



UNIVERSITÀ
DEGLI STUDI
DI BRESCIA



ANDISU
Associazione nazionale degli Organismi
per il Diritto allo Studio Universitario



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CALL FOR APPLICATIONS FOR ACCESS TO RIGHT TO STUDY SERVICES

(Scholarships, Accommodation and Catering Services) - A.Y. 2023/2024

**The following English translation is provided as a mere courtesy.
For all legal effects and purposes, please refer to the official Italian version**

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Premises

Non-deferrable deadlines for the presentation of on-line applications for all students:

- Scholarships (Section 1):

1.00 pm (CEST) on 20 September 2023.

PLEASE NOTE: applicants must also have a ISEE certificate valid for subsidised services for the Right to academic Study (or Equalized ISEE) by the same date.

- Accommodation Service (Section 2):

PLEASE NOTE: applicants must also have a ISEE certificate valid for subsidised services for the Right to academic Study (or Equalized ISEE) by the dates below so that the economic status requirements for the classification can also be evaluated. If not presented, only the merit requirement will be considered.

- a. Acceptance of students for years following the first year:

1.00 pm (CEST) on 22 August 2023.

- b. Acceptance of first year students (first year of First and Second Cycle degrees):

1.00 pm (CEST) on 29 August 2023.

- Catering Service (Section 3):

1.00 pm (CEST) on 15 December 2023

PLEASE NOTE: applicants must have a ISEE certificate valid for subsidized services for the Right to academic Study (or Equalized ISEE) by the date above, so that the economic status requirement can be considered for the purposes of the catering service. Without the ISEE certificate, the service will be activated at the total cost.

PLEASE NOTE: The application for services can also be forwarded before formalization of registration or enrolment in the 2023/2024 academic year and before sitting any admission tests to courses. Applications which do not respect the requirements indicated in this Call, are incomplete or received after the pre-set deadlines and/or presented in a different manner from the one indicated in the Call will not be accepted.

WARNING: The provisions in this Call may undergo modifications considering various and subsequent national decrees and regional orders regarding the COVID 19 pandemic.

Art. 1 General provisions

For the 2023/2024 academic year, the University of Brescia has issued this Call for access to the Right to Study services, according with the provisions set by Lombardy Region law 33 dated 13 December 2004, Prime Ministerial decree dated 09 April 2001, Legislative Decree 68 dated 29 March 2012, Ministerial Decree 1320 dated 17 December 2021 and Ministerial Circular 13676 dated 11 May 2022 as well as resolution n. XII/468 of Lombard Regional Council meeting dated 19 June 2023.

This Call is financed by the contributions allocated by MUR, Lombardy Region, the European Union - Next Generation EU (in the sphere of the National Recovery Plan and investment 1.7 “*Scholarships for access to university*” of Mission 4 Component 1) and funds provided by the

university.

Services regulated by this Call are attributable to students who enroll in the courses of the University of Brescia in the 2023/2024 academic year and have the merit, economic status and academic regularity requirements specified in the sections on each service.

See the section on Scholarships for anything not specifically set out in the sections about the Accommodation and Catering Services.

Definitions:

The following definitions apply for the purposes of attribution of Right to University Studyservices:

Eligible: student with the merit and economic status requirements needed to take part in the Call.

Beneficiary: the student who, with the merit and economic status requirements set out, is a winner of the scholarship.

Eligible non-beneficiary: the student who, despite having the merit and economic status requirements set out, is not a winner of the scholarship as a result of lack of funds.

Partial beneficiary: the student who receives 50% of the benefit because they are:

- in the 1st supplementary year over the normal length of the course;
- part-time;
- enrolled in the first year who attains the merit requirement after registration and by 30 November 2023.

First university registration: first academic year of registration after the High School Diploma in any degree course in any Italian or foreign university (even if different from the course attended in the 2023/2024 academic year) of the same level/study cycle for which they have enrolled in the 2023/2024 academic year regardless of the outcome of that career (withdrawal from studies, transfer, graduation, etc.).

Disabled student: student with a recognized handicap in accordance with the article 3, subsection 1 and 3 of the law n.104 dated 5 February 1992; or with an invalidity equal to or higher than sixty-six percent

ISEE (2023): ISEE valid for the subsidised services for the Right to academic Study issued in accordance with Art. 8, Council of Ministers Presidential Decree 159/2013 and in favor of the student applying for the services set out by the Call.

EQUALIZED ISEE 2023/2024 academic year: for the ones who are not resident in Italy and/or with income and capital in countries other than Italy must contact one of the partners CAAF (*Centri Autorizzati di Assistenza Fiscale* - Authorised Tax Assistance Centres) of the University of Brescia.

REVOCAZIONE: this means the cancellation/exclusion from benefit with the student's resulting obligation to return any money and/or services received (accommodation and catering services enjoyed will be adjusted in the cost of the 4th income bracket).

Students must **promptly inform** the University of Brescia by opening a ticket through the service **INFOSTUDENTE** of **any event regarding the scholarship or other service occurring after confirmation of the on-line application** (obtaining of a different scholarship or other economic aid, transfer to another university or change in the course centre, graduation, impossibility of continuing studies, withdrawal from studies, etc.).

If the periodic checks show that a communication as previously requested has not been made,

the benefits and subsidised services will be cancelled with all the related consequences (e.g. revocation and return of the scholarship received, revocation of exemption from enrolment fees, adjustment of the costs relating to the services enjoyed etc.) subject any additional penalties set out by law.

SECTION 1: SCHOLARSHIPS

Art. 2 Number of scholarships

The number of scholarships to assign will be defined based on the overall budget availability.

Art. 3 General participation conditions

Italian students, students from countries in the European Union, foreign students as per Presidential Decree 394 of 31 August 1999, implementing Legislative Decree 286 of 25 July 1998, and stateless or political refugee students enrolled in the University of Brescia can take part in the Call. Go to www.unibs.it > **OPPORTUNITIES AND SERVICES > RIGHT TO STUDY > SCHOLARSHIPS AND AWARDS > DSU CALLS**> Call For applications for access to Right To Study Services - 2023/2024 academic year > On-line Services Application – Scholarship, follow the methods specified and confirm by the deadline shown in this Call.

Confirmation of the on-line application must be made by the **final time/date of 1:00 (CEST) on 20 September 2023**.

PLEASE NOTE:

- Applicants must have a valid ISEE certificate for subsidised services for the Right to academic Study (or Equalized ISEE) by the date above. **Warning: it takes several weeks to obtain the ISEE/EQUALIZED ISEE certificate so we strongly recommend that students request the declaration in good time. It is also possible to obtain the certificate via the INPS website, to which one can access with the SPID (digital identity).**

- The application for services can be forwarded before formalization of the registration or enrolment in the 2023/2024 academic year and also before taking any course admission tests.

Applications which do not respect the requirements indicated in this Call, are incomplete or received after the pre-set deadline and/or presented in a different manner from that indicated above will not be accepted.

Students must be enrolled for the 2023/2024 academic year to receive the Right to Study services:

- 1) In a regular year of a degree course, Second Cycle degree course, Single Cycle degree course up to an additional year beyond the normal length of the course attended, starting from the first registration (see p. 2 for the definition) * for the first time. If the beneficiary is in the categories as per Art. 2 of Law 118 dated 30 March 1971, or other disabled categories protected by law, with recognized invalidity of 66% or more, enrolment is permitted up to two additional years beyond the normal length of the course attended, starting from the first registration.

- 2) in a specialization course (with the exclusion of those in the medical area as per Legislative Decree 368/99);
- 3) in a Ph.D. course (excluding scholarship holders as per Ministerial Decree 224/1999 or research fellowships pursuant to Law 449 of 27 December 1997) implemented with Ministerial Decree 210, Art. 4, of 3 July 1998 for a period of time equal to the length set out by the respective systems.

Art. 4 Incompatibility

Scholarships cannot be combined with similar forms of economic aid distributed by the managing entity or other public or private bodies for the same academic year. In such cases, the student has the right to choose one or the other. The exceptions are scholarships granted:

- by national or foreign institutions aimed at integrating the training or research work of scholarship holders with the stay abroad;
- for the reward in the form of contribution assigned by university bodies to students enrolled in paths of excellence.

Art. 5 Other reasons for exclusion

The following students are, in any case, excluded from the benefits in the 2023/2024 academic year:

- students already holding a qualification of the same level or higher than the course for which the scholarship has been applied for in the 2023/2024 academic year;
- students with debts/outstanding bills with the University of Brescia on the date of publication of the scholarship classification, unless instalment plans have already been signed.

Art. 6 Transfers

The student who transfers from another university after the beginning of the academic year must request the university or managing body of the Right to Study the transmission of the application as long as it was presented within the terms set out by the Invitation to Tender of the said Body/University. The regularization of the transfer application must be completed by the 3rd of November 2023.

Acceptance into the classification will be subordinate to having the merit and economic status requirements and the availability of resources.

In the event of an application for transfer to another university after the start of the academic year, the application presented to the University of Brescia will be sent to the university Body or university to which the student has requested the transfer only after prompt and specific request in writing by the student concerned to the PEC (certified email) address ammcentr@cert.unibs.it (also from a non-PEC mail). In this case, the student loses the benefit distributed by the University of Brescia (and must, therefore, return any instalments received and the adjustment of the subsidised services enjoyed).

Art. 7 Requirements for inclusion in the scholarship classifications

The student must necessarily have both the merit and economic status requirements, as specified below.

A) MERIT REQUIREMENTS

Students enrolled in the first year of all courses

Students enrolled in the **first year** for the first time have an access requirement, an intermediate requirement (for the beneficiary students only) and a post-registration requirement to be able to confirm the benefit if necessary.

Access requirement:

1) First Cycle and Single Cycle degree courses:

- High School Diploma mark of not less than 70/100

Students who have graduated from high school in a country other than Italy will be assessed in accordance with the value shown on the application of the conversion formula adopted by MIUR (MIUR note dated 4 June 2007 - see Appendix 1).

For the disabled students only the regular registration is requested.

2) Second Cycle degree courses:

- Enrolment in the 2023/2024 academic year

Intermediate requirement (in order to obtain an advance payment):

Students enrolled for the first time in the first year of any First and Second Cycle Degree or Single Cycle Degree that will have acquired at least 15 CFUs within the 31 March 2024 will receive an intermediate payment in the amount of 15%.

Post-registration requirement:

Students registered in the first year of all First Cycle degree, Second Cycle degree and Single Cycle degree courses for the first time are attributed with the status of beneficiary in the classification based on both the access and economic requirements as per Point B.

The student has to attain a minimum number of valid credits by 10 August 2024 for the maintenance 100% of the status of beneficiary or eligible non-beneficiary.

The student has to attain a minimum number of credits by 30 November 2024 for the maintenance 50% of the status of beneficiary or eligible non-beneficiary.

Please note that the CFU to attain are:

- 35 for First Cycle, Second Cycle and Single Cycle degree courses whose annual number of attainable credits is 60 or more;
- To determine the merit requirement, a proportional criterion*, rounded down, is applied to the above-mentioned merit requirement for all First Cycle, Second Cycle and Single Cycle degree courses whose annual number of attainable credits is less than 60, referring to the number of credits in the educational regulations of each course.

PLEASE NOTE: Medical area internships: the CFUs acquired with the final internship exams held, based on the university teaching organisation of the Health Professions courses after 10

August 2024, are valid as long as the outcome of those exams is acquired by 31 October 2024.

Students who do not attain the minimum number of credits indicated above by 30 November 2024 will have their scholarship revoked (see Art. 12).

Attention: The post-registration requirement is not applied to disabled students

Students enrolled in years following the first year of all courses

Students enrolled in **years following the first one** of all First Cycle, Second Cycle and Single Cycle degree courses must have attained the minimum number of educational credits specified in the following Table (for courses whose annual attainable credits are 60 or higher) **arising from exams taken and recorded** by 10 August 2023:

ALL COURSES						
Courses	For students enrolling in the 2022/2023 academic year from the first absolute registration:					
	2nd year	3rd year	4th year	5th year	6th year (1° FC per LMCU 5 years)	1st Supplementary year
Degree	35	80	=	=	=	135
Single Cycle degree	35	80	135	190	245	300 (for 6-year Single Cycle degree course)
Second Cycle degree	35	=	=	=	=	80

WARNING: the number of educational credits needed to access the scholarship ranking is calculated with reference to the credits expected in each previous academic year, starting from the year of the very first enrollment or re-enrollment considering also the academic years in which the student repeated, for any reason, the same year of registration at the same level of studies.

PLEASE NOTE: Medical area internship: the CFUs acquired with the final internship exams held, based on the university teaching organisation of the Health Professions courses after 10 August 2023, are valid as long as the outcome of those exams is acquired by 31 October 2023

To determine the merit requirement, a proportional criterion*, rounded down, is applied to the above-mentioned merit requirement for all First Cycle, Second Cycle and Single Cycle degree courses whose annual number of attainable credits is less than 60, referring to the number of credits in the educational regulations of each course.

Part-time students both in the first and subsequent years

The merit requirements requested and the value of the bonus for **part-time** students will be equal to the half of the values indicated in this Call.

***Proportional criterion**

Please note that for all degree courses whose annual number of credits attainable is less than 60, the **PROPORTIONAL CRITERION is applied**, rounded down, to determine the merit requirement referring to the number of credits in the educational regulations of each course. The credits set out by the Study Plan can be checked in the dedicated website for each course.

For example:

If the total CFUs set out by the Study Plan for a student enrolled in the 2nd year is 52, the calculation must be thus made:
 $52/60 \times 35 = 30.3333$ which, **ROUNDED DOWN**, gives the result 30

New element: courses which provide for annual teaching have merit requirements reduced by 2credits for each teaching session of that type activated in the reference academic year.

Validity of credits (for all students)

The CFUs valid for scholarship purposes are those acquired from exams taken or already integrally confirmed and registered, specifically indicated in the Study Plan proposed by the course or the student and already approved for the 2023/2024 academic year by the Programme Board at the date the application is presented.

PLEASE NOTE: midterm tests and individual modules are not included in the calculation.

Transfers from another university/degree course and **Internationally Mobility students:** exams still to integrate or only partially confirmed by the University of Brescia Programme Board are excluded from the count of CFUs valid for scholarship purposes.

Ph.D. and specialisation courses:

A student enrolled in a **Ph.D. or specialisation course** must:

Ph.D. courses (Excluding scholarship holders pursuant to Ministerial Decree 224 of 30.04.99 and research fellows as per Law 449 of 27/12/1997)	Be accepted onto the course
Specialisation courses (excluding those in the medical area ex Legislative Decree 368/1999) Health and Dentistry specialisation courses (Interministerial Decree 716 of 16/09/2016)	Be accepted onto the course

Disabled students enrolled in years following the first year

If the beneficiary is disabled, the CFUs required are reduced by the amount of 40%.

The disabled student who enrolls in the 2nd supplementary year in the 2023/2024 academic year is demanded to fulfil the same merit requirement set out for students enrolled in the first supplementary year and will be considered partial beneficiary with the awarding of the 50% of the scholarship and the related services.

Bonus:

Students have a bonus to fill any differences between the minimum number of credits requested and those actually acquired; the bonus is activated directly by the office. The amount of the **bonus** is differentiated based on the year of enrolment in which it is activated as follows:

- **five** credits to maintain the benefits of the first year or the attainment of the benefits for the second year of students enrolled in First Cycle, Second Cycle and Single Cycle degree courses;
- **twelve** credits for the attainment of the benefits for the third year of students enrolled in First Cycle and Single Cycle degree courses and the 1st supplementary year for students enrolled in Second Cycle degree courses;
- **fifteen** credits for the attainment of the benefits for subsequent academic years for students enrolled in First Cycle and Single Cycle degree courses.

The bonus can be activated only once during a student's career up to the award of the degree and used until the quota for the subsequent years has been consumed.

The bonus can also be used by students enrolled in the first year of First Cycle, Second Cycle and Single Cycle degree courses that confirm the eligibility for the scholarship at 50% as they have attained the credits by 30/11/2024.

B) REQUIREMENTS RELATING TO THE ECONOMIC STATUS

The student's economic status is indicated based on the Indicator of the Equivalent Economic Situation (I.S.E.E. - 2023) **valid for the subsidised Right to academic Study services** pursuant to Council of Ministers Presidential Decree 159 dated 5 December 2013.

Attention: ISEE which do not comply (have annotations for omissions and/or differences) **will not be taken into consideration**. The ISEE does not comply when, on issuing the ISEE, INPS notes omissions/differences/discrepancies with respect to the declarations made by the person concerned. See Art. 11, sub-paragraph 5 of Council of Ministers Presidential Decree 159 of 5 December 2013 and Art. 3 of the decree dated 7 November 2014 for further details.

Pursuant to the Council of Ministers Presidential Decree 159 of 5 December 2013 and INPS circular 171 of 18 December 2014, the quota of the Right to academic Study scholarship received in 2021 must be declared for ISEE purposes. The 2021 quota must be declared in the on-line application and will be automatically deducted from the ISEE acquired by INPS from the student also receiving the Right to University Study scholarship in 2022.

The student must **have the I.S.E.E. issued** by INPS **valid for the subsidised Right to academic Study services by the final date of 20/09/2023** to allow the electronic acquisition of the income data.

Warning: it takes several weeks to obtain the ISEE value so certification must be requested in good time. **Lack of ISEE data will lead to exclusion from the Call to Tender for the scholarship.**

Students requesting the Right to Study benefits must have the items below referring to the family unit as defined pursuant to Council of Ministers Presidential Decree 159 of 5 December 2013 and implementing Ministerial Decree 1320 of 17 December 2021:

- an indicator of the Equivalent Capital Situation (calculated by the managing bodies and corresponding to ISP/Equivalence scale, as per Sect. I Method of calculating ordinary ISEE of the certification for services arising from university study) of **not more than € 52,902.43**;
- an indicator of the Equivalent Economic Situation (ISEE for subsidised Right to University Study services) of **not more than € 24,335.11**;

Autonomous student:

Implementing the provisions of Art. 8, sub-paragraph 2, Council of Ministers Presidential Decree 159/2013 and Art. 3, sub-paragraph 1, of Ministerial Decree 1320/2021, and to take adequate account of the bodies supporting the maintenance of the student, the family unit of the applicant for the benefits is integrated with that of their parents when do not occur both the following requirements:

- residence of at least two years with respect to the date of presentation of the consolidated substituting declaration away from the residential unit of the family of origin in a residential unit not owned by a family member;
- income from subordinate or similar employment, not employed by a family member, declared for tax purposes for at least two years of not less than € 9,000.00.

If none of these conditions is fulfilled, account will be taken of the capital and economic situation of the family of origin.

The autonomous student is also considered off-site if they use paid accommodation in the municipality where the course attended is based.

CURRENT ISEE:

Please remember that, pursuant to Article 9 of Council of Ministers Presidential Decree 159/2013, the current ISEE can be requested when, although already having a valid ordinary ISEE, a variation occurs in the employment situation or there is an interruption in social security, welfare and indemnity treatments not falling within the overall income (declared for IRPEF) for one or more members of the family unit; or, again when there is a reduction of more than 25% in the overall income ability of the family unit. Contact a CAAF (Authorised Tax Assistance Centres) for additional information.

Assessment of the economic and capital condition for people non-resident in Italy and/or with income and capital in countries other than Italy

In this case, the student must contact one of the partner CAAF of the University of Brescia (see the list published on the university website) to apply for the **Equivalent ISEE for subsidised Right to University Study services**. It will be the responsibility of the CAAF to send the Equivalent ISEE data to the university. Also in this case, the student **must have the Equivalent I.S.E.E. valid for the subsidised Right to academic Study services by the final date of 20/09/2023**.

The economic and capital situation of the family unit must be certified with appropriate documentation issued by the relevant authority of the country where the income is produced and must be translated into Italian by the relevant Italian diplomatic authorities for the area. The economic status of foreign students or Italian students resident abroad is defined based on the provisions in Art. 8, sub-paragraph 5, of Council of Ministers Presidential Decree 159/2013, subject to the various provisions issued nationally. The economic and capital situation of non-European Union foreign students is assessed as set out by Legislative Decree 286 of 25 July 1998 and subsequent amendments and supplements (Art. 4, sub-paragraphs 3 and 39) and Presidential Decree 394 of 31 August 1999 (Art. 46, sub-paragraph 5). For further information about the documentation required, please turn to a partner CAAF (you will find the list in the same web page

where you find this Call).

For countries where there are particular difficulties for the issue of certification by the local Italian embassy, it must be issued by the relevant diplomatic missions or foreign consular authorities in Italy and legalised by the Prefecture pursuant to Art. 33, Presidential Decree 445 dated 28 December 2000. However, the student is required to state any income and assets held in Italy by their family unit based on Council of Ministers Presidential Decree 159 of 5 December 2013.

Students from ‘Particularly poor and developing countries’

Foreign students from ‘Especially poor and developing countries’ as per MUR Decree 115/2023 of 23rd February 2023, with a visa or residence permit for study reasons, do not have to produce an Equivalent ISEE if they are not in the family nucleus receiving an income in Italy. These students will be automatically placed in the first income bracket.

List of ‘Particularly poor and developing countries’:

Afghanistan	Comoros		Nepal	
Angola	Democratic		Niger	Tanzania
Bangladesh	People’s	Lao	Rwanda	Timor-Leste
Benin	Republic of	People's	Sao Tome &	Togo
Bhutan	Korea	Democratic	Principe	Tuvalu
Burkina Faso	Congo	Republic	Senegal	Uganda
Burundi	Democratic	Lesotho	Sierra Leone	Yemen
Cambodia	Republic	Liberia	Solomon	Zambia
Central African Republic	Djibouti	Madagascar	Islands	
Chad	Eritrea	Malawi	Somalia	
	Ethiopia	Mali	South Sudan	
	Gambia	Mauritania	Sudan	
	Guinea	Mozambique	Syrian Arab	
	Guinea Bissau	Myanmar	Republic	
	Haiti			
	Kiribati			

Political refugee or stateless students

The status of stateless or political refugee student must be self-certified with:

- a. the details of the Residence Permit for Political Asylum issued by Central Commission for the recognition of refugee status set up at the Ministry of the Interior;
- b. the details of the Certification of Statelessness, issued by the Civil Court at the request of the person concerned through the appropriate administrative procedure; application for this is made through the relevant central police station.

These documents must be sent via PEC (certified mail) to ammcentr@cert.unibs.it (also from anon-PEC mail) by the expiry date of the Call (the date of reception of the PEC will provide proof of despatch).

The above mentioned criteria are followed for the assessment of the economic-capital conditions, limited to the income and capital in Italy, if they exist. If there is no income and capital in Italy, the indicator of the situation is considered zero for the purposes of the Equivalent ISEE total.

Art. 8 Total of the scholarship

The total of the scholarship is differentiated both in relation to the student's geographic origin and the corresponding bracket of the university ISEE of the family unit specified in the following Table:

BRACKET	UNIVERSITY ISEE VALUE	
1st bracket	from € 0.00	to € 12,167.56
2nd bracket	from € 12,167.57	to € 16,223.41
3rd bracket	from € 16,223.42	to € 24,335.11

Regularly enrolled students

The total of scholarships, including the reimbursement of the regional tax for the Right to Study, is defined thus:

ON-SITE LIVING STUDENTS

- 1st income bracket: € 2,415.00 + one free daily meal, for a total of € 3,185.00;
- 2nd income bracket: € 2,007.00 + one free daily meal, for a total of € 2,777.00;
- 3rd income bracket: € 1,220.00 + one free daily meal, for a total of € 1,990.00.

COMMUTING STUDENTS

- 1st income bracket: € 3,705.00 + one free daily meal, for a total of € 4,475.00;
- 2nd income bracket: € 3,121.00 + one free daily meal, for a total of € 3,891.00;
- 3rd income bracket: € 2,293.00 + one free daily meal, for a total of € 3,063.00.

OFF-SITE STUDENTS

- a) guest in the University of Brescia residential facilities:
 - 1st income bracket: € 4,286.00 + accommodation and one free daily meal, for a total of € 7,656.00;
 - 2nd income bracket: € 3,287.00 + accommodation and one free daily meal, for a total of € 6,657.00;
 - 3rd income bracket: € 2,067.00 + accommodation and one free daily meal, for a total of € 5,437.00.
- b) guest in other public or private residential facilities:
 - 1st income bracket: € 6,886.00 + one free daily meal, for a total of € 7,656.00;
 - 2nd income bracket: € 5,887.00 + one free daily meal, for a total of € 6,657.00;
 - 3rd income bracket: € 4,667.00 + one free daily meal, for a total of € 5,437.00.

The money value of the free meal and free accommodation, withheld from the total amount of the scholarship, established by Lombardy Region is:

- set price meal € 770.00
- set price accommodation € 2,600.00.

Students enrolled in the first supplementary year and part-time students

The amounts of the scholarship, as defined above, for students benefiting from a scholarship for an additional year with respect to the legal length of the course starting from the first registration and part-time students are understood to be halved, just like the relative free services (canteen and accommodation).

Free catering

Free catering is set out for students in any year benefiting from a scholarship. Students eligible for a scholarship who do not use the catering service do not have the right to any reimbursement.

Students whose courses take place not in Brescia are automatically distributed with the set price established by Lombardy Region for the free meal. 'Eligible non-beneficiary students' for the grant of the scholarship as they have the requirements for the economic and merit

statuses but do not obtain the benefit because of lack of financial availability, have a free meal daily from Monday to Friday except for students enrolled for the first time in the first year to whom the tariff set out for students in the first income bracket is applied. The service is provided from 01 January 2024 to 31 October 2024. Students included in the provisional list (see Art. 11) and/or the classification **with 'suspended' status** (see Art. 10) are charged with the cost of the meals per the first income bracket.

In order to benefit from the subsidized catering service, one has to apply for it online as indicated in Article 19 of this Call.

Geographic origin

Students are divided into three groups based on the journey time between the family residence and the course centre. If a family unit is divided and has more than one residence, the time is calculated from the residence nearest to the course centre attended. If the student moves their residence and it is closer to the course centre, the journey time is calculated from the student's residence (except for foreign students with the family unit abroad and a visa for study reasons, and political refugees).

a. **On-site living students:** resident in the metropolitan area of the course center, resident in the surrounding areas or in a "urban-area" classified town that take up to 60 minutes for the daily journey (see Appendix 2).

b. **Commuting students:** resident in other municipalities with respect to the course centre attended and who can reach such centre within 61 to 90 minutes for the daily journey (see Appendix 2).

c. **Off-site students:** resident in a town considered neither 'On-site' nor 'Commuting' and, because of this, relies on paid accommodation in a town distant no more than 60 minutes from the course centre attended, either using the University residences, public residential units or other private facilities for a period of at least 10 months during the academic year, from October 2023 to September 2024 (for the students enrolled in the first supplementary year for the first time, the 'Paid' accommodation should cover at least 5 months in the period from October 2023 to March 2024). If these conditions are not met, the student is considered a commuting student.

'Paid' (accommodation) means the existence of a duly registered rental contract, in the name of a student or a parent or, for students domiciled in public and private facilities, the existence of a fiscally valid certification relating to the payment and the rent for the accommodation used in the town where the university course is based.

In case the student takes part in an international mobility program throughout the year recognized by our University, to be considered off site student their family has to be resident in a town classified neither as 'on-site' nor 'commuting' and they have to sign a contract in the country where the mobility takes place. Such contract has to be assigned or co-assigned to the student and has to last for the whole period of mobility.

If the stay abroad lasts only for a part of the 2023/2024 academic year the student will have to upload a copy of the rental contract regularly registered in Italy in order to reach the total amount of months of paid accommodation early mentioned. The student, at the request of the U.O.C. Diritto allo Studio, will have to send an email through the PEC (certified email) to ammcentr@cert.unibs.it

Rental contract for the status of off-site student

The data on the rental contract and/or the tax certification must be entered in the section 'Onlineservices application > login > Notification of contracts with payment' **by 1:00 pm (CET) on 03 November 2023** to show the tacit annual renewal for contracts valid for more than one year.

New items: INCREASES TO SCHOLARSHIPS

The following is specified with the implementation of Article 3, sub-paragraphs 3 and 5 and Article6, sub-paragraph 3, of Ministerial Decree 1320/2021:

- 1) **The amount of the scholarship due to the student in the 1st income bracket has already been increased by 15%** to facilitate the most economically disadvantaged students.
- 2) To further promote access by **females** to higher education, **the amount of the scholarship due to female students enrolled in courses in Science, Technology, Engineering and Mathematics, has been increased by 20%**. Please note that the increase of 20% cannot be combined with the above-mentioned increase of 15% (Point 1). As a result, the increase is calculated based on the value of the scholarship due to the female student (therefore the amount of the 2nd or 3rd income brackets).
- 3) **Students enrolled in more than one course at the same time** must indicate for which of the enrolments they are applying for the Right to Study benefits. These students are permitted to obtain and maintain the scholarship, **increased by 20%**, where they have and maintain the merit requirements set out for the scholarship for the whole length of the courses. This increase is not due if a student loses the requirements for the scholarship referring to the course for which the student has linked the increase. The student must have made and completed enrolment to more than one degree course for all the academic years for which they have obtained the scholarship to be able to benefit from the integration. The student must have to fill the specific section in the online application for the services specifying with which enrolment they want to pair the scholarship application for the 2023/2024 academic year within 1.00 p.m. CEST on 03 November 2023

Art. 9 Integrations of scholarships

International mobility

In the implementation of Article 3, sub-paragraph 9, of Ministerial Decree 1320/21, students who have been assigned scholarships for the 2023/2024 academic year and those eligible and not assigned (including students enrolled in Ph.D. courses) can compete for the assignment of the international mobility integration and work experiences on condition that the period of study and/or internship has academic recognition in terms of credits in the sphere of their course in Italy even if for the preparation of the final exam. Based on the allocation available, the contribution is Euro

600.00 per month for the length of time they are abroad up to a maximum of ten months. The study programme abroad must be certified by the relevant International Exchanges Office in the reference university.

The sum of any other contributions granted with European Union funds is deducted from the amount of the integration provided by the managing body following bilateral agreements which may also be non-EU, and funds made available by public and private entities. Students also have the right to reimbursement of return travel expenses up to an amount of Euro 100.00 for European countries and Euro 500.00 for non-European ones.

Contributions for taking part in international mobility programmes or work experiences are granted to those entitled just once for each course attended. At the request of the person concerned, these rights are extended to graduates involved in mobility projects in the European Leonardo programme (or similar initiatives) as long as they graduated not more than one year from the start of the internship and are eligible to obtain the scholarship in the last year of study.

Beneficiary students and eligible non-beneficiary students of scholarships will automatically be provided with the set price of the free meal, established by Lombardy Region and enjoyment of the meal activated in the partner eateries at the cost of the income bracket the student is in based on their ISEE up to 31/10/2024. The student must promptly inform Right to Study by opening a ticket through the service INFOSTUDENTE of **their date of departure at least one month before**. The operation of the catering service will be blocked with effect from the date of departure. The university reserves the right to carry out checks, also based on the information sent by the Students' International Mobility office and to apply any sanctions as shown in Art. 24.

Other periods of study spent abroad at the student's initiative will not lead to any reimbursement.

Disabled students

If the beneficiary is a disabled student, the annual amount of the scholarship can be raised up to a maximum of € 4,151.00 for students considered 'on site', € 5,957.00 for students considered 'commuting', € 10,410.00 for students considered 'off-site'

and guests of the residential facilities of the university, and € 9,371.00 for students considered 'off-site' and guests of public or private facilities, proportional to the percentage of certified disability.

PLEASE NOTE: for students with disabilities who enrol for the 2023/2024 academic year in the 2nd supplementary year, the amounts of the study grant, as defined above, are halved, as are the related free services (canteen and accommodation).

The calculation of the surcharge is defined as 40% on the cash amount of the Scholarship.

This supplement to the Scholarship may be converted, upon request of the interested party to be sent to the PEC ammcentr@cert.unibs.it, in specialised equipment and teaching material differentiated, places in accommodation facilities, assignment of an accompanying person or assistant for studies or interpreter or, in any case, any other suitable means to overcome particular individual difficulties.

Graduating within the legal length of the course (the so-called 'degree award')

For scholarship beneficiaries in the 2023/2024 academic year enrolled in First Cycle, Second Cycle and Single Cycle degree courses, if the degree is awarded in the same academic year within the standard length of the course, a degree award is set out of half the sum of the scholarship obtained in the last year of the course net of the retentions for the accommodation and catering services, automatically assigned to entitled scholarship students.

Art. 10 Procedures for the formation of scholarship classifications

The classifications are formulated according to the criteria specified below, subject to attribution of the scholarship to eligible disabled students with invalidity of 66% or higher.

A) Students enrolled in the first year of:

– **First Cycle and Single Cycle** degree courses (maximum 1000 points):

- 40% of the High School Diploma mark
- 60% of the ISEE/Equivalent ISEE economic

status Formulae to determine 1000 points:

High School Diploma mark obtained	X	—	$\frac{400}{\text{Maximum final exam mark}}$
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$$\left[1 - \left(\frac{\text{ISEE or Equivalent ISEE}}{\text{€ 24,335.11}} \right) \right] \times 600$$

When marks are equal, the younger student has precedence.

Students who obtained their diploma in a country other than Italy will be assessed according to a value shown by the application of the conversion formula adopted by the MUR (MUR note of 04/06/2007 – see Appendix 1).

–**Second Cycle degree courses** (maximum of 1000 points):

- 40% of the mark of the First Cycle (honours is worth one point)
- 60% from the ISEE/Equivalent ISEE economic status

Formulae to determine 1000 points:

$$\text{Mark of degree awarded} \quad X \quad \frac{400}{\text{Maximum degree mark}}$$

$$\left[1 - \frac{\text{ISEE or equivalent ISEE}}{\text{€ 24,335.11}} \right] X 600$$

When marks are equal, the younger student has precedence.

B) Students enrolled in years after the first year

The classification order is determined, in decreasing order, from the overall points arising from the sum of the points relating to CFUs attained before 10 August 2023 and the points determined by the arithmetical average mark of the exams. There are an overall 1000 points attributable distributed thus 600 based on the number of CFUs acquired and 400 based on the arithmetical average mark of the exams passed (eligibility is not included in the calculation).

The points for CFUs awarded by 10 August 2023 are calculated respectively according to the following formulae:

$$\frac{(\text{Student credits} - \text{Minimum credits}) \quad X \quad 600}{(\text{Maximum credits} - \text{Minimum credits})}$$

$$\frac{(\text{Average student mark} - \text{Minimum mark}) \quad X \quad 400}{(\text{Maximum mark} - \text{Minimum mark})}$$

If the merit points are equal, the student with the lower ISEE/Equivalent ISEE value precedes in the classification. If there are still equal points, the younger student has the precedence.

C) **Ph.D. courses** (excluding scholarship beneficiaries pursuant to Ministerial Decree 224 of 30.04.99 and research fellowships as per Law 449 of 27.12.1997), **Specialisation courses** (excluding those in the medical area ex Legislative Decree 368/1999), **Health and Dentistry Specialisation courses** (Interministerial Decree 716, 16/09/2016)

The classification order is determined by the score:

- 40% of the degree mark (honours are worth one point)
- 60% from the ISEE/Equivalent ISEE economic status

When marks are equal, the younger student has precedence. Formulae to determine 1000 points:

Mark of degree awarded	X	$\frac{400}{\text{Maximum degree mark}}$
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1 -	$\left[\frac{\text{ISEE or Equivalent I.S.E.E.U.}}{\text{€ 24,335.11}} \right]$	X 600
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If the marks are equal, the younger student has precedence

D) 'Suspended' status students

The following will be included in the provisional list (see Art. 11) and/or the classification (and subsequent updates) **with 'suspended' status**:

- students who intend to graduate by the last session of the 2022/2023 academic year;
- students with transfer from another university and/or degree course, awaiting the definition of merit (i.e. the confirmation of the CFUs from the new degree course);
- students in International Mobility in the 2022/2023 academic year, awaiting the definition of merit (confirmation of the exams taken abroad);
- students who have not yet completed their enrolment in the 2023/2024 academic year.

Art. 11 Requests for rectification and publication of the scholarship classification

A provisional list, which only defines the student's theoretical position of 'eligibility'/'exclusion'/'suspension' will be made known to the people concerned by **20 October 2023** through publication in the university website www.unibs.it **OPPORTUNITIES AND SERVICES > RIGHT TO STUDY > SCHOLARSHIPS AND AWARDS > DSU CALLS > Call for applications for access to Right To Study Services - 2023/2024 academic year > Online Services Application**

Any request for rectification of this provisional list must be **immediately** submitted **in the**

15days following its publication by accessing the website www.unibs.it **OPPORTUNITIES AND SERVICES >RIGHT TO STUDY> SCHOLARSHIPS AND AWARDS > DSU CALLS>** Call for applications for access to Right To Study Services - 2023/2024 academic year > On-line Services Application –Classification outcome >Requests for Rectification.

The **classification** with which the right of the ‘eligible’ student to receive a scholarship based on the number available, as defined above, will be made known to the people concerned **by 21 November 2023** through publication on the on-line municipal/court notice board and:

- www.unibs.it **OPPORTUNITIES AND SERVICES >RIGHT TO STUDY > SCHOLARSHIPS AND AWARDS> DSU CALLS >** Call for applications to access the Right to Study Services - 2023/2024 academic year> **ON-LINE SERVICES APPLICATION > CLASSIFICATION OUTCOME.**

Publication of the classification and subsequent updates in the university website are the only means of legal announcements on the outcome of the Call.

The classification will be updated from 21/11/2023 to 30/06/2024 based on new data to be acquired also referring to the ‘suspended’ students (as defined in Art. 10) in the November classification.

PLEASE NOTE: The student receives a notification at every update to the classification sent to the institutional email address assigned to them by the university (domain students.unibs.it) while the address given during the application for the services will not be used.

Warning: Students are reminded to regularise their enrolment in the 2023/2024 academic year as soon as possible so that they do not have a ‘suspended’ status.

Art. 12 Assignment, tax exemption and fees, method of payment and revocation of scholarship

Assignments:

Scholarships are initially distributed according to the percentage of eligible students in each category compared to the total number, rounded to the nearest whole number, relating to the academic year preceding that of the Call. The percentages are thus determined for the classification of the 2023/2024 academic year:

- 23.18% to first years enrolled in First Cycle and Single Cycle degree courses;
- 7.96% to first year students enrolled in Second Cycle degree courses;
- 68.51% to students enrolled in years after the first year;
- 0.35% to Ph.Ds. and Specialisation Schools.

The distribution of scholarships in the above categories will be made as specified below:

- **First year students:**

The distribution of the number of scholarships will take place in order of position in the classification defined by the merit score/economic status, dividing students enrolled in First Cycle and Single Cycle courses from those enrolled in Second Cycle degree courses.

- **Students enrolled in years after the first year:**

The classification will be divided by degree course referring to the academic year of the very first registration in accordance with the system set out. The distribution of the number

of

scholarships will be in percentages based on the number of eligible students for each subdivision compared to the total number of eligible students.

- **Ph.D. students and Specialisation Schools:**

The distribution of the number of scholarships will take place in order of position in the classification defined by the merit score/economic status.

Exemption from university taxes:

ELIGIBLE STUDENTS, the students with the economic status and merit requirements requested by this Call to attain a scholarship, obtain total exemption from university fees. Eligible students for the scholarship enrolled in the first supplementary year following with respect to the last year of standard course, referring to the year of registration, and students enrolled in the first year who confirm the benefit at 50% are exempted from half of the university fees due.

The regional Right to Study tax must be paid.

Method of payment:

The scholarship is exempt from Income Tax as set out by Circular 109/E of 6 April 1995 of the Minister of Finance.

The scholarship can be combined with contributions for periods of study abroad.

The scholarship is only accredited to the student card issued by Crédit Agricole (the Treasury of the University of Brescia), the university card which enables access to university services and which the student receives after registration, and can be activated free of charge by him/her. See www.unibs.it/it/student-card for further information.

The student must **immediately enter/check** the IBAN code and banking details of the Crédit Agricole current account the payment will be made to, subject to suspension of the payment due. To carry out the above mentioned operations, access the personal page on the university portal in “Home > Personal data > Change payment and reimbursement data - Use the link to change the data to receive payments or reimbursements”.

- **Students enrolled in the first year:**

The first payment of 50% of the sum due will be made to beneficiaries of scholarships by 31 December 2023. An intermediate amount of the scholarship, equal to the 15% of the total sum, will be paid by the 10 April 2024 to the students that will have acquired within the 31 March 2024 at least 15 CFUs (intermediate requirement). The balance of the scholarship will be accredited if and only if the student confirms the CFUs required, based on their Study Plan, by this Call (Art. 7) as indicated below:

- if the CFUs are attained by 10/08/2024, the balance will be paid and the student will be defined a 100% beneficiary with resulting exemption from the university taxes and use of the free services (accommodation and/or catering); this operation will be carried out from September 2023;
- if the CFUs are attained by 30/11/2024, the right to benefit from 50% of the scholarship amount will be maintained and the student will be defined as a 50% beneficiary with exemption from 50% of the university taxes based on the ISEE. In these cases, 50% of the sum due will also be requested for the meals consumed throughout the year and any

adjustment of the 50% for the accommodation service. The intermediate amount received will have to be returned

- if the CFUs are not attained by 30/11/2024, the benefit will be REVOKED and the student will be defined as not eligible and so will have to RETURN the instalment received (in February 2023) and the amount due for the meals consumed throughout the year as well as the accommodation service at the cost of the 4th income bracket. The taxes and fees will be the responsibility of the student based on their ISEE.

‘Eligible non-beneficiary’ students must however respect the above mentioned indications to maintain their eligibility for the scholarship.

Students who registered with *Obblighi Formativi Aggiuntivi* (OFA - Additional Education Requirements) are ‘suspended’ from payment of the scholarship until they have fulfilled the Requirements. When they carry out such requirements, they must inform U.O.C. Diritto allo Studio by opening a ticket through the service INFOSTUDENTE.

- **Students enrolled in years following the first year:**

- The first instalment of the scholarship, 50% of the overall monetary amount (or 100% for students enrolled in the first supplementary year), will be distributed to beneficiaries by 31 December 2023.
- The second instalment of the scholarship will be distributed to beneficiaries by 30 June 2024 (compatibly with the actual distribution of the funds).

- **Students with ‘suspended’ status:**

The scholarship will be distributed in a single payment for students with ‘suspended’ status (as defined by Art. 10) who become beneficiaries of scholarships following the update of the classification.

- **Students who graduated in the 2022/2023 academic year:**

The student who graduates in a session of the 2022/2023 academic year and has received the scholarship referring to the 2023/2024 academic year must return the scholarship (and pay the adjustment at the cost of the 4th income bracket for the services enjoyed) as the enrolment for the 2023/2024 academic year is forfeited.

Revocations:

Right to the scholarship is lost if:

- a. the student enrolled in the first year of First Cycle, Second Cycle and Single Cycle degree courses does not attain the merit requirement set out by Art. 7 by 30 November 2024;
- b. the university ascertains the untruthfulness of the data declared by the student during self-certification which leads to the loss of the merit requirement and/or economic status set out by the Call;
- c. the student applies to withdraw from their studies or transfer to another university during the 2023/2024 academic year;

- d. the student enrolled for the 2023/2024 academic year obtained the degree in the 2022/2023 academic year and does not enrol for a Second Cycle or Single Cycle degree course, specialisation school or Ph.D.;
- e. the student who, while completing enrolment for a Ph.D. course, specialisation school and the 1st year of a Second Cycle degree, proves to not yet be enrolled in the 2023/2024 academic year by the last date set out for registration in that academic year;
- f. following confirmation of serious differences in students' careers compared to the declarations made.

Revocation of the benefit is ordered from the above students and they are requested to:

- return any quotas received in money;
- settle the subsidised accommodation and/or catering services at the cost of the 4th income bracket (the relative tariffs are published on the university website);
- pay any university fees based on the relative Regulations.

The University of Brescia can stipulate agreements to define recovery procedures also on an instalment basis. If the sums due to the university are not returned by the deadline shown on the relative form with unique payment ID, a block will be applied to the university career without prejudice to any further consequences. If the student is still a debtor after the second payment advice, the Right to Study Office must inform the University Legal Office and forward the file to it.

Art. 13 Ascertaining the truthfulness of self-certifications

The university will have the rights set out by current legal provisions, in particular Presidential Decree 445 dated 28 December 2000 and Council of Ministers Presidential Decree 159/2013, to check the data (of merit, economic status and rental contracts for students who state they are 'living away from home') also by requesting all documentation for the check of the truthfulness of the statements made (Form 730, the Single Module, VAT declaration, rental contract etc.). In agreement with INPS (National Social Security Institute), the Revenue Office, Lombardy Regional Management, the Finance Ministry and also the Guardia di Finanza (the Finance Police), the University of Brescia makes a material check on the truthfulness of all the self-certifications produced by students benefiting from money operations or provision of services attributed by Call and automatic checks on all students from family units with zero income, making use of the legislation in force and especially Art. 71 of Presidential Decree 445/2000 and Council of Ministers Presidential Decree 159/2013.

In the event of untrue declarations, the sanctions set out by Arts. 75 and 76 of Presidential Decree 445/2000 will be applied as well as the sanctions set out by Art. 10, Legislative Decree 68/2012, without prejudice to the adoption of disciplinary measures and reporting to the legal authorities if details of a crime are perceived (Art. 331 Criminal Procedure Code).

Checks on the economic status are also made for all students who use the catering and accommodation services of the University of Brescia with subsidised prices.

SECTION 2: ACCOMMODATION SERVICE

Art. 14

General conditions for taking part in the competition for accommodation services

The Accommodation Service can be used from 01 September 2023 to 31 July 2024; all residences are located in Brescia.

All students enrolled in courses of the University of Brescia in the 2023/2024 academic year, whose course center attended is located in Brescia can take part in the competition for the assignment of a place in the residences.

Students enrolled in a Ph.D. may refer to the specific Call to apply for accommodation service. Said Call will be published on the University website, at the page www.unibs.it > OPPORTUNITIES AND SERVICES > RIGHT TO STUDY > SCOLARSHIP AND AWARDS > DSU CALLS

Students enrolled in a medical area specialization Course cannot apply for the accommodation service, of the legislative Decree 368/99.

PLEASE NOTE: The application for the services can be also forwarded **before the formalisation of the registration or enrolment** in the 2023/2024 academic year **and also before taking any admission test.**

To apply, access www.unibs.it > **OPPORTUNITIES AND SERVICES > RIGHT TO STUDY > SCHOLARSHIPS AND AWARDS > DSU CALLS** > Call for Application to access the Right to Study Services - 2023/2024 academic year > Online Services application – Accommodation Service, following the methods indicated and to confirm by the deadlines shown in this Call.

The accommodation places to be competed for in the 2023/2024 academic year are defined as a maximum of 243, of which **61** are reserved for **first year students** registered for First Cycle, Single Cycle or Second Cycle degree courses and Specialisation Schools in the 2023/24 academic year and **182** reserved for **students enrolled in years other than the first year** in First Cycle, Single Cycle or Second Cycle degree courses and Specialisation Schools in the 2023/24 academic year, subject to changes caused by circumstances beyond our control.

The preferences on the choice of residence stated in the on-line application, with assignment following the order in the classification, will be taken into account as far as possible within the limits of availability of free rooms and the safety protocols adopted.

Art. 15 Acceptance by the Accommodation Service

Confirmation of the on-line application must be made by the **final dates**:

- **Students enrolled in years following the first year:**

Confirm the on-line application by **1:00 pm (CEST) 22 August 2023** and have an ISEE or Equivalent ISEE certificate, the latter being only issued by a partner CAAF (see Art. 7), **by the same date so that the economic status can also be assessed for**

the classification (if not available or it exceeds the limits as per Art. 8, only the merit requirement will be considered).

The classification will be published by 28/08/2023.

Entrance to the accommodation is between 07/09/2023 and 14/09/2023.

- **Students enrolled in the first year:**

Confirm the on-line application by **1:00 pm (CEST) 29 August 2023** and have an ISEE or Equalized ISEE certificate, the latter being only issued by a partner CAAF (see Art. 7), **by the same date so that the economic status can also be assessed for the classification** (if not available or it exceeds the limits as per Art. 8, only the merit requirement will be considered).

The classification will be published by 11/09/2023.

Entrance to the accommodation is between 22/09/2023 and 29/09/2023.

Failure to enter by the final date indicated above will automatically be considered as withdrawal from the service for the whole academic year.

Art. 16

Ordering and criteria for the formation of the accommodation service classifications

Ordering in classification for access to the accommodation service is defined thus:

- A. Eligible disabled students** with the merit requirements defined in the Scholarship Section (with increasing order based on ISEE).
- B. Off-site students**
 - 1. Students with the merit requirements and economic status defined in the Scholarship Section.
 - 2. Students with just the merit requirement defined in the Scholarship Section.
 - 3. Students enrolled in the first year with the merit and economic status requirements, enrolled with OFA (Additional Educational Requirements)
 - 4. Students enrolled in the first year with only merit requirements, enrolled with OFA (Additional Educational Requirements)
- C. Commuting students** (for the students enrolled in the first year, enrolment without OFA is required)
 - 1. Students with both merit and economic status requirements defined in the Scholarship section
 - 2. Students with only merit requirements defined in the scholarship section
- D. On-site students** (for the students enrolled in the first year, enrolment without OFA is required)
 - 1. Students with both merit and economic status requirements defined in the Scholarship section
 - 2. Students with only merit requirements defined in the Scholarship section
- E. Students lacking both merit and economic status requirements**, whose ranking will be created considering the ISEE. Without the ISEE declaration, the student will be placed at the end of the classification in increasing order of age.

The classifications published on the dates shown within this Call can be amended following requests checked by the Office and the Procedure Manager.

Art. 17 Documents required for acceptance to accommodation

Students accepted by the accommodation service must consign the following to Reception when they first arrive at the residence:

- a) receipt for payment of deposit (for new arrivals);
- b) receipt for payment of the first instalment of university enrolment fees;
- c) valid identity document.

Art. 18 Method of payment for the accommodation service

1. All the students not applying for the scholarship pay the accommodation costs as per the 4th income bracket, basing on the type of room assigned (see the Accommodation Service Tariffs published in the University website), regardless of their ISEE/Equalized ISEE
2. Payment of board costs is due for all students applying for the scholarship (BDS) as set out below:
 - ✓ Pending publication of the BDS classification of November 2023:
Set price tariff of € 130.00 per month for September-November 2023.
 - ✓ Following publication of the BDS classification, so from December 2023 and further updates for all the 'Off-site' guests:
 - **For beneficiaries:**
 - Years following the first year 100% BDS: nothing is due; therefore, the amount paid will be automatically returned.
 - Years following the first year 50% BDS: payment is based on the income bracket they are in and the type of room assigned from September 2023 to February 2024; therefore, adjustments for the set price that has been paid will be arranged.
 - First year students: they keep on paying the set prices until July 2024.
 - If 100% of the BDS is confirmed: all the payments made will be automatically returned.
 - If 50% of the BDS is confirmed: the amount paid will be adjusted at 50% compared to the amount due in the income bracket based on the type of room assigned.
 - If the scholarship is lost, all the accommodation service will be adjusted at the cost of the 4th income bracket.
 - **Eligible non-beneficiary students:**
 - Years following the first year eligible for 100% and 50% BDS:
They keep on paying the set price until the last update of the scholarship classification. If eligible non-beneficiary status is confirmed, any adjustment will be due in the same ISEE/Equalized ISEE bracket as the amount paid.
 - First year students: they keep on paying the set price until the last update of the scholarship classification. Following the check on the CFUs (automatically made from September 2024 on) to confirm eligibility for the scholarship:
 - If eligible non-beneficiary status is confirmed, the payment will be based

on the ISEE/Equalized ISEE bracket, adjustments will be made for the whole rental period.

- If eligibility for the scholarship is lost, all the accommodation service has to be settled at the cost of the 4th income bracket, integrating payments made.

- **Non-eligible students:**

They have to pay the boarding costs as per the 4th income bracket, adjustments will be made if necessary.

Following the publication of the scholarship ranking, so from December 2023 on and further updates, for all the ‘Off-site and ‘Commuting’ guests:

- **Beneficiary or eligible non-beneficiary** students: payment is due basing on the ISEE/Equalized ISEE bracket, adjustments will be made with respect to the set price paid
- **Non-eligible** students: payment is due as per the 4th income bracket, so adjustments will be made with respect to the set price paid

Students ‘suspended’ from the scholarship classification: continue to pay the set price up to the definition of their position as beneficiary, eligible non beneficiary or not eligible and the resulting definition of the amount due as shown above.

PLEASE NOTE: guests who are scholarship holders and leave the residence early thus not using the accommodation service for the whole period do not have any right to any reimbursement of the amount withheld as a set price.

Guests who are scholarship holders and, following the scrolling of the classifications, enter the residence after the dates shown in the Call and the related Appendices, may have the attribution of scholarship modified based on the period the service is used.

Tariffs regarding the Accommodation service can be consulted on the page: **Tariffs of Accommodation Service for Students**

It is stated that the tariffs are halved in case of:

- Check-in after the 16th of the month
- Check-out within the 16th of the month

Students enjoying the accommodation service under graduation status must inform ahead of time the U.O.C. Diritto allo Studio, by opening a ticket through the service INFOSTUDENTE, about the expected date of graduation, and they will have to leave their room within the month of graduation, as they will lose the condition of “student”.

Students involved in International Mobility Projects:

- if the scholarship holder is an ‘Off-site student who is enjoying the accommodation service covered by the set price, no refund will be made for the mobility period

If the student does not have a scholarship or is a ‘commuting’ or ‘on-site’ student who is enjoying the accommodation service NOT covered by the set price, they can choose whether:

- to keep the room assigned for the whole of the academic year, thus also in the period spent abroad, paying all the costs of board monthly (if they are the beneficiary of a regional scholarship, the whole set price is withheld by the university);
- remove their personal effects from the room for the time spent abroad, paying monthly only the costs of board for the months the room is occupied (if they are the beneficiary of a regional scholarship, the amount of the set price is paid by the university). On their return from International Mobility, a place is guaranteed in any room, also different from the previous one for type and building.

The student must compulsorily inform U.O.C. Diritto allo Studio about such choice by opening a ticket through the service INFOSTUDENTE, and the decision cannot be changed during the mobility period.

SECTION 3: CATERING SERVICE

Art. 19 Application method and conditions of access to the catering service

All students enrolled in the University of Brescia who attend courses based in Brescia can apply for the catering service. Students enrolled in Specialisation courses in the Medical area are excluded from the service as per Legislative Decree 368/99.

To submit an application, access www.unibs.it > **OPPORTUNITIES AND SERVICES > RIGHT TO STUDY > SCHOLARSHIPS AND AWARDS > DSU CALLS > Call for Applications to access the Right to Study Services - 2023/2024 academic year > Online Services Application – Catering Service**, following the method specified and to confirm by the deadline shown in this Call.

The **final** date to apply for the service for the 2023/2024 academic year is **1:00 pm (CEST) 15 December 2023**.

PLEASE NOTE:

- 1) Within the above mentioned date it is necessary to have the ISEE certificate suitable for subsidised Right to academic Study services (or Equalized ISEE) in order for the economic status requirement to be considered for the purposes of the Catering service. Without such certificate, the service will be activated at the total cost.
- 2) The application for the catering service can be filled even before the formalization of the enrolment or subscription to the 2023/2024 academic year, as well as before taking any admission tests to the courses
- 3) The catering service will be activated, after at least 15 days following the confirmation of the online request, only after the finalization of the enrolment at the student secretary's office

The economic aid resulting from the catering service cannot by no means be converted into money.

The service may be suspended during the period of lecture interruption, after notifying those concerned.

The University canteens and the service tariffs can be found on the website, at the page: www.unibs.it > OPPORTUNITIES AND SERVICES > RIGHT TO STUDY > CATERING SERVICE

Art. 20 Catering service brackets

The ISEE/Equalized ISEE brackets to enjoy the catering service are defined as follows:

	brackets	ISEE threshold
Right to Study brackets	I bracket	From 0 to 12.167,56
	II bracket	From 12.167,56 to 16.223,41
	III bracket	From 16.223,42 to 24.335,11
Brackets for students not eligible for the Right to Study services	IV bracket	From 24.335,11 to 40.000,00
	V bracket	From 40.000,01 to 55.000,00
	VI bracket	From 55.000,01 to 70.000,00
	VII bracket	Higher than 70.000,01
	Total cost	Enrolled in years following the first out-of course year or without the ISEE/Equalized ISEE

- 1) The catering service will be activated for the Right to Study income brackets described above SOLELY and EXCLUSIVELY for the ones who applied for the scholarship. These students must have, with reference to the family unit as defined pursuant to Prime Ministerial Decree no. 159 of 5 December 2013 and in implementation of Ministerial Decree 1320 of 17 December 2021:
 - ✓ an Equivalent Financial Situation indicator (calculated by the managing entities corresponding to ISP/Equivalence scale, as per Section I Modalities for ordinary ISEE calculation of the attestation for benefits related to university study) not exceeding € 52.902,43;
 - ✓ an indicator of Equivalent Economic Situation (ISEE for subsidised benefits for the Right to academic Study) not exceeding €24,335.11
- 2) The catering service will be activated from the IV income bracket on basing on the ISEE/Equalized ISEE for all the students who do not benefit from the scholarship or who did not apply for it

The catering service tariffs can be found at the page: [Catering Service Tariffs](#).

Art. 21 Methods of fruition of catering service

All the students eligible for the catering service, according to the “Geographic origin” (see Art.8), will benefit from the meals as specified below:

- “On-site” or “commuting” students: 1 daily meal from Monday to Friday (either at lunch or dinner)
- “Off-site” students: 2 daily meals from Monday to Friday (1 at lunch and 1 at dinner)

Clarifications:

- 1) For the ones who enjoy the catering service according to the scholarship ranking results of the 2022/2023 academic year, the rights assigned basing on such ranking will be active until 31 December 2023
- 2) For the students who confirmed the scholarship application for the 2023/2024 academic year:
 - The service is charged depending on the income bracket up to the 31 December 2023
 - From 01/01/2024 the meals will be activated according to the scholarship classification outcome of the assignments (see Scholarship section):

For the beneficiary students:

- Beneficiaries of 100% of the scholarship will have 1 free meal daily from Monday to Friday, up to 180 free meals in total, after which the service will be activated only with regard to the ISEE/Equalized ISEE bracket until 31 October 2024;
- Beneficiaries of 50% of the scholarship (partial beneficiary) will have 1 free meal daily from Monday to Friday, up to 90 free meals in total, after which the service will be activated only with regard to the ISEE bracket until 31 October 2024;

For the eligible non-beneficiary enrolled in years following the first year:

- Eligible non-beneficiaries of 100% of the scholarship will have 1 free meal daily from Monday to Friday, up to 180 free meals in total, after which the service will be activated only with regard to the ISEE/Equalized ISEE bracket until 31 October 2024;
- Eligible non-beneficiaries of 50% of the scholarship (partial beneficiary) will have 1 free meal daily from Monday to Friday, up to 90 free meals in total, after which the service will be activated only with regard to the ISEE bracket until 31 October 2024

For the eligible non-beneficiary students enrolled in the first year of every course cycle the service will be charged at the cost of the 1st income bracket

For the non-eligible students:

- If they lack the merit requirement only, the service will be charged as per the 4th income bracket
- If they lack the economic status requirement, regardless of the merit requirement, the service will be charged from the 4th income bracket on

For the students with “suspended” status the service will be activated only with regard to the ISEE/Equalized ISEE bracket until they are classified either as ‘Beneficiary’, ‘eligible non-beneficiary’ or ‘non-eligible’.

For the students enrolled with OFA (Additional Educational Requirements), the catering service will be charged at the cost of the 4th income bracket until the fulfilment of such requirements.

It is noted that:

- For the students that have right to one daily meal, only if they are considered “Off-site”, the service will be activated as follows: the first meal of the day will be free (up to the attainment of the 180/90 free meals) and the second meal will be charged according to the ISEE/Equalized ISEE bracket
 - For the students that benefit from 50% of the scholarship, the related catering service will be halved
- 3) For the students non-eligible for the scholarship or who did not apply for it, the catering service will be activated from the 4th income bracket on, according to the ISEE/Equalized ISEE
 - 4) For the students enrolled in years following the first out-of-course year, from the very first enrolment, the service will be activated at the total cost regardless having submitted the application for the scholarship.

Adjustment of subsidized meals due to loss of eligibility for the scholarship

If the student eligible for the 2023/2024 academic year scholarship (100% or 50% beneficiary) loses such benefit for any reason (forfeiture, career assessments, tax audits, transfers, etc.) and they have enjoyed subsidised meals according to the assignment of the scholarship, such meals will be adjusted at the cost of the 4th income bracket.

Students involved in an International Mobility Program

Based on what has been self-certified in the online application procedure for the catering service, starting from the claimed date of beginning of the mobility, the catering service will be blocked. The University reserves the right to carry out checks, also on the basis of the information transmitted by the U.O.C. International Student Mobility and to apply any sanctions as set out in Art. 24.

Art. 22 Validity of the benefit

The service activated in the 2023/2024 academic year expires on 31 October 2024, subject to the conditions according to which the student loses the benefit throughout the year (e.g. graduation, withdrawal from studies, transfer, etc.)

Art. 23 Methods of access to the subsidized catering service

To access the catering service it is necessary to use the App UniBS.EAT, as detailed on the website at the page: www.unibs.it > OPPORTUNITIES AND SERVICES > RIGHT TO STUDY > CATERING SERVICE

The APP will be enabled to use within 15 days after the confirmation of the online application from the student who will receive specific information regarding the enablement, however only after the finalization of the enrolment to the 2023/2024 academic year at the student secretary's office.

PLEASE NOTE: every student can only have one device/smartphone enabled. All the association and dissociation operations will be monitored for further checks purposes.

Art. 24 Catering service: sanctions

The following are considered punishable behaviours:

1. Ownership and/or use of a non-personal device/smartphone;
2. Giving your device/smartphone to third parties;
3. Refusal to show the device/smartphone and an identity document to university officials, specially assigned staff or restaurateurs making such a request;
4. Failure to report the theft or loss of the device/smartphone by opening a ticket through the service INFOSTUDENTE within 3 days of the event;
5. Behaviour which impedes the orderly use of the service or prevents its regular operation.

The following sanctions are set out if checks on the user show one or more of the abovesituations or behaviours:

- a) **Warning** (for the first occurrence as per Points 3, 4 and 5);
- b) **Temporary ban on accessing the canteen service for a month** (for the first occurrence as per Points 1 and 2 and for repetition of the behaviour as per Points 3, 4 and 5);
- c) **Revocation of access to the canteen service for the whole academic year** (for repetition of the behaviour as per Points 1, 2 and 5)

The sanctions are imposed with a Rector's provisions and are undertaken in accordance with the procedural path set out by the current Students' Regulations.

SECTION 4: COMMON REGULATIONS

Art. 25 Privacy policy

Processing of the personal data supplied by candidates for the above-mentioned purposes takes place pursuant to Legislative Decree 196/2003 (Data Protection Law) and subsequent amendments and supplements and the respect of the EU Regulations - the General Data Protection Regulation (GDPR).

The Data Controller is the University of Brescia, in the person of the Rector, who has designated Frareg S.r.l., in the person of Mr Giovanni Parravicini, who can be contacted by mail at rpd@unibs.it, as Data Protection Officer.

Before notifying their data to the university, underage candidates must read the information carefully with their parents or guardians. Legal representatives of underage users can exercise their rights by writing to rpd@unibs.it.

The processing of personal data supplied by candidates while taking part in the selection of this Call is only for carrying out the selection and will take place under the responsibility of the staff assigned for the procedure, also through the use of computerised procedures, in the ways and within the limits necessary to pursue the aforesaid purpose, also in the event of any notification to third parties. Processing will also be carried out by ANDISU (Associazione Nazionale degli Organismi per il Diritto allo Studio Universitario - National Association of Bodies for the Right to University Study), CINECA - Consorzio interuniversitario, In4matic S.r.l. based at via Garibaldi 100, Chignolo Po' (PV), Cristoforo Società Cooperativa Sociale based at Via Lisbona 23, Pontassieve (FI), TEAM SERVICE SOC CONSORTILE A R.L., based at Via G. Benzoni, 45 – 00154 (RM), Compass Group Italia S.p.A. based at Via Scarsellini 14, Milan, and Pellegrini based at Via Lorenteggio 255, Milan.

An updated list of the external Data Processors can be requested at any time from the Data Controller.

In particular, the purpose is:

- performance of all the work necessary to allow students access to the services;
- compliance with the legal and contractual obligations;
- compliance with specific requests from the person concerned before the end of the contract;
- management of any complaints and/or disputes;
- prevention/repression of fraud and any unlawful activity, also fulfilled with the sharing of information with other universities or managing bodies of Right to University Study services.

Data must be supplied for the assessment of the participation requirements, under penalty of exclusion from the selection procedure. The data sent by the person concerned will be processed with adequate guarantees and security measures - manual and/or electronic, so that the protection and confidentiality of the data can be assured.

The person concerned can contact the Personal Data Processing Watchdog and the

other relevant public bodies for any complaint arising from the processing of the data.

The person concerned can contact the Data Controller to exercise their rights. Further information is available on the university website at the following link: [Privacy Policy of UniversityPortals](#)

Art. 26 Procedure manager

Pursuant to Law 241, of 7 August 1990, Ms Silvia Coppi, Manager of the Right to Study Office of the University of Brescia, Viale Europa 39, Brescia, has been appointed as Sole Manager for the Procedure.

Art. 27 Final provisions

Please note that, based on Art. 71, Presidential Decree 445 of 28/12/2000, the Administration will carry out appropriate checks, also randomly, in all cases where there are well-founded doubts about the truthfulness of the declaration. For anything not foreseen by this Call for Tender, the laws and regulations in force on public competitions and prizes for university study and also current legislation on Right to Study will be applied.

For information on the Call, contact the Right to Study Office of the University of Brescia, Viale Europa 39, Brescia, telephone: +39 (0)30 2016011, or by ticket through the service [INFOSTUDENTE](#)

The FAQ on the different services can be viewed starting from this link:

<https://www.unibs.it/it/info/tutte-le-faq>

This Call is published on the website of this university (www.unibs.it).

Brescia,

Prof. Francesco Castelli THE RECTOR

Signed digitally ex Art. 24 Legislative Decree 82/05

App. 1: MIUR NOTE 04/06/2007 FORMULA FOR ASSESSMENT OF HIGH SCHOOL DIPLOMA MARK NOT ACHIEVED IN ITALY

The mathematical formulae applied by the universities for the assessment of the High School Diploma mark awarded to foreign citizens based on the indications provided by MURST and confirmed by MIUR in the note of 4 June 2007.

1) Belgium:

(D. m. – Min. m.)

$$I. m. = \frac{\quad}{\quad} \times 40 + 60$$

(Max. m. – Min. m)

Where

I. m. = Italian equivalent mark

D.m. = Diploma mark of the European country

Min. m. = minimum mark in the European country's system

Max. m. = maximum mark in the European country's system

40 and 60 indicate, respectively:

40: the number of points in the Italian system reduced by one

60: the minimum Italian mark

2) For all the other countries, there are two cases:

- a) If the mark shown is neither the minimum nor the maximum of those set out by the marking system of the country of origin, the formula in Point 1 is applied
- b) the mark shown is the minimum or the maximum set out by the marking system of the country of origin. As that system sets out a number of marks inferior than the one of the Italian system, a direct correspondence between Italian minimum and maximum marks and the foreign minimum and maximum marks cannot be assumed. Therefore, the foreign minimum and maximum marks should be associated with the following values corresponding to the Italian system:

If: D. m. = Max. m.

(12 h – 6)

$$I. m. = 100 + \frac{\quad}{(Max. m. – Min. m.)}$$

If: D.m. = Min. m.

$$I.m. = 60 - \frac{(12 h - 6)}{(\text{Max. m.} - \text{Min. m.})}$$

where:

$$= \frac{(\text{Max. m.} - \text{Min. m.}) h}{48}$$

And is the margin of rounding the mark according to the Italian system (about 2%).

The Italian mark obtained from the application of the formulae indicated should be rounded to the closest quarter of a unit.

PLEASE NOTE: for the French system, the maximum score that will be considered as a reference for the merit calculation is 16 points rather than 20

App. 2: list of towns considered ‘on-site’ or ‘commuting’

TOWN	PROVINCE	Definition for the A.Y. 2023/2024
ADRO	BRESCIA	Commuting
AGNOSINE	BRESCIA	Commuting
ALBANO SANT'ALESSANDRO	BERGAMO	Commuting
ANTEGNATE	BERGAMO	Commuting
ARCENE	BERGAMO	Commuting
ASOLA	MANTOVA	Commuting
AZZANO MELLA	BRESCIA	On-site
BAGNOLO MELLA	BRESCIA	On-site
BARBARIGA	BRESCIA	Commuting
BARDOLINO	VERONA	Commuting
BARIANO	BERGAMO	On-site
BASSANO BRESCIANO	BRESCIA	On-site
BEDIZZOLE	BRESCIA	On-site
BERGAMO	BERGAMO	Commuting
BERLINGO	BRESCIA	Commuting
BIONE	BRESCIA	Commuting
BORGO SAN GIACOMO	BRESCIA	Commuting
BORGOSATOLLO	BRESCIA	On-site
BOTTICINO	BRESCIA	On-site
BOVEGNO	BRESCIA	Commuting
BOVEZZO	BRESCIA	On-site
BRANDICO	BRESCIA	On-site
BRESCIA	BRESCIA	On-site
BRIONE	BRESCIA	Commuting
CAINO	BRESCIA	On-site
CALCINATO	BRESCIA	Commuting
CALCIO	BERGAMO	On-site
CALVAGESE DELLA RIVIERA	BRESCIA	Commuting
CALVISANO	BRESCIA	On-site

CANNETO SULL'OGLIO	MANTOVA	Commuting
CAPRALBA	CREMONA	Commuting
CAPRIANO DEL COLLE	BRESCIA	On-site
CAPRIOLO	BRESCIA	Commuting
CARAVAGGIO	BERGAMO	Commuting
CAROBBIIO DEGLI ANGELI	BERGAMO	Commuting
CARPENEDOLO	BRESCIA	Commuting
CASALMORO	MANTOVA	Commuting
CASSANO D'ADDA	MILANO	Commuting
CASTEGNATO	BRESCIA	On-site
CASTEL GOFFREDO	MANTOVA	Commuting
CASTEL MELLA	BRESCIA	On-site
CASTELCOVATI	BRESCIA	On-site
CASTELLI CALEPIO	BERGAMO	On-site
CASTENEDOLO	BRESCIA	On-site
CASTREZZATO	BRESCIA	Commuting
CAVERNAGO	BERGAMO	Commuting
CAZZAGO SAN MARTINO	BRESCIA	On-site
CELLATICA	BRESCIA	On-site
CHIARI	BRESCIA	On-site
CHIUDUNO	BERGAMO	Commuting
CIGOLE	BRESCIA	Commuting
CIVIDATE AL PIANO	BERGAMO	Commuting
COCCAGLIO	BRESCIA	On-site
COLLEBEATO	BRESCIA	On-site
COLOGNE	BRESCIA	On-site
COMEZZAGO-CIZZANO	BRESCIA	Commuting
CONCESIO	BRESCIA	On-site
CORTEFRANCA	BRESCIA	Commuting
CORTENUOVA	BERGAMO	Commuting
CORZANO	BRESCIA	On-site
COVO	BERGAMO	Commuting

CREDARO	BERGAMO	Commuting
CREMONA	CREMONA	Commuting
DELLO	BRESCIA	On-site
DESENZANO DEL GARDA	BRESCIA	On-site
ERBUSCO	BRESCIA	Commuting
FARA OLIVANA CON SOLA	BERGAMO	Commuting
FIESSE	BRESCIA	Commuting
FLERO	BRESCIA	On-site
FONTANELLA	BERGAMO	Commuting
GAMBARA	BRESCIA	Commuting
GARDA	VERONA	Commuting
GARDONE RIVIERA	BRESCIA	Commuting
GARDONE VAL TROMPIA	BRESCIA	On-site
GAVARDO	BRESCIA	On-site
GHEDI	BRESCIA	On-site
GHISALBA	BERGAMO	Commuting
GORLAGO	BERGAMO	On-site
GOTTOLENGO	BRESCIA	Commuting
GRUMELLO DEL MONTE	BERGAMO	On-site
GUIDIZZOLO	MANTOVA	Commuting
GUSSAGO	BRESCIA	On-site
ISEO	BRESCIA	On-site
ISORELLA	BRESCIA	Commuting
LAZISE	VERONA	Commuting
LENO	BRESCIA	On-site
LODRINO	BRESCIA	Commuting
LOGRATO	BRESCIA	On-site
LONATO DEL GARDA	BRESCIA	On-site
LONGHENA	BRESCIA	On-site
LUMEZZANE	BRESCIA	On-site
MACLODIO	BRESCIA	On-site
MAIRANO	BRESCIA	On-site

MANERBIO	BRESCIA	On-site
MARCHENO	BRESCIA	On-site
MARONE	BRESCIA	Commuting
MARTINENGO	BERGAMO	Commuting
MAZZANO	BRESCIA	On-site
MILANO	MILANO	Commuting
MILZANO	BRESCIA	Commuting
MONIGA DEL GARDA	BRESCIA	Commuting
MONTELLO	BERGAMO	Commuting
MONTICELLI BRUSATI	BRESCIA	Commuting
MONTICHIARI	BRESCIA	On-site
MONTIRONE	BRESCIA	On-site
MONZAMBANO	MANTOVA	Commuting
MORENGO	BERGAMO	On-site
MOZZANICA	BERGAMO	Commuting
MUSCOLINE	BRESCIA	Commuting
NAVE	BRESCIA	On-site
NUVOLENTO	BRESCIA	On-site
NUVOLERA	BRESCIA	On-site
ODOLO	BRESCIA	Commuting
OFFLAGA	BRESCIA	Commuting
OLMENETA	CREMONA	Commuting
OME	BRESCIA	On-site
ORZINUOVI	BRESCIA	Commuting
ORZIVECCHI	BRESCIA	On-site
OSPITALETTO	BRESCIA	On-site
OSTIANO	CREMONA	Commuting
PADENGHE SUL GARDA	BRESCIA	On-site
PADERNO FRANCIACORTA	BRESCIA	On-site
PAITONE	BRESCIA	On-site
PALAZZOLO SULL'OGLIO	BRESCIA	On-site
PARATICO	BRESCIA	Commuting

PASSIRANO	BRESCIA	On-site
PAVONE DEL MELLA	BRESCIA	Commuting
PEDRENGO	BERGAMO	Commuting
PESCHIERA DEL GARDA	VERONA	On-site
PESSINA CREMONESE	CREMONA	Commuting
PEZZAZE	BRESCIA	Commuting
PIADENA	CREMONA	Commuting
PIAN CAMUNO	BRESCIA	Commuting
PIOLTELLO LIMITO	MILANO	Commuting
PISOGNE	BRESCIA	Commuting
POLAVENO	BRESCIA	Commuting
POMPIANO	BRESCIA	On-site
PONCARALE	BRESCIA	On-site
PONTEVICO	BRESCIA	On-site
PONTI SUL MINCIO	MANTOVA	Commuting
POZZUOLO MARTESANA	MILANO	Commuting
PRALBOINO	BRESCIA	Commuting
PRESEGLIE	BRESCIA	Commuting
PREVALLE	BRESCIA	Commuting
PROVAGLIO D'ISEO	BRESCIA	On-site
PUMENENGO	BERGAMO	Commuting
QUINZANO D'OGGIO	BRESCIA	Commuting
REMEDELLO	BRESCIA	Commuting
REZZATO	BRESCIA	On-site
ROBECCO D'OGGIO	CREMONA	On-site
ROCCAFRANCA	BRESCIA	Commuting
RODENGO SAIANO	BRESCIA	On-site
ROE' VOLCIANO	BRESCIA	Commuting
ROMANO DI LOMBARDIA	BERGAMO	On-site
RONCADELLE	BRESCIA	On-site
ROVATO	BRESCIA	On-site
RUDIANO	BRESCIA	Commuting

SALE MARASINO	BRESCIA	On-site
SALO'	BRESCIA	Commuting
SAN GERVASIO BRESCIANO	BRESCIA	Commuting
SAN PAOLO	BRESCIA	On-site
SAN PAOLO D'ARGON	BERGAMO	Commuting
SAN ZENO NAVIGLIO	BRESCIA	On-site
SAREZZO	BRESCIA	On-site
SARNICO	BERGAMO	Commuting
SEGRATE	MILANO	Commuting
SERIATE	BERGAMO	Commuting
SERLE	BRESCIA	Commuting
SONA	VERONA	Commuting
SONCINO	CREMONA	Commuting
SULZANO	BRESCIA	On-site
TAVERNOLE SUL MELLA	BRESCIA	On-site
TELGATE	BERGAMO	On-site
TORBOLE CASAGLIA	BRESCIA	On-site
TORRE PALLAVICINA	BERGAMO	Commuting
TRAVAGLIATO	BRESCIA	On-site
TRENZANO	BRESCIA	On-site
TRESCORE BALNEARIO	BERGAMO	Commuting
TREVIGLIO	BERGAMO	Commuting
VALEGGIO SUL MINCIO	VERONA	Commuting
VALLIO TERME	BRESCIA	Commuting
VEROLANUOVA	BRESCIA	On-site
VEROLAVECCHIA	BRESCIA	Commuting
VERONA	VERONA	On-site
VILLA CARCINA	BRESCIA	On-site
VILLACHIARA	BRESCIA	Commuting
VILLANUOVA SUL CLISI	BRESCIA	Commuting
VISANO	BRESCIA	On-site
VOBARNO	BRESCIA	Commuting

DEADLINES	
SCHOLARSHIPS	
Online application	20 September 2023 1.00 p.m. (CEST)
The ISEE/Equalized ISEE certificate valid for the subsidized Right to academic Study services for the purposes of the scholarship application must be issued by	20 September 2023
Online data entry regarding the rental contract for the condition of off-site student	03 November 2023 1.00 p.m. (CEST)
Publication of provisional ranking	By 20 October 2023
Submission of request for rectification	Within 15 days after the publication of the provisional ranking
Classification	by 21 November 2023
<p>Payment of the scholarship to students enrolled in 1st year:</p> <p>1st payment, equal to 50%</p> <p>2nd intermediate payment equal to 15% with at least 15 CFUs attained by 31 March 2024</p> <p>The balance, if the requirements are fulfilled by 10 August 2024</p>	<p>by 31 December 2023</p> <p>by 10 April 2024</p> <p>from September 2024</p>
<p>Payment of the scholarship to the students enrolled in years following the first year:</p> <p>1st payment equal to 50%</p> <p>2nd payment equal to 50%</p>	<p>By 31 December 2023</p> <p>By 30 June 2024</p>

ACCOMMODATION SERVICE	
Online application procedure for students enrolled in years following the first year and possession of ISEE/Equalized ISEE certificate	22 August 2023 1.00 p.m. (CEST)
Publication of ranking for students enrolled in years following the first year	By 28 August 2023
Entrance to accommodation of students of years following the first year	from 07 to 14 September 2023
Online application procedure for first year students (first year of First and Second Cycle Degrees) and possession of ISEE/Equalized ISEE certificate	29 August 2023 1.00 p.m. (CEST)
Publication of ranking for first year students	By 11 September 2023
Entrance to accommodation of first year students	from 22 to 29 September 2023
CATERING SERVICE	
Online application	15 December 2023 1.00 p.m. (CEST)
The ISEE/Equalized ISEE certificate valid for the subsidized Right to academic Study services for the purposes of the catering service application must be issued by	15 December 2023