



**THIS VERSION OF THE CALL FOR ADMISSION, TRANSLATED IN ENGLISH, IS AN UNOFFICIAL COPY OF THE ORIGINAL. THE ONLY COPY OF LEGAL VALUE IS THE OFFICIAL DOCUMENT IN ITALIAN LANGUAGE**

## CALL FOR ADMISSION TO PHD PROGRAMMES ADDITIONAL POSTS

**ACADEMIC YEAR 2022/2023**

### PREAMBLE

HAVING REGARD TO The Notice pursuant to the Director's Decree n. 3138, dated December 16<sup>th</sup>, 2021, amended by Director's Decree n. 3175, dated December 18<sup>th</sup>, 2021, having as Project Title: "National Centre for Sustainable Mobility – CNMS" (CUP D83C22000690001) of the Italian National Recovery and Resilience Plan, or NRRP (financed by the Programme Next Generation EU) PNRR – "System Initiatives, Mission 4: Education and Research - Component 2: From research to business"

HAVING REGARD TO The Notice pursuant to the Director's Decree n. 3138, dated December 16<sup>th</sup>, 2021, amended by Director's Decree n. 3175, dated December 18<sup>th</sup>, 2021, having as Project Title: "National Centre on the Development of Gene Therapy and Drugs having the Technology RNA" (CUP D83C220006800) of the Italian National Recovery and Resilience Plan, or NRRP (financed by the Programme Next Generation EU) PNRR – "System Initiatives, Mission 4: Education and Research - Component 2: From research to business"

HAVING REGARD TO the Italian Ministerial Decree dated December 14<sup>th</sup>, 2021, no. 226 in respect to PhD Programmes

AND PURSUANT TO the PhD Regulations of this University, issued with Rector's Decree dated on March 29<sup>th</sup>, 2022, Index n. 294, Register n. 153432 – amended with Rector's Decree May 4<sup>th</sup>, 2022, Index n. 382, Register n. 176546

### Article 1 – GENERAL PROVISIONS

1. The University of Brescia opens hereinafter the Call for Admission to the PhD Programmes – Additional Posts, A.Y. 2022/2023 (3-year-Programme), as listed in the following table:

Macroarea	PhD Programme in	Scholarship posts *	Non-scholarship posts
ENGINEERING	Civil and Environmental Engineering, International Cooperation and Mathematics	2	0
	Information Engineering	2	0
	Mechanical and Industrial Engineering	2	0
	<i>Technology for Health</i>	4	2
	Energy Transition and Sustainable Production Systems	2	0
MEDICINE	<i>Precision Medicine</i>	1	0

\* or posts having equivalent financial support, pursuant to the UniBS PhD Regulations in force

2. PhD Programmes last three years and the additional posts starting dates of activities are listed as follows:

Macroarea	PhD Programme in	Starting Date of Activity
ENGINEERING	Civil and Environmental Engineering, International Cooperation and Mathematics	<b>April 01<sup>st</sup>, 2023</b>



	Information Engineering	
	Mechanical and Industrial Engineering	
	<i>Technology for Health</i>	
	Energy Transition and Sustainable Production Systems	
MEDICINE	<i>Precision Medicine</i>	<b>April 01<sup>st</sup>, 2023</b>

3. This announcement is published pending the definition of the agreements to be activated with the *Spokes* (according to the Notice "System initiatives, Mission 4: Education and research - Component 2: From research to business", the Executing Subject involved is defined as Spoke in the implementation of the project and identified by the implementing entity - Hub - in compliance with applicable Community and national legislation, e.g. in the field of public tenders) and is subject to confirmation by the executing entities themselves that the project budget available to the University provides for the coverage of the related costs. For each of the PhD Programmes listed under paragraph 1 of this Article, the admission requirements, the positions available, benefitting or not benefitting of scholarship (or having other financial support), reserved or linked to a research topic, as well as methods and criteria of applicants' evaluation and ranking, including information on active curricula and research topics are available in **Annex A - PhD Programmes Data Sheets** an integral part of this Call.

4. This Call, and any amendments, updates and additions to it and its Annexes, is published on the **University's Online Official Notice Board** <https://titulus-unibrescia.cineca.it/albo/> this publication **serves as notification in all respects**, including for examination purposes, where envisaged. Moreover, the Notice about the Call for Admission to PhD Programmes and the additional information or acts concerning this Call are also published on the University online section <https://www.unibs.it/en/node/1078>. Finally, a further Notice about this Call is also published on the European website "Euraxess" <https://euraxess.ec.europa.eu/> through the Italian Ministry of University and Research.

5. Filing an application for admission through the online procedure entails the applicant's acceptance of the provisions contained in this Call and in the current PhD Regulations of the University of Brescia (issued on March 29<sup>th</sup>, 2022 by Chancellor's Decree no. 294 and its subsequent amendments (from now on PhD Regulations), available at the following web link: <https://www.unibs.it/en/node/473>. **Whenever detected, failure to comply with the provisions contained in this Call will result in automatic exclusion from the competition.**

6. Except as envisaged in paragraph 4 of this Article, the personal email address provided by applicants, as part of the registration and enrolment procedure, will be considered as the official contact address until the end of the procedure. Any personal communications to applicants will therefore be sent only by email to such address. The University of Brescia cannot be responsible for mis-communication due to applicants providing inaccurate personal addresses or failing or being late in notifying amendments thereto, or for postal or telematic errors.

## Article 2 - ADMISSION REQUIREMENTS

1. Pursuant to Article 7 of the UNIBS PhD Regulations and without citizenship limitation, candidates can apply to this competitive Call for Admission if they hold:

**An eligible advanced (2<sup>nd</sup> Level) University Degree (a Master's Degree, being it the Italian Laurea magistrale; an Italian Laurea Specialistica, a University Degree - Italian Laurea - achieved pursuant to the Italian system prior to Ministerial Decree 509/1999, amended with Ministerial Decree 270/2004) or a similar eligible University Degree achieved in non-Italian universities comparable to the Italian University qualification system in terms of length and content (e.g. a Master Degree such as MA / MSc. / LLM), recognised by the PhD Admission Board of Examiners as valid for admission.**

The eligibility of the foreign university degree is ascertained by the Board of Examiners of the selection procedure of the PhD Programmes, in compliance with the legislation in force in Italy and in the country where the university degree was awarded, as well as by the Treaties or international agreements on recognition of university degrees for the continuance of studies.

2. Applicants who will achieve the Italian or foreign eligible University Degree **after submitting their candidacy, and in any case by the start date of the PhD Programme activities, as envisaged in Article 1 paragraph 2 of the Call**, will be **conditionally admitted** when applying for admission by the deadline set in this Call.

Conditionally admitted applicants must email to the PhD Office at [dottorati@unibs.it](mailto:dottorati@unibs.it) or by certified email (PEC) at [ammcentr@cert.unibs.it](mailto:ammcentr@cert.unibs.it), **within 3 days from graduation**, the following documents:

- **For those applicants having an eligible University Degree achieved in Italy:** self-declaration of the academic qualification achieved, specifying the name of the University issuing the degree, the date of graduation, the type of degree obtained (Italian University Education system prior to Ministerial Decree 509/1999, advanced/master's, etc.), the final score. Applicants must upload a copy of a valid identification document.
- **For those applicants having an eligible University Degree achieved from non-Italian universities:** a certificate of academic qualification achieved, specifying the name of the University issuing the degree, the date of graduation, the type of diploma, the final score. Applicants must upload a copy of a valid identification document; **self-declaration is not allowed for this category**.

Applicants who do not notify the achievement of the University Degree within the deadlines set forth in this Article, or who convey incomplete and/or incorrect documentation, or who use different means or addresses set forth in this paragraph will be excluded from this selection process.

3. **Annex A - PhD Programmes Data Sheets** may provide specific reserved posts for each PhD Programme, exclusively dedicated to certain categories of candidates who possess specific requirements, as envisaged in detail as follows:

- 3.a) Applicants having an eligible academic qualification achieved in non-Italian Universities.
- 3.b) Applicants being employees of firms or private and public administrations maintaining their salary
- 3.c) Applicants being beneficiaries of a contract of Apprenticeship in Advanced Training, pursuant to Article no. 45 of the Italian Legislative Decree June 2015, no. 81.
- 3.d) Applicants beneficiaries of financial support under specific international mobility programmes whose framework agreements and regulation determine their entrance criteria to scholarship holders of foreign Countries.
- 3.e) Applicants for posts reserved to scholarship holders of foreign Countries.

**These categories of applicants who participate for this type of reserved posts must in any case comply with the entry selection process requirements set under paragraphs 1 and 2 of this Article.**

4. **Annex A - PhD Programmes Data Sheets** sets the specific entrance requirements for each PhD Programme.

5. All applicants are admitted to the selection subject to verification of self-certified declarations pursuant to the Italian Presidential Decree 445/2000 and subsequent amendments and additions. The University of Brescia may carry out checks on the truthfulness of the declarations produced at any time during the procedure, even after the start of the PhD Programmes. In case of false declarations, the University may exclude applicants from the selection procedure or from the PhD Programme with a motivated provision at any time, without prejudice to the consequent criminal liability.

### **Article 3 – ACADEMIC QUALIFICATION ACHIEVED in NON-ITALIAN UNIVERSITIES**



1. Filling-in the online application form of the Call for Admission entails the simultaneous explicit request of recognition of the University Degree achieved from non-Italian universities, necessary to be admitted to the PhD Programme. **To this end, applicants must upload the following documents to the online application:**

- a) A certificate pertaining to the university academic qualification (degree) achieved in non-Italian universities, including the list of the exams taken and the marks granted.
- b) any other document considered useful (including the University Diploma Supplement) to assess the eligibility of the University Degree.

If not written in Italian or English, the above documents must be accompanied by a **translation into English**. If the University Degree has already been recognised with the corresponding Italian university qualification for academic purposes, applicants must provide the Italian University that has provided for such recognition and the details of the relevant provision.

2. Under penalty of losing the right of admission to the PhD Programme **applicants having an eligible University Degree achieved from non-Italian universities, if deemed eligible for a post in the final ranking list of merit**, must submit to the PhD Office by the start date of the PhD Programme activities, the Declaration of Value of their Degree, issued by the Italian diplomatic authorities in the Country that released the Degree. The declaration of value should prove, among other, that the University Degree is recognised to enrol in a university course similar to a PhD in the country where it was achieved.

Documents must be emailed to the PhD Office at the email address of [dottorati@unibs.it](mailto:dottorati@unibs.it) or at the University certified email (PEC) [ammcentr@cert.unibs.it](mailto:ammcentr@cert.unibs.it)

3. The PhD Office will communicate the deadline to submit the Declaration of Value of their University degree to those applicants pending to achieve, by the start date of the PhD Programme activities, their eligible academic qualification (degree) in non-Italian universities. This communication will be sent by e-mail, as pursuant to Article 1, paragraph 2 of this Call.

4. Applicants deemed eligible for a post will be excluded if, upon verification of the Declaration of Value filed pursuant to Article 4 of this Call, it turns out that their University Degree does not comply with the requirements of this Call, which therefore does not allow to enrol at a PhD Programme.

#### Article 4 - DOCUMENTS REQUIRED TO APPLY

1. Under penalty of exclusion from the competitive exam applicants are required to upload to the online Esse3 registration procedure, in the section "*Management of Academic Qualifications and documents useful for evaluation*" the documents herein listed for each category:

**A) all candidates having achieved an eligible University Degree in Italian or in non-Italian universities**

- copy of the **identification document** (identity card or passport with clearly visible document number, issuing authority, place and date of issue, photograph, personal data and expiry date) **exclusively in .pdf format**
- **curriculum vitae et studiorum**, in Italian or English language or translated into Italian or English language, complete with the applicant's signature and **exclusively in .pdf format**
- **The document called "Signed Application Form"** obtained by filling in and duly signing (handwritten or electronic signature) the form that can be downloaded from the University web page at <https://www.unibs.it/en/node/1078>, to be uploaded **exclusively in .pdf format**
- Any other mandatory documents and qualifications being specified as to be mandatory documents and qualifications listed in **Annex A - PhD Programmes Data Sheets, section "Selection procedure for regular and reserved positions"** for the specific PhD Programme that candidates intend to apply for, and to be uploaded **exclusively in .pdf format**





**B) For candidates who have obtained their eligible University Degree from Italian universities**, in addition to what is listed in point A):

- A self-declaration of the eligible University Degree achieved, specifying the name of the University that issued it, the date of achievement, the type of degree (a Master's Degree, being it the Italian Laurea magistrale; an Italian Laurea Specialistica, a University Degree - Italian Laurea - achieved pursuant to the Italian system prior to Ministerial Decree 509/1999, amended with Ministerial Decree 270/2004), the marks granted for each exam, to be uploaded exclusively in .pdf format.

**C) For candidates pending to achieve their eligible academic qualification by the start date of the PhD Programme activities from Italian universities**, in addition to what is listed in point A):

- **A self-declaration / proof of registration to sit the degree exam**, exclusively in .pdf format and duly signed, comprehensive of the list of the exams taken and the necessary grades/marks achieved

**D) For candidates who have obtained their eligible University Degree from non-Italian universities**, in addition to what is listed in point A):

- **A copy of the certificate eligible University Degree**, as set in Article 3, paragraph 2 of this Call, either written already in Italian or English languages or translated into English. **Self-declarations are not allowed for this category, pursuant to the legislation in force in Italy**

**E) For candidates pending to achieve their eligible academic qualification by the start date of the PhD Programme activities from non-Italian universities**, in addition to what is listed in point A):

- **A copy of the certificate of the registration for the final eligible University Degree (or to defend the final exam and the thesis)**, comprehensive of the transcript of the exams taken, the marks being granted, either written already in Italian or English languages or translated into English. **Self-declarations are not allowed for this category, pursuant to the legislation in force in Italy.**

2. All applicants may also produce additional documents and qualifications, other than those listed in **Annex A - PhD Programmes Data Sheets**, that they might consider useful for the specific PhD Programme they intend to apply for.

3. If interested in a specific **“Research topic scholarships or posts having equivalent financial support”**, when envisaged for in **Annex A - PhD Programmes Data Sheets**, applicants may request to be evaluated under these specific categories by uploading through the online registration procedure, in the Esse3 section *“Management of Academic Qualifications and documents useful for evaluation”*, an additional form signed in full and exclusively in .pdf format available from the University web page at <https://www.unibs.it/en/node/1078>

4. Only qualifications held by applicants on the expiry date of this Call shall be evaluated, except for what is set for in Article 2, paragraph 2.

#### **Article 5 – ADDITIONAL DOCUMENTS REQUIRED FROM CANDIDATES ENROLLED IN A MEDICAL SPECIALIZATION SCHOOL**

1. Candidates currently enrolled in a Medical Specialization School must upload in the online Esse3 section *“Management of Academic Qualifications and documents useful for evaluation”*, under “Additional Documents” of the online application procedure, suitable documentation proving the enrolment in the aforementioned type of Specialization School, including information relating to the University of origin and the academic year of enrolment (1st, 2nd, etc.) at the time of application. Documents must be exclusively in .pdf format.

2. The joint attendance of PhD Programmes and Medical Specialization Schools is regulated by Article 6 of the PhD Regulations.

#### **Article 6 – APPLICATION AND REGISTRATION FEE**

1. Admission applications, pursuant to Articles 4 of this Call may be submitted exclusively online **from the day of publication of this Call on the University's Online Official Notice Board** <https://titulus-unibrescia.cineca.it/albo/> and without exception by **14:00 hours (Italian Time) on January 15<sup>th</sup>, 2023.**



The Operative information about the application procedure is available in document called “**Annex B – online Admission Application – Operative Instructions to Register through the Esse3 system**”, available from the University web page at <https://www.unibs.it/en/node/1078>

2. Applicants wishing to participate in the competition for more than one PhD Programme must submit an online application for each Programme, uploading for each PhD Programme the complete documentation required by Article 4.
3. UNIBS envisages a registration fee amounting to € 50,00 for each PhD application presented. The payment must be made within the deadline set for the submission of applications through the Italian system of [PagoPA](#) (the fee can be paid through credit card, PayPal, international bank transfer, etc.).
4. **Those candidates resulted eligible but who have not been assigned a post (with or without a scholarship) in the final ranking lists of merit within the Call for Admissions to the PhD Programmes for the ordinary competition to the XXXVIII cycle, A.Y. 2022/2023**, as published by 30 September 2022 on the University website section “[Call for Admission to PhD Programmes](#)”, are exempt to pay the registration fee again.
5. The sole compilation of the online application does not complete the registration procedure to be admitted to UNIBS PhD Programmes. It is mandatory to make the payment of € 50.00 for each application within the deadline of the Call.
6. Being an integral part of the application form, no publications or other document submitted in the original paper and/or relevant IT supports will be returned, including upon request, being an integral part of the application.
7. Applications that are incomplete, irregular or that are not conveyed according to the methods and procedures of paragraph 1 of this Article will not be considered valid.
8. The university administration assumes no responsibility in case the documentation submitted in electronic format is not accessible due to damaged files or folders.
9. The university administration assumes no responsibility for any online admission system malfunctions due to technical issues and/or overload of the communication line and/or application systems and/or possible postal errors.

## Article 7 - ADMISSION EXAMS

1. Admission exams include firstly the evaluation of qualifications and subsequently the evaluation of a research project, if envisaged, and an interview, pursuant to the procedures and the exam calendar listed in **Annex A - PhD Programmes Data Sheets**, an integral part of this Call.
2. The dates of the competitive exams as **listed in Annex A - PhD Programmes Data Sheets** for a specific PhD Programmes are for all intents and purposes of the law an official summoning. Any exam schedule amendments or integrations will be published online on the **University's Online Official Notice Board** <https://titulus-unibrescia.cineca.it/albo/> , as well as on the University web page at <https://www.unibs.it/en/node/1078>
3. The dates of the competitive exams **not listed in Annex A - PhD Programmes Data Sheets** for a specific PhD Programme will be published online on the **University's Online Official Notice Board** <https://titulus-unibrescia.cineca.it/albo/> **at least 10 days in advance**.



4. These publications serve as notifications in all respects; therefore, applicants should show up without further notice at the University on the day and time planned, bringing along a valid identification document. Applicants who do not show up, for whatever cause, will be considered to have forfeited the competition.

5. The interviews may be undertaken in English language, as well as in Italian language, if envisaged by **Annex A - PhD Programmes Data Sheets** for each specific PhD Programme.

6. Pursuant to the provisions of the "Section III - Procedures of competitive exams taken at distance (online) for applicants having their permanent address outside Italy" of the UNIBS "Regulation about Meetings and Procedures of competitive exams taken at distance (online) for candidates residing outside Italy", issued by Chancellor's Decree of September 26, 2018, no. 819, applicants residing outside Italy and *applicants residing in Italy but these latter only in cases of proven objective impossibility to personally participate to the interviews*, can undertake the interview remotely, via web/teleconference (e.g. Skype), on the date/time provided. Hence, applicants residing in Italy only in cases of proven objective impossibility to personally participate to the interview can be interviewed remotely under the following conditions: they must appropriately document their impossibility to participate in person; their request shall be evaluated by the respective PhD Admission Board of Examiners, in any case when and if this opportunity is envisaged in **Annex A - PhDs Data Sheets** of the specific PhD Programme selected. In cases of eligibility to be interviewed remotely ALL candidates must duly complete the form "On-line interview", downloadable from the section of the Call for PhD Programmes at <https://www.unibs.it/en/node/1078> and upload it to the online application system, under penalty of forfeiting admission to the competitive exams.

In the form "On-line interview", applicants must provide their web/teleconference contact information (e.g. Skype ID/Name, etc.) and make sure they have the use of a webcam to be identified by the PhD Admission Board of Examiners.

7. It remains understood that all candidates resident in Italy, in the event of an overriding and proven impossibility of attending the interview in person, must promptly inform the Administrative Procedure Officer in Charge of the Call for Admission by writing via e-mail to the address [dottorati@unibs.it](mailto:dottorati@unibs.it), attaching supporting documents.

8. The PhD Admission Board of Examiners will verify that the conditions necessary to guarantee the regularity of the test are met (ascertaining the applicant's identity and web connection correctness for exam purposes). The University assumes no responsibility in the event of technical issues that do not guarantee the correct conduct of the oral examination.

## Article 8 – PhD ADMISSION BOARDS OF EXAMINERS

1. Notwithstanding Article 9, paragraph 1 of the PhD Regulations, the Rector appoints two macro-area multidisciplinary PhD Admission Board of Examiners, composed as follows:

- The Multidisciplinary PhD Admission Board of Examiners of Engineering, composed of a minimum of 5 and a maximum of 7 actual members, out of which at least one belongs to each PhD Programme Board of Professors of the PhD Programmes being activated. The Multidisciplinary PhD Admission Board of Examiners is proposed by the same PhD Board of Professors of the Programme for which the additional posts are activated, through the respective PhD Programme Coordinators and provides for a number of substitute members equal to the actual ones.

- The Multidisciplinary PhD Admission Board of Examiners of Medicine, composed of a minimum of 3 and a maximum of 5 actual members. The Multidisciplinary PhD Admission Board of Examiners is proposed by the same PhD Board of Professors of the Programme for which the additional post is activated, through the PhD Programme Coordinator and provides for a number of substitute members equal to the actual ones.



2. The Multidisciplinary PhD Admission Board of Examiners establish the evaluation criteria and the scores assigned to candidates' qualifications before the envisaged exams are carried out, in compliance to what has been established in **Annex A - PhD Programmes Data Sheets** for each PhD Programme.
3. The PhD Multidisciplinary Admission Board of Examiners assign the scores and specify, where necessary, the possible suitability of candidates (even multiple) for those posts having a scholarship under a research topic or those case of posts reserved to particular categories, as listed in **Annex A - PhD Programmes Data Sheets**, and they promptly communicate the results of the evaluation of qualifications, of the evaluation of the research project if required, as well as of the interviews to the Administrative Office, to publish the final ranking list of merit on the **University's Online Official Notice Board** <https://titulus-unibrescia.cineca.it/albo/>, as well as on the University web page at <https://www.unibs.it/en/node/1078>
4. For those candidates admitted under conditions pursuant to Article 2 paragraph 2 of this Call, the evaluation of the admission qualification is replaced with the evaluation of the average mark of the exams taken during the University undergraduate course.

#### **Article 9 – CANDIDATES IN DISABILITY CONDITION OR HAVING A SPECIFIC LEARNING DISORDER**

1. The most recent judicial references on supports for students having a disability or being affected by Specific Learning Disorders applying during the admission tests are those listed in art. 4 of Ministerial Decree 473/2022 which regulates access to the Bachelor's and Single-cycle Master's Degree courses directly aimed at training as an architect in Italian and English for the A.Y 2022/2023. In the absence of further ministerial references, for uniformity of treatment, the University of Brescia applies these principles also to PhD Calls for Admission, in absence of further specific ministerial references. This announcement may be supplemented by any explanatory notes.
2. Pursuant to art. 16 of Law 104/92 and art. 5 of Law 170/10, the candidate having disabilities or a Specific Learning Disorders, may make use, during the admission test, of particular measures that can be adopted in compliance with the aforementioned legislation and based on the principle of equal treatment among the candidates. It should be noted that these supports will be declined according to the particular method of delivery of the test, in the form of an oral interview in person or remotely, following the assessment of what is deemed admissible by analysing the certification presented by the candidate during registration.
3. During the online registration procedure it is necessary to upload the valid certified documentation by selecting the appropriate section "Declaration of Disability" available under the section "Secretariat" and it is mandatory to specify under "*help notes*" the facilities needed during the test. It is mandatory to fill-in the section "*help notes*" even if the support is not required. In this latter case it is necessary to write the following "no help required" under the appropriate section.
4. The procedure referred to above must be completed within seven (7) days before the date of the exams, under penalty of the impossibility of applying the supporting facilities envisaged.
5. As envisaged by the abovementioned Italian Ministerial Decree, candidates having a Specific Learning Disorders can be admitted to the test using the medical certification they possess, even if not updated due to the limitation of the NHS activity due to Covid-19 emergency, subject to part of the universities, to subsequently request the integration of the documentation provided therein.
6. For further information about the eligible supporting facilities and about the required documentation you may contact the Office for Inclusion, Participation and University Residences of the University of Brescia, at the e-mail address [inclusion@unibs.it](mailto:inclusion@unibs.it).





7. Candidates having a disability or SLD who are resident in foreign countries and intend to benefit of the measures referred to in the preceding paragraphs, must submit the legalized certification, where required by international standards in force, certifying the state of disability or SLD issued in the country of residence, accompanied by a sworn translation by an official translator or certified conforming to the original text by the Italian diplomatic missions, in Italian or in English. The university offices in charge of examining the certifications referred to in paragraph 2 of this Article, ascertain that the foreign documentation certifies a condition of invalidity, disability or specific learning disability recognized by Italian law, as envisaged in Article 4, paragraph 5 of the Italian Ministerial Decree no. 473/2022, applied to the cases enlisted in this Article.

8. Following the evaluation of the competent university offices, the validation of the eligibility of the request and detail about the supporting facilities granted will be communicated in due time directly to the candidate by the Office for Inclusion, Participation and University Residences, only by e-mail, to the student / candidate's e-mail address provided during the online registration phase.

## Article 10 – RANKINGS

### Section I - General Provisions

1. The Multidisciplinary PhD Admission Board of Examiners prepares the final ranking for each PhD Programme by adding the scores obtained by eligible applicants in the evaluation of the qualifications, the evaluation of the research project, if envisaged, and considering the evaluation results of the interview. Applicants having an eligible academic qualification achieved from non-Italian Universities deemed to be eligible for a post are appropriately highlighted in the ranking list. Candidates for whom the Multidisciplinary PhD Admission Board of Examiners has assessed their suitability, even multiple ones, for research themed scholarships or reserved posts as listed in **Annex A - PhD Programmes Data Sheets** are also highlighted.

2. Those eligible applicants who ranked within the number of available posts for each PhD Programme are admitted to the PhD Programme.

3. **If a candidate is eligible for a post in the final rankings of merit of several PhD Programmes**, he/she must opt for a single PhD Programme.

4. The final ranking lists of merit will be published online on the University's Online Official Notice Board <https://titulus-unibrescia.cineca.it/albo/>, as well as on the University web page at <https://www.unibs.it/en/node/1078>

Jointly with the publication of the ranking lists, will be announced the deadlines by which to submit the enrolment application and procedures, without exception, as set in Article 13 of this Call.

5. This publication serves as an official communication to candidates. Therefore, no written communication will be sent to them.

6. Entitled persons who abandon PhD Programme before the start date of the PhD Programme activities will be replaced by as many eligible applicants going down the ranking list. The eligible applicants thus admitted will be notified solely by email to the email address they provided when they registered for the competition, as per Article 1, paragraph 7. Said email message will provide the enrolment deadline, according to the procedures set in Article 13 of this Call.

7. Eligible applicants with the same ranking will be assigned posts benefiting of a scholarship based on the assessment of the economic situation of their household, as determined in accordance with current legislation on the Right to Education. Non-scholarship posts will be assigned to the youngest eligible applicants in case of a tie. **Applicants who are deemed to be eligible for a post** in more than one ranking must opt for just one PhD Programme.

## Article 11 – FEES TO ACCESS AND ATTENDANCE



1. Enlisted below are the AY 2022/2023 fees charged to PhD students, both scholarship recipients and non-recipients:

**Total € 156.00**

Out of which € 16.00 for revenue stamp duty and  
€ 140,00 for the Regional Right to Education Fee (Regione Lombardia)

2. For candidates with a disability exceeding 66% or a certified disability pursuant to article 3, paragraph 1 of the Italian Law no. 104/92, the annual contributions to be paid are equal to only the stamp duty of € 16.00. For further details write to the University Office of Inclusion and Participation, at [inclusionone@unibs.it](mailto:inclusionone@unibs.it)

## **Article 12 – SCHOLARSHIPS OR OTHER FORMS OF FINANCIAL SUPPORT**

1. Scholarships **or posts benefiting of other forms of financial support, where applicable**, listed in the Call will be assigned according to the order defined in the final ranking list of merit drawn up by the respective Multidisciplinary PhD Admission Boards of Examiners.

2. Scholarships, in the annual amount of € 16.243,00, gross of the social security taxes to be paid to PhD students, are disbursed monthly. The amount of the scholarship can be increased by 50% for research periods abroad authorised by the PhD Board of Professors, for minimum continuous duration of 15 days, and total duration not exceeding 12 months in the three-year period. In cases of double degree of PhD dissertations, the periods of abroad authorised by the PhD Board of Professors can be extended up to 18 months in the three-year period. This increase is applied to all students (both scholarship recipients and non-recipients).

3. PhD scholarships cannot be combined with other scholarships awarded for any reason, except for those granted by domestic or foreign institutions to carry out research periods outside Italy.

**4. Previous PhD scholarship recipients, including partial ones, are not eligible for these PhD scholarships.**

5. PhD scholarships **or posts having other forms of financial support, where applicable**, are good for one year and are renewed on condition that the programme scheduled for the previous year has been completed, as verified by the PhD Board of Professors.

6. Each PhD student is ensured, within the financial resources made available in each departmental Responsibility Centres, a budget to carry out research activities in Italy and abroad appropriate to the type of PhD Programme and in any case to an extent of not less than ten percent of the scholarship amount. The budget for research activities does not apply to beneficiaries of Apprenticeships in Advanced Training, agreements for posts envisaging candidates being employees of companies or public and private administrations maintaining their own salary, as well as to holders of scholarships paid by foreign countries or beneficiaries of financial support under specific programmes of international mobility and pursuant to the provisions of the specific regulation set therein.

7. Research topic scholarships or posts having other financial support pertain to a specific research topic that assignees must carry out.

8. Posts financed by other forms of financial support (such as posts for beneficiaries of Apprenticeship in Advanced Training education, pursuant to Article 45 of Legislative Decree 45 June 2015 , n.81; agreements for posts envisaging candidates being employees of companies or public and private administrations maintaining their own salary, as well as to holders of scholarships paid by foreign countries or beneficiaries of financial support under specific programmes of international mobility) being assigned complying to the final ranking list merit only to candidates declared eligible to the requirements provided therein, envisage the assignees to carry



out the PhD programme pursuant to the specificities of those forms of financial support. Changes in the status of the employee of companies or of public and private administrations, of Apprenticeship in Advanced Training or of scholarship holder of international mobility programmes or of foreign countries, involve the interruption of the PhD career and the automatic forfeiture of continuing studies.

### **Article 13 – COURSES ENROLMENT**

1. Under penalty of forfeiture, the enrolment must be completed pursuant to the procedures and by the deadline set with the publication of the ranking list or, in the case of entitled persons being replaced, by the deadline the PhD Office (U.O.C. Dottorati) will specify by e-mail to the eligible applicants.
2. Applicants deemed eligible for a post who do not meet the deadline set to enrol will be considered forfeit and the vacant posts will be made available to eligible applicants according to the order of the final ranking of merit.
3. If it is verified that false declarations were made in the documentation submitted, the applicant will be declared out of the competition, without prejudice to the penalties provided for by the Italian Penal Code and the special laws on the subject (Articles 75 and 76 of the Italian Presidential Decree 445/2000). The University administration will provide for the recovery of any benefits granted (such as scholarships or student fee reductions) and will not proceed with any kind of reimbursement of paid fees.
4. The candidates' choice of PhD Programme made at the time of enrolment **is final** and cannot be modified in any way.

### **Article 14 – INCOMPATIBILITIES**

1. The simultaneous enrolment in University and PhD Programmes is subject to the provisions and limits deriving from the legislation and regulations in force.
2. It is the candidate's responsibility to report any potential incompatibility situation at the time of registration, in order to allow the relevant university offices to assess the case. The consequences determined by cases of omitted or partial declaration will fall on the candidate.

### **Article 15 - DUTIES OF PhD STUDENTS**

1. PhD students are required to comply with the obligations set forth in the PhD Regulations of the University of Brescia in force, published on the website: <https://www.unibs.it/en/node/473>
2. PhD students are required to pursue the activities planned for in their educational curriculum, and to commit exclusively and full-time to the individual and guided study programmes and the carrying out of assigned research activities.

### **Article 16 – DEGREE AWARDING**

1. Pursuant to Art. 17 of the PhD Regulations in force at the University of Brescia, upon passing the final exam, the PhD Degree shall be awarded to PhD students who have obtained results of significant scientific value by the end of the PhD Programme, documented by a final written dissertation.

### **Article 17 - PERSONAL DATA PROCESSING**

1. The processing of personal data provided by applicants and collected for the purposes identified in this Call takes place in compliance with the provisions of EU Regulation 27.04.2016 n. 679 (General Data Protection Regulation, following: GDPR). For the purposes of processing personal data, the University of Brescia is the data controller pursuant to Art. 26 of the GDPR.

The University of Brescia is required to implement appropriate technical and organizational measures to ensure



that the treatment is compliant with the GDPR, verifying and periodically updating the data protection policies pursuant to the GDPR, Arts. 24-25. It is also subject to all the obligations of the data controllers, that of the release of specific information to the interested parties, pursuant to the GDPR, Arts. 13-14.

The provision and collection of data is mandatory for the selection process and, in the case of sensitive data, it is carried out pursuant to Law 68/1999, and Law 104/1992. The provision of the data envisaged in the Call is mandatory and necessary for the purposes of assessing the admission requirements and the formulation of the rankings, under penalty of exclusion from the selection process.

2. For the purposes of processing personal data, CINECA, the Inter-university Consortium, is appointed by the University of Brescia in charge of the treatment, as pursuant to Art. 28 of the GDPR. CINECA therefore undertakes to provide, upon request by the university, suitable guarantees that it has put in place suitable technical and organizational measures to ensure that the processing of the data conferred to meets the requirements of the GDPR in respect to the protection of the rights of the interested parties.

3. CINECA will not communicate or disseminate to third parties the data processed, as it acts as data controller as expressly appointed by the University. CINECA personnel units, designated by the Director of the Consortium, are responsible for processing the data. The data collected will be kept for a period of time not exceeding the achievement of the purposes for which they are processed (Art.5 "*conservation restriction principle*" of the GDPR) or on the basis of the deadlines established by law. The verification of the obsolescence of the data stored in relation to the purposes for which they were collected is carried out periodically.

4. The Data Protection Officer (DPO) is the Legal Representative for the University of Brescia who appoints a specific representative on his/her behalf, as reported on the University web site at <https://www.unibs.it/privacy>

## **Article 18 – ADMINISTRATIVE PROCEDURE OFFICER IN CHARGE**

1. Administrative Procedure Officer in Charge: Ms. Fabiana Farro, Officer in Charge of the PhD Office (U.O.C. Dottorati).

2. The contact Office at the University of Brescia is the PhD Office (U.O.C. Dottorati), via S. Faustino, 74/b-25121 Brescia, Italy. The PhD Office can be reached by e-mail at [dottorati@unibs.it](mailto:dottorati@unibs.it). The PhD Office is open to public on Wednesdays, from 10:00 to 12:00 hours (Italian Time), upon appointment to be fixed by writing to [dottorati@unibs.it](mailto:dottorati@unibs.it)

## **Article 19 - STANDARD PROVISIONS**

1. For anything not provided for in this Call, please refer to the Rector's Decree of publication of this Call, to the current Italian legislation in force on the subject and to the University's PhD Regulations.

Brescia  
Index Date

The Rector  
(Prof Francesco Castelli)  
*Signed electronically ex art.24 D.Lgs. 82/05*