



**The following English translation is provided as a mere courtesy.  
For all legal effects and purposes, please refer to the official Italian version.**

## **Call for applications for reserved accommodation units in the University Halls of Residence for PhD students, A.Y. 2023/2024**

### **Art.1 General provisions**

The Università degli Studi di Brescia is issuing this call to award a total of 60 accommodation units for students enrolled in the 2023/2024 Academic Year in PhD courses at Università degli Studi di Brescia, or in a Doctorate of National interest, or in an Associate Doctorate with Brescia as the site of course attendance.

### **Art.2 Recipients**

The call for awarding accommodation units is open to all students who are enrolled, or intend enrolling, in the 2023/2024 Academic Year:

- in a PhD at Università degli Studi di Brescia;
- in a Doctorate of National interest, or Associate Doctorate with Brescia as the site of course attendance.

The accommodation units are divided as follows:

- 40 for students enrolled in the second and third years after registration;
- 20 for students enrolled in the first year (39<sup>th</sup> cycle).

### **Art. 3 Deadlines and instructions for submitting a request**

Students who wish to apply for an allocated accommodation unit must submit an online request no later than the following mandatory deadlines:

- **Students enrolled in years after the first year of PhD courses:**

by 1pm on 21st August 2023 using the following link:

<https://pica.cineca.it/unibs/dsu2023-bsee001>

The ranking table will be published by 30/08/2023.

Students may enter the accommodation from 04/09/2023 and no later than 14/09/2023.

- **Students enrolled in the first year of PhD courses (39th cycle):**

by 1pm on 29th September 2023 using the following link:

<https://pica.cineca.it/unibs/dsu2023-bsee002>

The ranking table will be published by 24/10/2023.

Students may enter the accommodation from 01/11/2023 and no later than 08/11/2023.

The application must fulfill the following requirements:



- it must contain all the details requested to fill out the application
- it must contain the signature of the applicant
- it must be submitted with a valid identity document, along with any documentation requested thereafter.

Applications will not be accepted if they do not respect the requirements indicated, or if they are incomplete or received after the stated deadline. Nor will they be accepted if they are submitted using means other than the method indicated above.

The following must be enclosed with the application:

- copy of a valid identification document;
- a valid ISEE (Equivalent Financial Economic Index) certificate, if you live in Italy and have incomes and assets in Italy, or a valid equivalent of the ISEE certificate for those not residing in Italy, and/or who have incomes and assets in other countries outside of Italy; in the latter case, you must contact one of the affiliated offices of the CAAF (see [here](#) for a list published on the University website). The service may also be accessed from abroad by sending the CAAF the documentation required via e-mail: please contact the CAAF for more information.

Failure to submit ISEE or ISEE-equivalent certification will result in the candidate being assigned an “economic status score” of zero.

#### **Art. 4 Criteria for drawing up the ranking**

1. The ranking is drawn up as follow:

- Students with disability;
- Off-site students as per call for applications for access to right to study services a.y. 2023/2024;
- Commuting students as per call for applications for access to right to study services a.y. 2023/2024;
- On site students as per call for applications for access to right to study services a.y. 2023/2024;

2. The ranking is drawn up, with a maximum of 80 points, based on the final scores obtained by all candidates who successfully complete the admission test for the first year of the PhD course they wish to study. This score is then divided by the maximum final score obtained by the candidate who achieved first place in the league table for the same course, using the following formula:  $(\text{Admission Score}/\text{Maximum Allocated Score}) \times 80$ . This value is then added to the “economic status score”, up to a maximum of 20 points, as shown in the table below:

BAND	ISEE BRACKET	SCORE
I	€ 0 - 12.167,56	20,00
II	€ 12.167,57 - 16.223,41	13,33
III	€ 16.223,42 - 24.335,11	6,66
IV	Value equal to or greater than € 24.335,12	0

3. Students that do not submit an ISEE or ISEE-equivalent certificate (or self-certification instead of the ISEE-equivalent), or who submit the certificate with a value of €24,335.12 or more, will be given an “economic status score” of zero



4. Foreign students from “Particularly poor and developing countries” as per MUR decree no. 115/2022 dated 2 February 2023, do not need to present the equivalent of ISEE certification if there are no members of the family nucleus receiving an income in Italy. Such students will be placed directly in the “first bracket” and will be given an economic status score of 20.
5. In the event that more than one student receives the same score in the ranking, precedence will be given to the youngest candidate.

#### **Art. 5 Allocating accommodation**

1. The accommodation is allocated to successful students who are fully enrolled in the 2023/2024 Academic Year on one of the PhD courses specified under article 1.
2. Accommodation units are allocated on a strictly personal basis: it is not possible to share the allocated accommodation with other people, including family members.
3. Assignment of accommodation in the student halls of residence is subject to acknowledging and accepting the General Regulations of the university residences upon moving into the residence.

#### **Art. 6 Residences fees**

1. The rates charged for the accommodation service for the 2023/2024 Academic Year correspond with the bracket allocated, which in turn depends on the student's ISEE. Students who don't submit the ISEE/Equivalent ISEE are charged with the fourth bracket.  
Rates are published on the website of the University on the page: Opportunities and Services > Residences and accommodation > Residences and Lodgings managed by UNIBS > Residence Rates. Students classified as per point 4 of article 4 will be charged the rate for the first bracket.
2. The wording “bracket allocated, which in turn depends on the student's ISEE” refers to the brackets described in the “Call for accessing services for Study Entitlement (Scholarships, Accommodation Service, Canteen service) - A.Y. 2023/2024” as published on the University website.

#### **Art. 7 Privacy**

Personal data submitted by candidates are processed in accordance with the EU Regulation known as the GDPR (General Data Protection Regulation) and may also involve the use of computerised procedures. The data are processed for the official purposes of the Controller, and to perform tasks linked to this Call. The Data Controller is Università degli Studi di Brescia, in the person of the Rector, who has appointed as DPO (Data Protection Officer) the company Frareg S.r.l., in the person of Giovanni Parravicini, who can be contacted via e-mail at: [rpd@unibs.it](mailto:rpd@unibs.it) In the event of any complaints regarding the processing of said data, the person concerned can contact the Data Protection Authority and other designated public organisations. In order to exercise his or her rights, the person concerned must contact the Data Controller. Further information is available on the University website via the following link: <https://www.unibs.it/privacy>

#### **Art. 8 Head of the Procedure**

In accordance with the Law dated 7 August 1990, no. 241, the Head of the Administrative Procedure is Silvia Coppi, Head of the U.O.C. for Study Entitlement at Università degli Studi di Brescia, Viale Europa 39 - Brescia.



UNIVERSITÀ  
DEGLI STUDI  
DI BRESCIA

**Art. 9**  
**Final Provisions**

Any aspects not stipulated in this call are governed by the rules and regulations in force for public calls and university study awards.

F.to IL RETTORE  
Prof. Francesco Castelli  
F.to digitalmente ex art. 24 D.Lgs. 82/05