



## Call for applications for reserved accommodation units in the University Halls of Residence for PhD students, A.Y. 2022/2023

### Art.1

#### General provisions

Università degli Studi di Brescia is issuing this call to award a total of 48 accommodation units for students enrolled in the 2022/2023 Academic Year in PhD courses at Università degli Studi di Brescia, or in a Doctorate of National interest, or in an Associate Doctorate with Brescia as the site of course attendance, as specified under Article 2.

N.B.: The provisions set out in this call may undergo changes as a result of differing and subsequent decrees and orders issued nationally or regionally in order to counteract the COVID-19 pandemic.

### Art.2

#### Recipients

The call for awarding accommodation units is open to all students who are enrolled, or intend enrolling, in the 2022/2023 Academic Year:

- in a PhD at Università degli Studi di Brescia;
- in a Doctorate of National interest, or Associate Doctorate with Brescia as the site of course attendance.

The accommodation units are divided as follows:

- a) 12 units in halls of residence currently available for students enrolled in the first year (28<sup>th</sup> cycle);
- b) a further 12 beds in single rooms will be available by 30/11/2022 for students enrolled in the first year (28<sup>th</sup> cycle) located in the new halls of residence at no. 66, Via Triumplina. Those wishing to apply for this option must state this when submitting their online application, and acknowledge that allocation and subsequent entry into the accommodation will not be on the dates indicated under article 3, but instead at a later date as soon as the places are available (in any case no later than 30/11/2022). The option to apply for the new residence is an alternative to the units described under point a); it is not possible to submit an application for both;
- c) 24 beds for students enrolled in the second and third years after registration.

### Art. 3

#### Deadlines and instructions for submitting a request

Students who wish to apply for an allocated accommodation unit must submit an online request no later than the following mandatory deadlines:

- **Students enrolled in years after the first year of PhD courses:**  
no later than 1pm on 31 August 2022, using the following link:  
<https://pica.cineca.it/unibs/dsu2022-bsee020>  
The ranking table will be published by 12/09/2022.  
Students may enter the accommodation from 19/09/2022 and no later than 26/09/2022.

- **Students enrolled in the first year of PhD courses (38<sup>th</sup> cycle):**  
by 1pm on 30 September 2022 using the following link: <https://pica.cineca.it/unibs/dsu2022-bsee022>

The ranking table will be published by 28/10/2022.

Students may enter accommodation from 01/11/2022 and no later than 05/12/2022.

The application must fulfill the following requirements, on pain of exclusion:

- it must contain all the details requested to fill out the application
- it must contain the signature of the applicant
- it must be submitted with a valid identity document, along with any documentation requested thereafter.

Applications will not be accepted if they do not respect the requirements indicated, or if they are incomplete or received after the stated deadline. Nor will they be accepted if they are submitted using means other than the method indicated above.

The following must be enclosed with the application:

- copy of a valid identification document;
- a valid ISEE (Equivalent Financial Economic Index) certificate, if you live in Italy and have incomes and assets in Italy, or a valid equivalent of the ISEE certificate for those not residing in Italy, and/or who have incomes and assets in other countries outside of Italy; in the latter case, you must contact one of the affiliated offices of the CAAF (see here for a list published on the University website). The service may also be accessed from abroad by sending the CAAF the documentation required via e-mail: please contact the CAAF for more information.

Failure to submit ISEE or ISEE-equivalent certification will result in the candidate being assigned an “economic status score” of zero.

NB: solely for students who live abroad: if it should not prove possible to produce the ISEE-equivalent certificate in time, it is possible to submit self-certification with the application as described in article 4 below.

Successful candidates who have submitted self-certification must ensure they present a valid equivalent ISEE certificate as described in article 6 below.

#### **Art. 4** **Criteria for drawing up the ranking**

**The ranking is drawn up, with a maximum of 80 points, based on the final scores obtained by all candidates who successfully complete the admission test for the first year of the PhD course they wish to study. This score is then divided by the maximum final score obtained by the candidate who achieved first place in the league table for the same course, using the following formula: (Admission Score/Maximum Allocated Score)\*80. This value is then added to the “economic status score”, up to a maximum of 20 points, as shown in the table below:**

<b>BAND</b>	<b>ISEE BRACKET</b>	<b>SCORE</b>
I	€ 0 – 12,167.56	20
II	€ 12,167.57 – 16,223.41	13.33
III	€ 16,223.42 – 24,335.11	6.66
IV	Value equal to or greater than € 24,335.12	0



2. Students who live abroad and submit self-certification for the time being must certify their economic status by filling out the form provided. This form is available online, from the same page on which the call itself is published.
3. Students that do not submit an ISEE or ISEE-equivalent certificate (or self-certification instead of the ISEE-equivalent), or who submit the certificate with a value of €24,335.12 or more, will be given an “economic status score” of zero.
4. Foreign students from “Particularly poor and developing countries” as per MUR decree no. 344/2022 dated 8 April 2022, do not need to present the equivalent of ISEE certification if there are no members of the family nucleus receiving an income in Italy. Such students will be placed directly in the “first bracket” and will be given an economic status score of 20.
5. In the event that more than one student receives the same score in the ranking, precedence will be given to the youngest candidate.

### **Art. 5 Allocating accommodation**

1. The accommodation is allocated to successful students who are fully enrolled in the 2022/2023 Academic Year on one of the PhD courses specified under article 1.
2. Successful students who have submitted self-certification of their economic status will be allocated accommodation on the understanding that the housing will be definitively assigned once the student has presented the ISEE-equivalent certificate. This must be done as set out in article 6 below. Failure to present the equivalent of ISEE certification within the specified deadlines, or where the final amount differs from that of the self-certified ISEE value to the point that it affects the ranking position, shall result in the student no longer being entitled to the place. The accommodation will instead be offered to the next student on the list.
2. Accommodation units are allocated on a strictly personal basis: it is not possible to share the allocated accommodation with other people, including family members.
3. Assignment of accommodation in the student halls of residence is subject to acknowledging and accepting the General Regulations of the university residences upon moving into the residence.
4. All residents of the university accommodation must be registered with a GP. The students concerned are responsible for fulfilling this obligation.

### **Art. 6 Confirming the allocated accommodation and fees payable the residences**

1. Students to whom accommodation is allocated based on the criteria as per article 4 above who, self-certified their economic status when they submitted the application must send valid ISEE-equivalent certification to [phdaccomodation@unibs.it](mailto:phdaccomodation@unibs.it). This is necessary to verify the self-certificate and to confirm the place allocated in the residences, and must be received **by 14/01/2023**.
2. The rates charged for the accommodation service for the 2022/2023 Academic Year correspond with the bracket allocated, which in turn depends on the student's ISEE. These charges will be payable from the month after the ISEE is presented, if it is submitted after the initial check-in. Up until that date, the maximum rates will be charged.

The rates are published on the website of the University on the page: Opportunities and Services> Residences and accommodation > Residences and Lodgings managed by UNIBS> Residence Rates.

Students classified as per point 4 of article 4 will be charged the rate for the first bracket.

3. The wording “bracket allocated, which in turn depends on the student's ISEE” refers to the brackets described in the “Call for accessing services for Study Entitlement (Scholarships, Accommodation Service, Canteen service) - A.Y. 2022/23” as published on the University website.

### **Art. 7 Privacy Policy Statement**

Personal data submitted by candidates are processed in accordance with the EU Regulation known as the GDPR (General Data Protection Regulation) and may also involve the use of computerised procedures. The data are processed for the official purposes of the Controller, and to perform tasks linked to this Call.

The Data Controller is Università degli Studi di Brescia, in the person of the Rector, who has appointed as DPO (Data Protection Officer) the company Frareg S.r.l., in the person of Giovanni Parravicini, who can be contacted via e-mail at: [rpd@unibs.it](mailto:rpd@unibs.it)

In the event of any complaints regarding the processing of said data, the person concerned can contact the Data Protection Authority and other designated public organisations.

In order to exercise his or her rights, the person concerned must contact the Data Controller. Further information is available on the University website via the following link: <https://www.unibs.it/privacy>.

### **Art. 8 Head of the Procedure**

In accordance with the Law dated 7 August 1990, no. 241, the Head of the Administrative Procedure is Silvia Coppi, Head of the U.O.C. for Study Entitlement at Università degli Studi di Brescia, Viale Europa 39 - Brescia.

### **Art. 9 Final Provisions**

Any aspects not stipulated in this call are governed by the rules and regulations in force for public calls and university study awards.

For information regarding the call, please contact the U.O.C. for Study Entitlement of Università degli Studi di Brescia at no. 39, Viale Europa - Brescia, telephone: +39 030 2016011, e-mail: [phdaccomodation@unibs.it](mailto:phdaccomodation@unibs.it)

This call has been published on the University website ([www.unibs.it](http://www.unibs.it)).

Brescia,

Signed by THE RECTOR  
(Prof. Maurizio Tira)

Digital signature as per art. 24 Legislative Decree 82/05



**SELF-CERTIFICATION OF ECONOMIC STATUS**  
**for the Call for allocating reserved accommodation in University**  
**Residences for students enrolled in PhDs for the 2022/2023 A.Y.**

The undersigned \_\_\_\_\_

born in \_\_\_\_\_ on \_\_\_\_\_

identity document no. \_\_\_\_\_

issued by \_\_\_\_\_

is aware of the penalties applied to those making untruthful declarations, as per article 76 of Presidential Decree dated 28 December 2000 no. 445, and

**HEREBY DECLARES:**

that his/her economic status is as follows (please tick the box which corresponds with your bracket):

	<b>BRACKET</b>	<b>ISEE RANGE</b>	<b>SCORE</b>
<input type="checkbox"/>	I	€ 0 – 12,167.56	20
<input type="checkbox"/>	II	€ 12,167.57 – 16,223.41	13.33
<input type="checkbox"/>	III	€ 16,223.42 – 24,335.11	6.66
<input type="checkbox"/>	IV	Value of € 24,335.12 or more	0

Date, \_\_\_\_\_

Signature

\_\_\_\_\_