



CALL FOR STUDY SUPPORT SOLIDARITY FUND APPLICATIONS (2nd EDITION 2021)

Art.1 Objectives

The University of Brescia issues this call for applications for study aid grants for a total amount of € 15,824 (€ 15,000.00, equal to 50% of the Solidarity Fund for the year 2021, in addition to € 824.00 which had not been assigned in the first edition in 2021), aimed at providing financial support to **students who, for specific or exceptional reasons, find themselves in situations of serious economic, personal or family hardship, even if temporary, resulting in a sudden and substantial change in their financial situation, which may compromise the regular continuation of their studies.**

Art. 2 Admission requirements

Study aid grants provided by the Solidarity Fund are intended for students in one of the conditions listed in article 1 who meet the following requirements:

- a. enrolled for the academic year 2020/2021 in a Bachelor's or Master's degree course, including single-cycle ones, within a year following the standard duration of the degree programme;
- b. up to date with the payment of university fees and taxes for the previous academic years as well as for the current year (2020/2021);
- c. do not have another degree of the same level as the one for which the financial aid is requested;
- d. have a valid ISEE (Equivalent Financial Situation Indicator) income declaration for the Right to Higher Education not exceeding € 30,000.00. ISEE declarations must be valid for 2021; Applications may also be submitted by students without an ISEE declaration provided that the reasons are justified, and any useful documentation is attached to prove the serious economic hardship. Foreign students from "particularly poor and developing countries" referred to in MUR Decree no. 156/2021 of 12 February 2021, with a visa or residence permit for study purposes, are not required to present an equivalent ISEE, provided there are no income earners for the family in Italy;
- e. do not have or are not eligible for a scholarship or other subsidies provided for by current regulations for the academic year of reference;
- f. have obtained the following university credits by 10 August 2021:

enrolled in Degree Courses:

Enrolment year	ECTS
2nd	30/60
3rd	60/120
standard duration +1	90/180



enrolled in Master's Degree Courses:

Enrolment year	ECTS
2nd	30/60
standard duration +1	60/120

enrolled in five-year and six-year single-cycle Master's Degree courses:

Enrolment year	ECTS
2nd	30/60
3rd	60/120
4th	90/180
5th (five-year single cycle)	120/240
6th (six-year single cycle)	150/300
standard duration +1 for five or six-year cycle	150/300 for five-year courses 180/360 for six-year courses

For students enrolled in the first year of Bachelor's Degree or single-cycle Master's Degree courses, only the requirements from letter a) to letter e) are considered.

The credit points in letter f) refer only to those earned by students enrolled in the course for which they request the financial aid; credits points deriving from validation and / or credit recognition are excluded from this calculation. Ongoing tests and individual modules are not included in the calculation. For degree courses whose number of achievable annual credit points is different from 60, a criterion proportional to the merit requirement is applied for the determination of the merit requirement, as set out in the table above, rounded down, with reference to the number of credit points present in the didactic regulations of each course.

If the cases referred to in Article 2 occur in a family unit with two or more siblings enrolled in the University, once each of them has verified the existence of the requirements referred to in paragraph 1 of this article, the benefit can be recognized in full to the sibling with the lower matriculation number and with the reduction provided by the regulation relating to the fee according to the ISEE value for the other siblings.



Art. 3 Nature of the financial study aid grants

Subject to the availability of the Fund, the financial aid takes place:

- a. through the reimbursement of university fees for the academic year 2020/2021, with the exception of the regional tax and the stamp duty due to the revenue office;
- b. for non-resident students, also through the reimbursement of expenses incurred in the academic year 2020/2021 for accommodation and / or public transport to reach the location of the attended course from the place of residence or from student's accommodation. Accommodation costs must be documented by presenting lease agreements (in the case of private homes) and payment receipts, that is, the payment receipts issued by religious, public and private collective establishments, located in the city or in the municipalities adjacent to the location of the attended course. Contracts must be exclusively stipulated for study purposes in the city where the degree course takes place or in a municipality bordering it, in one's own name or in the name of a member of one's family unit (in the name and on behalf of the child), for a period of no less than 10 months, excluding the month of August.

Transport costs by public transport must be documented by presenting season tickets (reimbursement for single journey tickets is not accepted) relating to the shortest route between the place of accommodation or residence and the place where the course took place.

Applications for access to the Fund will be processed based on the following priority criteria:

- a. partial or total exemption from university fees;
- b. reimbursement of transport costs;
- c. reimbursement of accommodation expenses.

Reimbursement of the expenses incurred for transport or for the use of the accommodation will only be assessable in the event of residual capacity of the Fund once the requests for exemption of the instalment (s) of university tuition have been processed and cannot exceed the maximum value indicated for the accommodation package established by the Lombardy Region annually. It can be found in the Call for Services Offered to Students of our University (€ 2,403.00 for the 2020/2021 academic year).

Due to its extraordinary nature, the financial aid can be granted only once during the entire academic career, even if the same or different motivation occurs again. Students eligible for the support of the Fund of Solidarity cannot apply in the following years.

Art. 4 Submission of the application

Applications must be submitted online by 12pm on 30/10/2021, via app, by clicking on the following link: <https://pica.cineca.it / unibs / dsu2021-bsee012> and must, under penalty of exclusion:

- be thoroughly filled;
- be signed by the applicant;
- be submitted accompanied by a valid identification document as well as the required documentation.



The applications that do not comply with the indicated requirements, are incomplete or submitted after the set deadline and / or in a different way than the one indicated above will not be accepted.

In the online application the following information must be indicated: the conditions of serious economic, personal or family hardship, even if only temporary, involving a sudden and substantial change in the relevant financial situation, such as to compromise the regular continuation of their studies, with attached documentation; the credit points completed by 10 August 2021 and the weighted average or, for first-year students of the Bachelor's Degree and single-cycle Master's Degree courses, the grade obtained in their high school final examination; for students enrolled in the first year of Master's Degree courses, the career of their bachelor's degree course is taken into consideration.

The following documentation must be attached to the applications, under penalty of exclusion:

1. copy of a valid identity document;
2. a valid ISEE certificate for the Right to Higher Education (therefore issued in 2021); ISEE can be replaced by the Current ISEE where the conditions referred to in art. 9 of DPCM 159/2013 are met. Non-resident students and / or with income and assets in countries other than Italy must present a valid Equivalent ISEE. In this case, please contact one of the affiliated CAAs (see the list published on the University website, available by clicking on this link: [elenco Caf convenzionati](#)). In case of failure to submit the Single Substitute Declaration (DSU), the reasons must be adequately justified by means of a specific declaration attached to the application, however the student's application to the Fund will only be accepted upon assessment. This is without prejudice to the student's obligation to attach documentation which proves the situation of economic hardship (possibly supplemented with previous ISEE declarations or any tax declaration which highlights the change in the student's economic situation);
3. Foreign students from "particularly poor and developing countries" referred to in MUR Decree no. 156/2021 of 12 February 2021, with a visa or residence permit for study purposes, do not have to present an equivalent ISEE, if there are no income earners within the family in Italy: self-certification of the origin and therefore of the exemption from the presentation of an ISEE certificate.
4. accommodation expenses incurred in the academic year 2020/2021 (where refund is requested);
5. copy of the public transport pass for the academic year 2020/2021 (refund if requested);
6. **certified copies of original documentation which proves the situation of economic hardship.**

Applications that do not comply with the indicated requirements, that are incomplete or submitted after the set deadline and / or in a different way than that indicated above will not be accepted.

Art. 5 Evaluation of applications

Applications for the financial study aid grants of the Fund are assessed by a specific Commission set up by the Rector or a delegate of his, by a representative of the students on the Board of Directors and by the Head of the Right to Education.

Applications will be taken into consideration, **after a preliminary verification of the existence of situations of serious economic hardship documented in the applications presented by the interested parties**, and taking into account the following criteria:

- a. proven economic situation;



b. with the same ISEE value:

b1) for students from the second year onwards, the number of credits earned by 10 August 2021 or, in the event of the same number of credits acquired, the highest weighted average of the marks obtained in the exams will be taken into account;

b2) for students enrolled in the first year of Bachelor's and single-cycle Master's Degree courses, the highest grade obtained in their high school final examination will be taken into account;

b3) for students enrolled in the first year of Master's Degree courses, the career of the bachelor's degree course will be taken into account;

b4) for students from the second year onwards competing with students enrolled in the first year, the highest score between the number of credits earned in the previous academic year and the grade obtained in the high school final examination will be taken into account. It will be quantified on the basis of the proportion between hundredths and sixtieths shown in table A) attached to the Regulations for the discipline of the Solidarity Fund.

b5) for transfer students and for students who enrolled from the second year onwards, the number of credits earned at the university of origin in the previous academic year will be taken into account, applying the same criteria referred to in the previous points.

The Commission will draw up a ranking and the results will be published on the University website, guaranteeing anonymity.

Art. 6 Processing of personal data

The processing of personal data provided by candidates takes place in compliance with the EU Regulation - cd. GDPR (General Data Protection Regulation), as well as through the use of computerized procedures, for institutional purposes of the Data Controller and for carrying out the activities related to this call for applications.

The Data Holder is the University of Brescia, in the person of the Rector, who has appointed the Frareg Srl company as a responsible authority, in the person of Dr. Stefano Guido. He can be contacted at this email address: rpd@unibs.it

For any complaint deriving from the processing of data, the interested party may contact the Guarantor and other competent public bodies for the protection of personal data. To exercise their rights, the interested party may contact the Data Holder. For more information, click on the website of the University at the following link: www.unibs.it/it/protezione-dati-personali

Art. 7 Head of the procedure

Pursuant to the Law of 7 August 1990, n. 241, Dr. Silvia Coppi, Head of the UOC Right to Education of the University of Brescia, Viale Europa 39 - Brescia, is appointed Head of the administrative procedure.

Art. 8 Final provisions

For all matters not covered in this call for applications, the laws and regulations in force concerning



UNIVERSITÀ
DEGLI STUDI
DI BRESCIA

public competitions and university study awards will apply.

For information about the call, please contact the UOC Right to Education of the University of Brescia, Viale Europa 39 - Brescia, email: right-studio@unibs.it

This call for application is published on the website of the University (www.unibs.it).

Brescia, date of the protocol

THE RECTOR

Prof. Maurizio Tira

Digitally signed document pursuant to art. 24 of Legislative Decree 82/2005 and subsequent amendments