

Chancellor's Decree index no. 859/2021 Reg. no.

The following English translation is provided as a mere courtesy.  
For all legal effects and purposes, please refer to the official Italian version.

## **Call for applications for the assignment of reserved accommodation places at the University Residences for students enrolled in the 37th cycle PHD Programmes A.Y. 2021/2022**

### **Art.1**

#### **Recipients and general provisions**

1. For the academic year 2021/2022 the University of Brescia issues this call for applications for the assignment of 7 accommodation places intended for students enrolled in the 37th cycle PhD programmes at the University of Brescia in the academic year 2021/2022.

PLEASE NOTE due to the health emergency and the consequent safety protocols, it is not possible to guarantee the assignment of all accommodation places normally available, equal to 12. The University reserves the right to assign the remaining accommodation places later, during the year, based on the evolution of the health emergency and the relevant legislation, by moving down the rankings.

2. Applications can be submitted **by 1 pm (Italian time zone) on 15 October 2021** at this link: <https://pica.cineca.it/unibs/dsu2021-bsee010/>

The application must, under penalty of exclusion:

- include all the data required for its production
- be signed by the applicant
- be accompanied by a valid identification document as well as by the documentation required in the following paragraph.

Applications will not be accepted if they do not comply with the requirements set out, are incomplete or received after the deadline set and/or are submitted in a manner different from that indicated above.

3. The following must be attached to the application:

- a valid identity document
- valid ISEE (Equivalent Financial Situation Indicator) declaration if resident in Italy with income and assets in Italy
- equivalent ISEE valid for non-residents in Italy and/or with income and assets in countries other than Italy; in this case it is necessary to contact one of the authorised CAAF (tax assistance centre) offices (see list published on the University website). It is also possible to use the service from abroad, by sending the necessary documentation to the CAAF by email: contact the CAAF for more information.

NB: if, for those residing abroad only, it is not possible to produce the Equivalent ISEE in time, it is possible to submit a self-certification at the same time as the application, as better defined in the following art. 2, paragraph 2.

PLEASE NOTE: Successful candidates who use self-certification must submit a valid Equivalent ISEE as specified in the following art. 4, paragraph 1.

## Art. 2

### Criteria for the formation of the ranking

1. Up to a maximum of 80 points, the ranking is determined according to the final score achieved by each candidate in the test for admission to the PhD programme for which he or she is registered, standardised by dividing it by the maximum final score assigned to the same course according to the formula (Admission Score/Maximum Score)\*80 .

To this value a further maximum 20 points is added to this "financial situation score" obtained based on the formula  $(1 - (ISEE / 23,000)) * 20$ .

2. Enrolled students residing abroad who temporarily submit a self-certification, shall certify their financial situation by completing the form provided, available online on the same page where the call is published. The scores awarded to the 4 different financial situation brackets are shown in the model:

BRACKET	ISEE RANGE	SCORE
I	0 - 7,665.99	20.00
II	7,666 - 15,331.99	13.33
III	15,332 - 22,999.99	6.66
IV	Value equal to or greater than 23,000	0

3. An ISEE or Equivalent ISEE value equal to or greater than 23,000 will result in a "financial situation score" of zero.

4. Foreign students from "particularly poor and developing countries" referred to in MUR Decree no. 156/2021 of 12 February 2021 do not need to produce an Equivalent ISEE, if there are no income earners in Italy in the household. These will be automatically included in the "first bracket" and will be automatically assigned a financial situation score of 20.

## Art. 3

### Assignment of accommodation places

1. The accommodation is assigned to the winning students who are regularly enrolled for the Academic Year 2021/2022 in one of the PhD programmes of the 37th cycle, within the limits of the places offered and actually available taking into account the health emergency and the consequent safety protocols, as already specified in art. 1. Any additional places that may become available will be assigned on the basis and by moving down the ranking.

2. The winners who have submitted self-certification of their financial situation will be assigned the accommodation "under condition": the assignment of the accommodation will be definitive only after submission of the Equivalent ISEE, to be carried out as specified in the following art. 4.

In the event of failure to submit the Equivalent ISEE within the deadline or in the event of a deviation from the self-certified ISEE value such as to prejudice the position in the ranking, the student will forfeit the benefit and the place will be assigned by moving down the ranking.

3. In the event of a tie in the ranking, the youngest candidate will take precedence.

4. The assignment of the bed is strictly for personal use: it will not be possible to share the assigned accommodation with other people, even if they are family members.
5. The assignment of the accommodation place in the university residence is subject to the acknowledgement and acceptance of the General Regulations for university residences at the time of entry into the residence.
6. All guests in university accommodation must be assigned a General Practitioner. It is up to the person concerned to fulfil this obligation

#### **Art. 4**

##### **Confirmation of assignment and tariffs for access to the residences**

1. Students who are assigned accommodation on the basis of the criteria indicated in Art. 2 above and who have made use of self-certification of their financial status when submitting their application, must send the valid Equivalent ISEE to the address [phdaccomodation@unibs.it](mailto:phdaccomodation@unibs.it) by 28 February 2022 for verification of the self-certification and confirmation of the accommodation assignment. If entry to the residence should be postponed beyond this date due to the health emergency, it will be compulsory to send the Equivalent ISEE within 2 months from the date of check in.

The housing service charge applied for the A.Y. 2021/2022 will be that of the bracket allocated based on the ISEE submitted, starting from the month following the submission of the ISEE if this takes place after the check in. Until that date the highest pricing bracket will be applied.

The first pricing bracket will be applied to the students referred to in art. 2 paragraph 4.

2. The catering service for the A.Y. 2021/2022 is also determined according to the financial status bracket allocated based on the ISEE submitted. If the ISEE is submitted after check-in, the highest pricing bracket will be applied until that date.

The first pricing bracket will be applied to the students referred to in art. 2 paragraph 4.

3. By "brackets assigned based on the ISEE" we mean the brackets as defined in the "Call for applications for access to services for the Right to Education (Scholarships, Housing Service, Catering Service) - A.Y. 2021/22" published on the University portal.

Access charges to the residences and the catering service are published on the University portal.

#### **Art. 5**

##### **Processing of personal data**

The processing of personal data provided by candidates is carried out in compliance with the EU Regulation - GDPR (General Data Protection Regulation), including through the use of computerised procedures, for the institutional purposes of the Data Controller and for the performance of activities related to this call.

The Data Controller is the University of Brescia, in the person of the Magnificent Chancellor, who has appointed as Data Protection Officer (DPO) the Company Frareg S.r.l. in the person of Stefano Guido, who can be contacted at the following email address: [rpd@unibs.it](mailto:rpd@unibs.it)

For any complaint arising from the processing of data, the data subject may contact the Guarantor for the protection of personal data and other competent public bodies.

To exercise their rights, the data subject may contact the Data Controller. Further information is available on the University website at the following link: <https://www.unibs.it/privacy>.

**Art. 6**  
**Procedure manager**

In accordance with Law no. 241 of 7 August 1990, Dr. Silvia Coppi, Head of Right to Higher Education Unit of the University of Brescia, Viale Europa 39 - Brescia, is appointed as the administrative procedure manager.

**Art. 7**  
**Final provisions**

For all matters not covered by this call for applications, the laws and regulations in force regarding public competitions and university study awards will apply.

For information on the call for applications, please contact the Right to Higher Education Unit of the University of Brescia, Viale Europa 39 - Brescia, telephone: +39 030 2016011, email: [phdaccomodation@unibs.it](mailto:phdaccomodation@unibs.it)

This call is published on the University website ([www.unibs.it](http://www.unibs.it)).

Signed THE CHANCELLOR  
(Prof. Maurizio Tira)

Digitally signed pursuant to article 24 of Legislative Decree 82/05



## DECLARATION OF ECONOMIC SITUATION FOR ACCOMODATION PLACES FOR XXXVII CYCLE PHD STUDENTS

I, the undersigned \_\_\_\_\_ born on \_\_\_\_\_  
declare that my economic situation falls in the following category (check the relevant category):

CATEGORY	ISEE RANGE	ECONOMIC SITUATION POINTS	
I	from € 0 to € 7.665,99	20,00	
II	from € 7.666 to € 15.331,99	13,33	
III	from € 15.332 to € 22.999,99	6,66	
IV	Greater than or equal to 23.000	0	

Date,

Signature