishments affiliated with the University of Brescia and the rates of the service can be found on the website at the page:

www.unibs.it **OPPORTUNITIES AND SERVICES > RIGHT TO STUDY > CATERING**

Art. 20

How to use the catering service

All students eligible for the catering service, according to "Geographical origin" (see Art. 8), will be able to receive meals as follows:

- On-site or commuter, 1 meal per day, either for lunch or dinner, from Monday to Friday and 2 meals per day at full cost at weekends (1 for lunch and 1 for dinner).
- Off-site, 2 meals a day (1 for lunch and 1 for dinner)

It is to be noted that:

1. For students who have also applied for a Scholarship:
 - the service rates are based on the first income bracket until 31/12/2021, pending publication of the Scholarship Ranking List (December 2021);
 - from 01/01/2022, meal rates will be based on the Scholarships awarded (see Scholarship Section):

- beneficiaries will be entitled to 1 free meal per day from Monday to Friday;
- eligible non-beneficiaries will be entitled to 1 free meal per day from Monday to Friday, after the 1st year;
- eligible non-beneficiaries enrolled in the 1st year are entitled to the service at the cost of the 1st income bracket;
- those who are not eligible for the scholarship will receive a meal charged at the 4th income bracket rate (see also Scholarship Section).

Those listed as "pending" in the scholarship ranking: continue to pay for the service in the 1st income bracket until their position as beneficiaries, eligible non-beneficiaries or ineligible is defined.

For students eligible for a 50% scholarship for the AY 2021/2022, the related subsidised catering service is also halved.

If taking subsidised meals based on the award of a Scholarship for the AY 2021/2022 (meals in 1st income bracket and/or free), the balance for these must be paid at the cost of the 4th bracket if eligibility for the scholarship (100% or 50%) is revoked by the University for any reason (forfeiture, career assessments, tax checks, transfers, etc.).

2. Students not in possession of the income and/or merit requirements for the Scholarship (see Scholarship Section), the service is charged at the 4th income bracket.
3. Students who have not requested a scholarship, although they meet the income and merit requirements, will be entitled to meals at the cost of the income bracket they belong to, following a written request from the student to the address diritto-studio@unibs.it, attaching any suitable documentation attesting that these requirements are met.
4. For students enrolled beyond the first additional year of their standard programme, the full service rate is applied.
5. Students who work as well as study or who have attended the "24 Credits Course" provided for by Legislative Decree 59/17, for whom the last year of the programme is extended for the purposes of determining the student's position, are entitled to meals charged at their ISEE income bracket rate.

The service activated in the AY 2021/2022 expires on 31/12/2022, without prejudice to the conditions causing loss of right to the service during the year (e.g. graduation, withdrawal from university, transfer, etc.).

For students using the catering service based on the results of the scholarship ranking of the AY 2020/2021, their meal entitlement based on this will be active until 31/12/2021. The provisional 1st bracket will not be entitled even if they are applying for a scholarship for the AY 2021/2022 pending publication of the ranking.

To access the catering service, students must have a Student Card issued by the Treasury.

First year students who have already completed enrolment in the AY 2021/2022 pending delivery of the Student Card and wish to use the catering service can request to do so by writing to diritto-studio@unibs.it to agree on terms and conditions for the collection of a temporary card.

Art. 21 Catering service: penalties

The following are considered sanctionable behaviours:

1. Possession and/or use of someone else's university card;
2. Transfer of your university card to someone else;
3. Refusing to show the card and an ID document upon request by University staff, or staff in charge, or by catering staff;
4. Failure to report the theft or loss of the card within 3 days of the event to the address diritto-studio@unibs.it;
5. Behaviours that hinder the orderly use of the service or prevent its smooth running.

In the event that the user is found guilty of one or more of the situations or behaviours mentioned above, the following sanctions are established:

- a) **Fine** (for the first notification as per parts 3, 4 and 5);
- b) **Temporary ban on access to the catering service for one month** (for the first offence as per points 1 and 2 and for repeated offences as per points 3, 4, and 5)
- c) **Revocation of access to the catering service for the entire Academic Year** (due to repeated offences as per points 1, 2 and 5).

The sanctions are imposed with a Chancellor's measure and are taken according to the procedure provided for by the current Student Regulations.

Art. 22 - PROCESSING OF PERSONAL DATA

The processing of personal data provided by candidates for the above purposes is carried out in accordance with Legislative Decree no. 196 of 2003 (Personal Data Protection Code) and its subsequent amendments and additions and in compliance with the EU Regulation - GDPR (General Data Protection Regulation).

The Data Controller is the University of Brescia, in the person of the Magnificent Chancellor, who has appointed as Data Protection Officer (DPO) the Company Frareg S.r.l. in the person of Dr. Stefano Guido, who can be contacted at the following email address: rpd@unibs.it

Underage candidates, before communicating their data to the University, are required to read the information carefully together with their parents or guardians. The legal representatives of underage users can exercise their rights by writing to rpd@unibs.it.

The processing of the personal data provided by the candidates when participating in the selection of this Call for Applications is aimed solely at carrying out selection activities and will be carried out by the personnel in charge of the procedure, including through the use of computerised procedures, in the ways and within the limits necessary to pursue the aforementioned purposes, even in the event of disclosure to third parties. The processing will also be carried out by CINECA - Consorzio interuniversitario, by In4matic S.r.l. with registered office in via Garibaldi, 100 - Chignolo Po' (PV), by Il CERCHIO Società. Coop. Sociale with registered office in via Brescia, 59 - Cremona, by Edenred Italia S.r.l. with registered office in via Pirelli, 18 - Milan and by Compass Group Italia S.p.A. with registered office in via Scarsellini, 14 - Milan.

An updated list of external managers may be requested from the Data Controller at any time. In particular, it is aimed at:

- carrying out all the activities necessary to allow access to student services;
- fulfilment of legal and contractual obligations;
- fulfilment of specific requests from the data subject before the conclusion of the contract;

- management of any complaints and/or disputes;
- prevention/repression of fraud and any illegal activity, also achieved by sharing information with other Universities or Entities managing services for the right to higher education.

This data must be provided for evaluation of the participation requirements, under penalty of exclusion from the selection procedure. The data transmitted by the data subject will be processed by means of appropriate guarantees and security measures - manual and/or electronic, in order to ensure their protection and confidentiality.

For any complaint arising from the processing of data, the data subject may contact the Guarantor for the protection of personal data and other competent public bodies.

To exercise their rights, the data subject may contact the Data Controller. Further information is available on the University website at the following link: [Privacy Policy of the University Portals](#)

Art. 23 Procedure Manager

In accordance with Law no. 241 of 7 August 1990, Dr. Silvia Coppi, Head of the Services for the Right to Higher Education Unit of the University of Brescia, Viale Europa 39 - Brescia.

Art. 24 Final provisions

We inform you that, on the basis of art. 71 of Presidential Decree 445 of 28/12/2000, the Administration will carry out appropriate checks, including sample checks and in all cases where there are well-founded doubts as to the truthfulness of what has been declared. For all matters not covered by this call for applications, the laws and regulations in force regarding public competitions and university study awards will apply.

For information on the call for applications, please contact the Services for the Right to Higher Education Unit of the University of Brescia, Viale Europa 39 - Brescia, telephone: (+39) 030 2016011, email: diritto-studio@unibs.it

You can view the FAQ for the various services at the following link:
<https://www.unibs.it/it/info/tutte-le-faq>

This call is published on the University website (www.unibs.it).

Brescia

Signed THE CHANCELLOR

(Prof. Maurizio Tira)

Digitally signed pursuant to art. 24 of Legislative Decree 82/05

ANNEX 1: LIST OF MUNICIPALITIES CONSIDERED “ON-SITE” AND “COMMUTER”

"ON-SITE" MUNICIPALITY	Prov.	"COMMUTER" MUNICIPALITY	Prov.
BORGOSATOLLO	BS	AZZANO MELLA	BS
BOTTICINO	BS	BAGNOLO MELLA	BS
BOVEZZO	BS	CAINO	BS
BRESCIA	BS	CAPRIANO DEL COLLE	BS
CASTELMELLA	BS	CASTEGNATO	BS
CASTENEDOLO	BS	CHIARI	BS
CELLATICA	BS	COCCAGLIO	BS
COLLEBEATO	BS	COLOGNE	BS
CONCESIO	BS	DESENZANO D.G.	BS
FLERO	BS	GARDONE V.T.	BS
GUSSAGO	BS	GHEDI	BS
NAVE	BS	LOGRATO	BS
PONCARALE	BS	LUMEZZANE	BS
REZZATO	BS	MACLODIO	BS
RONCADELLE	BS	MAIRANO	BS
SAN ZENO NAVIGLIO	BS	MANERBIO	BS
		MAZZANO	BS
		MONTIRONE	BS
		OSPITALETTO	BS
		PADERNO FRANCIACORTA	BS
		PASSIRANO	BS
		PESCHIERA DEL GARDA	VR
		PROVAGLIO D'ISEO	BS
		ROVATO	BS

		SAREZZO	BS
		TORBOLE CASAGLIA	BS
		VILLA CARCINA	BS

ANNEX 2: MIUR NOTE 04/06/2007 FORMULA FOR EVALUATING HIGH SCHOOL DIPLOMAS AWARDED OUTSIDE OF ITALY

The mathematical formulae applied by universities, based on indications provided by the Ministry for Universities and Research (MURST) and confirmed by MIUR with the Note of 4 June 2007, for the evaluation of high school diplomas awarded outside of Italy, are published as follows:

1) For Belgium

(G. d. – G. min.)

$$G. I. = \frac{\text{G. d.} - \text{G. min.}}{\text{G. max.} - \text{G. min.}} \times 40 + 60$$

(G. max. – G. min.)

where:

G. I. = Italian grade equivalent;

G.d. = diploma grade of the European country;

G. min. = minimum grade in the European country system;

G. max. = maximum grade in the European country system;

the numbers 40 and 60 indicate, respectively: 40 : the number of points of the Italian system minus one; 60: the minimum passing grade in Italy.

2) For all other countries, there may be two options:

a) if the grade awarded is neither minimum nor maximum of those of the grading system of the country in question, the formula shown in part 1 is applied;

b) if the grade awarded is either the minimum or maximum of those of the grading system of the country in question: given that the system has a required number of points that is lower than that of the Italian System, no direct correspondence can be made between the Italian minimum and maximum and the foreign minimum and maximum grades. Therefore, the following values corresponding to the Italian system are assigned to the foreign minimum and maximum:

If: G. d. = G. max.

$$G. I. = 100 + \frac{(12 h - 6)}{(G. \text{ max.} - G. \text{ min.})}$$

If: $G. d. = G. min$

$$G. I. = 60 - \frac{(12 h - 6)}{(G. max. - G. min.)}$$

where:

$$= \frac{(G. max. - G. min.) h}{48}$$

and represents the grade approximation margin according to the Italian system (approx. 2%).

The Italian grade obtained by applying these formulae is approximated to the nearest quarter of a unit.

ANNEX 3

SUMMARY OF THE MAIN DEADLINES	
SCHOLARSHIPS	
Online application and possession of ISEE/Recognised ISEE valid for subsidised services for the Right to University Education	30 September 2021 at 1:00 pm (Italian time zone)
Online entry of data relating to the lease agreement for off-site student status	02 November 2021 at 1:00 pm (Italian time zone)
Publication of provisional list	By 04 November 2021
Presentation of any correction requests	within 15 days of publication of the provisional list
Ranking list	By 06 December 2021
Scholarship payment: 100% for post-first year enrolled students, 50% for those enrolled in the first year	By 28 February 2022
Possible balance 50% those enrolled in the first year in possession of the requirements as of 10/08/2021	from September 2022 onwards
ACCOMMODATION SERVICES	
Online application for admissions for students in years following the first and possession of ISEE/Recognised ISEE, if needed	27 August 2021 at 1:00 pm (Italian time zone)
Publication of the ranking for students in years following the first	By 06 September 2021
Entry into accommodation for students in years following the first	From 08 to 15 September 2021
Online application for first year admissions (first year of three-year and master's degree programmes) and possession of ISEE/Recognised ISEE, if needed	10 September 2021 at 1:00 pm (Italian time zone)
Publication of the ranking for first year students	by 21 September at 1:00 pm (Italian time zone)
Entry to accommodation for first years	From 23 to 30 September 2021
CATERING SERVICE	
Online application	31 March 2022 at 1:00 pm (Italian time zone)