



THIS VERSION OF THE CALL FOR ADMISSION, TRANSLATED IN ENGLISH, IS AN UNOFFICIAL COPY OF THE ORIGINAL. THE ONLY COPY OF LEGAL VALUE IS THE OFFICIAL DOCUMENT IN ITALIAN LANGUAGE

CALL FOR ADMISSION TO PHD PROGRAMMES, XL Cycle

ACADEMIC YEAR 2024/2025

PREAMBLE

HAVING REGARD TO the Italian Ministerial Decree April 24th, 2024, n. 630, assigning to the University of Brescia for the A.Y 2024/2025 three-year PhD scholarships under the Italian PNRR (National Recovery and Resilience Plan, or NRRP, financed by the Programme Next Generation EU) Mission 4 “Education and Research” – Component n. 2 Investment 3.3. “Introduction to Innovative PhD Programmes that respond to the innovation needs of companies and promote the recruitment of researchers from companies” to attend PhD Programmes aimed to promote and strengthen higher education and doctoral-level post-graduate specialization, as well as high-profile skills, particularly in the areas of Key Enabling Technologies, involving business companies. The PNRR assigns to the University of Brescia funds to cover n. 22 three-year scholarships for which the University has identified partners in business companies available to co-financing and willing to meet their research and innovation needs.

HAVING REGARD TO the Italian Ministerial Decree April 24th, 2024, n. 629, assigning to the University of Brescia for the A.Y 2024/2025 three-year PhD scholarships under the Italian PNRR (National Recovery and Resilience Plan, or NRRP, financed by the Programme Next Generation EU) Mission 4, Component n. 1 “Enhancement of the offer of educational services: from nursery schools to the University” - Investment 3.4 "Advanced university education and skills" and Investment 4.1 "Extension of the number of PhD Programmes and innovative PhD Programmes doctorates on public administration and cultural heritage" to attend PhD Programmes within the research areas: a) programmes devoted to digital and environmental transitions; b) PNRR PhD Programmes – generics -; c) PhD Programmes for Public Administration; d) PhD Programmes on cultural heritage, assigning to the University of Brescia, as implementing actor - n. 3 scholarships under Mission 4 – Component 1 – Investment 3.4; on Mission 4 – Component 1 – Investment 4.1; n. 6 three-year scholarships, divided into the various programmes, as follows: a) n. 1 scholarship for programmes dedicated to digital and environmental transitions; b) n. 1 scholarship for PNRR PhD Programmes – generics; c) n. 3 PhD scholarships on Public Administration; d) n. 1 PhD scholarship on cultural heritage.

HAVING REGARD TO the Italian Ministerial Decree dated December 14th, 2021, no. 226 in respect to PhD Programmes

Article 1 – GENERAL PROVISIONS

1. Hereinafter the Call for Admission to the PhD Programmes at the University of Brescia, A.Y. 2024/2025 (3-year-Programme) having administrative seat at the University of Brescia, as listed in the following table:

PhD Programme in	Scholarship posts *	Out of which scholarships financed by DM 629	Non-scholarship posts
Analytics for Economics and Management - AEM	7	1	2
Business & Law - Institutions and Businesses: value, rules and social responsibility	6	1	2

*** or posts having equivalent financial support, pursuant to UniBS PhD Regulations in force**



2. This Call is published pending the eligibility checks of the Italian Ministry of Research, pursuant to the Italian Ministerial Decree of December 14th, 2021, no. 226. The launch of the individual PhD Programmes and posts envisaged therein is therefore subject to the successful completion of the ministerial eligibility procedure. Moreover, it is also published pending the procedures of the Italian National Agency for the Evaluation of the University and Research System (ANVUR) to verifying the eligibility and coherence of each post benefiting a scholarship co-financed by the resources of the Italian PNRR (National Recovery and Resilience Plan, or NRRP, financed by the Programme Next Generation EU) (from now on PNRR) referred to in the Italian Ministerial Decrees n. 629/2024 and n. 630/2024 (from now on DM 629 and DM 630).

3. This Call is also drawn up, in the section reserved for Pakistani citizenship candidates, in compliance with the MoU signed between *The Higher Education Commission, Government of the Islamic Republic of Pakistan* (hereinafter HEC Pakistan) and the University of Brescia on 3 December 2020, and published on the University web page, link <https://www.unibs.it/en/node/1078>

4. PhD Programmes last three years starting from **1 November 2024 for this A.Y. 2024/2025**.

5. The document called **Annex A - PhD Programmes Data Sheets** being an integral part of this Call contains:

- The Admission Requirements
- The methods and the criteria to select and evaluate candidates
- The posts available benefitting a PhD scholarship
- The posts available NOT benefitting a PhD scholarship
- The posts having equivalent financial support
- The reserved posts

Any Additional Post activated after the release of the Call and within the deadline set, is published on the University web page <https://www.unibs.it/en/node/1078> in the section called "**ADDITIONAL POSTS**". The document called **Annex B OPERATIVE INSTRUCTIONS TO REGISTER online** is also released jointly to this Call. It remains the responsibility of the candidates to verify the possible publication of additional posts for each of the PhD Programmes included in this Call.

6. Each post offered under the DM 629 and DM 630 will be assigned "*sub condizione*", as it is subject to verification of the eligibility for support from the PNRR, operatively performed by the Italian Ministry of Education and Research and by ANVUR on the basis of the eligibility requirements identified in the DM 629 and DM 630, respectively. If a post does not pass the verification with a positive outcome the University of Brescia, being the implementing actor, will promptly notify candidates and the co-financing companies. For the sole PhD scholarships using the resources of the Italian Ministerial Decree n. 630/2023, the posts will be allocated on condition of the successful signing of the agreement with the co-financing company.

7. This Call, and any amendments, updates and additions to it and its Annexes, are published on the University's Online Official Notice Board <https://titulus-unibrescia.cineca.it/albo/> this publication serves as notification in all respects, including for examination purposes, where envisaged. Moreover, the Notice about the Call for Admission to PhD Programmes and the additional information or acts concerning this Call are also published on the University online section <https://www.unibs.it/en/node/1078>

Finally, a further Notice about this Call is also published on the European website "Euraxess" <https://euraxess.ec.europa.eu/> through the Italian Ministry of University and Research, as well as to communicate it officially to the The Higher Education Commission, Government of the Islamic Republic of Pakistan.

8. Filing an application for admission through the online procedure entails the candidate's acceptance of the provisions contained in this Call and in the current [PhD Regulations](#) of the University of Brescia (issued on March 29th, 2022 by Chancellor's Decree no. 294 and its subsequent amendments (from now on PhD Regulations). **Whenever detected, failure to comply with the provisions contained in this Call will result in automatic exclusion from the competition.**

9. Except as envisaged in paragraph 7 of this Article, the personal email address provided by candidates as part of the online registration procedure will be considered as the official contact address until the end of the procedure. The University of Brescia cannot be responsible for mis-communication due to applicants providing inaccurate personal addresses or failing or being late in notifying amendments thereto, or for postal or IT errors.

10. In subsequent articles the masculine gender used responds only to needs of more immediate communication and must be understood as a neutral gender. The University of Brescia has adopted a Vademecum on gender language, available at the following link: <https://www.unibs.it/it/vademecum-linguaggio-di-genere>

Article 2 - ADMISSION REQUIREMENTS APPLYING TO ALL CANDIDATES

1. Pursuant to Article 7 of the UNIBS PhD Regulations and without citizenship limitation, candidates can apply to this competitive Call for Admission if they hold:

An eligible advanced (2nd Level) University Degree (a Master's Degree, being it the Italian Laurea magistrale; an Italian Laurea Specialistica, a University Degree - Italian Laurea - achieved pursuant to the Italian system prior to Ministerial Decree 509/1999, amended with Ministerial Decree 270/2004) or a similar eligible University Degree achieved in non-Italian universities comparable to the Italian University qualification system in terms of length and content (e.g. a Master Degree such as MA / MSc. / LLM), recognised by the PhD Admission Board of Examiners as valid for admission.

The eligibility of the foreign university degree is ascertained by the Board of Examiners of the selection procedure of the PhD Programmes, in compliance with the legislation in force in Italy and in the country where the university degree was awarded, as well as by the Treaties or international agreements on recognition of university degrees for the continuance of studies.

The document called **Annex A - PhD Programmes Data Sheets** contains for each PhD Programme the Admission Requirements. Any Additional Post activated after the release of the Call is published on the University web page <https://www.unibs.it/en/node/1078> in the section called "ADDITIONAL POSTS".

2. Candidates who will achieve the eligible University Degree in an Italian or non-Italian University **after submitting their candidacy, and in any case by the start date of the PhD Programme activities** will be **conditionally admitted** when applying for admission by the deadline set in this Call.

3. Conditionally admitted applicants must email to the PhD Office at dottorati@unibs.it or by certified email (PEC) at ammcentr@cert.unibs.it, **within 3 days from graduation under penalty to be excluded from this selection process**, the following documents:

Candidates having an eligible University Degree achieved in Italy	Candidates having an eligible University Degree achieved from non-Italian universities
Self-declaration of the academic qualification achieved, specifying: <ul style="list-style-type: none">- The name of the University that issued the degree- The date of graduation- The type of degree obtained (Italian University Education system prior to Ministerial Decree 509/1999, advanced/master's, etc.) and the final score- A copy of a valid identification document	A certificate* of academic qualification achieved, specifying: <ul style="list-style-type: none">- The name of the University that issued the degree- The date of graduation- The type of degree obtained and the final score- A copy of a valid identification document * The self-declaration is not admitted for this category

4. **Annex A - PhD Programmes Data Sheets** and the list of additional posts activated after the release of the Call and within the deadline set, to be published on the University web page <https://www.unibs.it/en/node/1078> in the section called "ADDITIONAL POSTS" may also provide



specific reserved posts for each PhD Programme, dedicated to certain categories of candidates who possess specific requirements, as envisaged in detail as follows:

- Candidates having an eligible academic qualification achieved in non-Italian Universities
- Candidates being employees of firms or private and public administrations maintaining their salary
- Candidates being beneficiaries of a contract of Apprenticeship in Advanced Training, pursuant to Article no. 45 of the Italian Legislative Decree June 2015, n. 81
- Candidates beneficiaries of financial support under specific international mobility programmes
- Candidates for posts reserved to scholarship holders of foreign Countries.

These categories of applicants who participate for this type of reserved posts must in any case comply with the entry selection process requirements.

5. All candidates are admitted to the selection subject to verification of self-certified declarations pursuant to the Italian Presidential Decree n. 445/2000 and subsequent amendments and additions. The University of Brescia may carry out checks on the truthfulness of the declarations produced at any time during the procedure, even after the start of the PhD Courses. In case of false declarations, the University may exclude applicants from the selection procedure or from the PhD Course with a motivated provision at any time, without prejudice to the consequent criminal liability.

Article 3 – ACADEMIC QUALIFICATION ACHIEVED in NON-ITALIAN UNIVERSITIES

1. Candidates having an eligible academic qualification achieved in non-Italian Universities must upload the following documents to the online application:

- a) A certificate or the Diploma Supplement released by pertaining to the University Degree achieved in non-Italian universities, including the list of the exams taken and the marks granted.
- b) any other document considered useful to assess the eligibility of the University Degree.

2. If not already written in Italian or English, the above documents must be accompanied by a translation into English or Italian languages.

If the University Degree has already been recognised equivalent to the corresponding Italian University Degree, candidates must provide the information about the Italian University that has recognised it as equivalent and the details of the relevant provision.

3. The PhD Office will communicate the deadline to submit the Declaration of Value of their University Degree to those applicants pending to achieve their eligible University Degree in non-Italian universities by the start date of the PhD Programme activities. This communication will be sent by e-mail, as pursuant to Article 1, paragraph 4 of this Call.

4. Candidates deemed eligible for a post will be excluded if, upon verification of the Declaration of Value filed pursuant to paragraph 3 of this Call, it turns out that their University Degree does not comply with the requirements of this Call, which therefore does not allow to enrol at a PhD Programme.

5. Candidates who, following enrolment, do not demonstrate that they have obtained the necessary documentation required for entry into the Italian territory (e.g. entry visa) by and no later than March 31st, 2025, will lose their student status.

6. Filling-in the online application form of the Call for Admission entails the simultaneous explicit request of recognition of the University Degree achieved from non-Italian universities, necessary to be admitted to the PhD Programme

Article 4 – ADDITIONAL DOCUMENTS REQUIRED TO ALL CANDIDATES

1. Under penalty of exclusion from the competitive exam applicants are required to upload to the online registration procedure, in the section “*Management of Academic Qualifications and documents useful for evaluation*” the documents herein listed for each category:

Documents compulsory requested to all candidates having achieved an eligible University Degree in Italian or in non-Italian universities	
<ul style="list-style-type: none"> Copy of the identification document in Italian or English languages (identity card or passport with clearly visible document number, issuing authority, place and date of issue, photograph, personal data and expiry date) exclusively in .pdf format <i>Curriculum vitae et studiorum</i> exclusively in .pdf format; The document called "Signed Application Form" obtained by filling in and duly signing (handwritten or electronic signature) the form that can be downloaded from the University web page at https://www.unibs.it/en/node/1078, to be uploaded exclusively in .pdf format; Any other documents and qualifications being specified as to be mandatory as listed in Annex A - PhD Programmes Data Sheets for the PhD Programme of choice, to be uploaded exclusively in .pdf format Self-declaration of not having benefited and/or renounced and/or partially benefited previously from another scholarship financed by the PNRR funds referred to in the Italian Ministerial Decrees 351/2022 and 352/2022 for the XXXVIII cycle, and referred to in the Italian Ministerial Decrees 117/2023 and 118/2023 for the XXXIX cycle, duly filled-in and signed with a full signature (handwritten or electronic), by scanning the appropriate form which can be downloaded on the University portal page https://www.unibs.it/en/node/1078, and must uploaded on the website Esse3 exclusively in .pdf format; 	

Additional documents required to candidates pending to achieve their eligible University Degree by the start date of the PhD Programme activities at		Additional documents required to candidates who have obtained their eligible University Degree at	
In Italian Universities	A self-declaration / proof of registration to sit the degree exam, exclusively in .pdf format and duly signed, comprehensive of the list of the exams taken and the necessary grades/marks achieved	In Italian Universities	A self-declaration of the eligible University Degree achieved, specifying the name of the University that issued it, the date of achievement, the type of degree (a Master's Degree, being it the Italian Laurea magistrale; an Italian Laurea Specialistica, a University Degree - Italian Laurea - achieved pursuant to the Italian system prior to Ministerial Decree 509/1999, amended with Ministerial Decree 270/2004), the marks granted for each exam, to be uploaded exclusively in .pdf format
In Non-Italian Universities	A copy of the certificate of the registration of the final University Degree (or to defend the final exam and the thesis), comprehensive of the transcript of the exams taken, the marks being granted, either written already in Italian or English	In Non-Italian Universities	A copy of the certificate of the University Degree, as set in Article 3, paragraph 2 of this Call, either written already in Italian or English languages or translated into English. Self-declarations are not allowed for this



	languages or translated into English language. Self-declarations are not allowed for this category, pursuant to the legislation in force in Italy.		category, pursuant to the legislation in force in Italy
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All applicants may also produce additional documents and qualifications (e.g. of academic or professional type), **other than those listed in Annex A - PhD Programmes Data Sheets**, that they consider useful for the specific PhD Programme they intend to apply for

All candidates can, if interested, express their interest in a specific **“Research topic scholarships or posts having equivalent financial support”** among those enlisted in **Annex A - PhD Programmes Data Sheets or for the additional posts** that can be activated after the release of this Call, to be published the University web page <https://www.unibs.it/en/node/1078> in the section called **"ADDITIONAL POSTS"**. This expression of interest will be reported in the form called **“Form to express interest to PhD Scholarships or other forms of support having a research topic”** available from the University web page <https://www.unibs.it/en/node/1078>, to be filled-in and signed in full and exclusively in .pdf format. This form must be uploaded on the online registration procedure of Esse3, in the section *“Management of Academic Qualifications and documents useful for evaluation”*

2. Only qualifications held by applicants on the expiry date of this Call shall be evaluated, except as what is provided for in Article 2, paragraph 2.

Article 5 – SPECIFIC DOCUMENTS REQUIRED TO CANDIDATES ENROLLED IN A MEDICAL SPECIALIZATION SCHOOL

1. Candidates currently enrolled in a Medical Specialization School must upload suitable documentation proving the enrolment in the aforementioned type of Specialization School, including information relating to the University of origin and the academic year of enrolment (1st, 2nd, etc.) at the time of application. Documents must be exclusively in .pdf format.

2. The joint attendance of PhD Programmes and Medical Specialization Schools is regulated by Article 6 of the PhD Regulations.

Article 6 - SPECIFIC DOCUMENTS REQUIRED TO CANDIDATES of PAKISTANI CITIZENSHIP APPLYING TO THE POSTS RESERVED IN COMPLIANCE WITH THE MoU SIGNED BY

The Higher Education Commission, Government of the Islamic Republic of Pakistan (HEC Pakistan)

1. Candidates applying to the 6 posts reserved in compliance with the MoU signed by the University of Brescia and HEC Pakistan must upload copy of the document called “Provisional Award Letter – Overseas Scholarships for PhD in selected fields – Phase III” released by HEC Pakistan, exclusively in .pdf format. The document must be uploaded through the online application procedure in Esse3 in “Management of Academic Qualifications and documents useful for evaluation”, under “Additional Documents”.

2. For candidates competing for these reserved posts, UniBS applies the provisions regarding the registration fee for the competition as set in the following Article 7, paragraph 4.

Article 7 – APPLICATION AND REGISTRATION FEE

1. Admission applications can be submitted exclusively online **from the day of publication of this Call on the University's Online Official Notice Board** <https://titulus-unibrescia.cineca.it/albo/> and without exception **by 13.00 hours (Italian time) on June 19th, 2024.**



The operative information about the application procedure is available in the document called “**Annex B – online Admission Application – Operative Instructions to Register through the Esse3 system**”, available from the University web page at <https://www.unibs.it/en/node/1078>

2. Candidates wishing to participate in the competition for more than one PhD Programme must submit an online application for each course, uploading for each PhD Programme the complete documentation required by Article 4.

3. UNIBS envisages a registration fee amounting to € 50,00 for each PhD application presented. The payment must be made within the deadline set for the submission of applications through the Italian system of PagoPA (the fee can be paid through credit card, PayPal, international bank transfer, etc.).

4. Pursuant to Article 28 of UNIBS Regulations on students tuition fees for the A.Y. 2024/2025 released by Rector's Decree n. 345/2024 dated 29/04/2024, candidates who compete for the 6 reserved posts pursuant to the Agreement signed with HEC Pakistan, are exempt from paying the registration fee of € 50.00 for each application submitted.

5. Moreover, candidates who are citizens of one of the following countries considered "particularly poor and developing", as enlisted by Ministerial Decree 430/2024 of February 13th, 2024 are also exempt from paying the competition registration fee of €50.00:

Afghanistan	Angola	Bangladesh	Benin	Burkina Faso
Burundi	Cambodia	Central African Republic	Chad	Comoros
Democratic People's Republic of Korea	Democratic Republic of the Congo	Djibouti	Eritrea	Ethiopia
Gambia	Guinea	Guinea-Bissau	Haiti	Kiribati
Lao People's Democratic Republic	Lesotho	Liberia	Madagascar	Malawi
Mali	Mauritania	Mozambique	Myanmar	Nepal
Niger	Rwanda	Sao Tome and Principe	Senegal	Sierra Leone
Solomon Islands	Somalia	South Sudan	Sudan	Syrian Arab Republic
Tanzania	Timor-Leste	Togo	Tuvalu	Uganda
Yemen	Zambia			

6. Pursuant to the Resolution of the University Management Board n.139/2023, Index n. 125411 of May 25th, 2023 **candidates of Ukrainian citizenship are also exempt** from paying the registration fee of € 50.00 for each application submitted.

7. The sole compilation of the online application does not complete the registration procedure to be admitted to UniBS PhD Programmes. It is mandatory to make the payment of € 50.00 for each application submitted by the deadline set for candidatures.



8. Publications or other document submitted in the original paper and/or relevant IT supports to the candidature will not be returned, including upon request, being them an integral part of the application.
9. Applications that are incomplete, irregular or that are not conveyed according to the methods and procedures of paragraph 1 of this Article will not be considered valid.
10. The university administration assumes no responsibility in case the documentation submitted in electronic format is not accessible due to damaged files or folders.
11. The university administration assumes no responsibility for any online admission system malfunctions due to technical issues and/or overload of the communication line and/or application systems and/or possible postal errors.

Article 8 - ADMISSION EXAMS

1. Admission exams include firstly the evaluation of qualifications and subsequently the evaluation of a research project, if envisaged, and an interview, pursuant to the procedures and the exam calendar listed in the document called **Annex A - PhD Programmes Data Sheets**.
2. The dates of the competitive exams envisaged in the document called listed in **Annex A - PhD Programmes Data Sheets** for a specific PhD Programmes are for all intents and purposes of the law an official summoning. Any exam schedule amendments or integrations will be published online on the University's Online Official Notice Board <https://titulus-unibrescia.cineca.it/albo/>, as well as on the University web page at <https://www.unibs.it/en/node/1078>.
3. The dates of the competitive exams not listed in **Annex A - PhD Programmes Data Sheets** for a specific PhD Programme will be published online on the University's Online Official Notice Board <https://titulus-unibrescia.cineca.it/albo/> as well as on the University web page at <https://www.unibs.it/en/node/1078> at **least 20 days in advance**.
4. These publications serve as notifications in all respects; therefore, applicants should show up without further notice at the University on the day and time planned for the interview, bringing along a valid identification document. Applicants who do not show up, for whatever cause, will be considered to have forfeited the competition.
5. The interview may be undertaken in English language, as well as in Italian language, if envisaged by **Annex A - PhD Programmes Data Sheets** for each specific PhD Programme.
6. Pursuant to the provisions of the "Section III - Procedures of competitive exams taken at distance (online) for applicants having their permanent address outside Italy" of the UNIBS "Regulation about Meetings and Procedures of competitive exams taken at distance (online) for candidates residing outside Italy", issued by Rector's Decree of September 26, 2018, no. 819, applicants residing outside Italy and applicants residing in Italy but these latter only in cases of proven objective impossibility to personally participate to the interviews, can undertake the interview remotely, via web/teleconference (e.g. Skype), on the date/time provided. Hence, applicants residing in Italy only in cases of proven objective impossibility to personally participate to the interview can be interviewed remotely under the following conditions: they must appropriately document their impossibility to participate in person; their request shall be evaluated by the respective PhD Admission Board of Examiners, in any case when and if this opportunity is envisaged in **Annex A - PhD Programmes Data Sheets** of the specific PhD Programme selected. In cases of eligibility to be interviewed remotely ALL candidates must duly complete the form "On-line interview", downloadable from the section of the Call for PhD Programmes at <https://www.unibs.it/en/node/1078> and upload it to the online application system, under penalty of forfeiting admission to the competitive exams.



In the form called "On-line interview", applicants must provide their web/teleconference contact information (e.g. Skype ID/Name, etc.) and make sure they have the use of a webcam to be identified by the PhD Admission Board of Examiners.

7. It remains understood that all candidates resident in Italy, in the event of an overriding and proven impossibility to attend the interview in person, must promptly inform the Administrative Procedure Officer in Charge of the Call for Admission by writing to dottorati@unibs.it, attaching supporting documents.

8. The PhD Admission Board of Examiners will verify that the conditions necessary to guarantee the regularity of the test are met (ascertaining the applicant's identity and web connection correctness for exam purposes). The University assumes no responsibility in the event of technical issues that do not guarantee the correct conduct of the oral examination.

Article 9 – PhD ADMISSION BOARDS OF EXAMINERS

1. Pursuant to Article 9, paragraph 1 of the PhD Regulations of this University, Department Directors appoint the respective PhD Admission Board of Examiners, based on the proposal of each PhD Programme Boards of Professors and communicated by each PhD Programme Coordinator.

2. The PhD Admission Board of Examiners establish the evaluation criteria and the scores assigned to candidates' qualifications before the envisaged exams are carried out, according to the criteria established in **Annex A - PhD Programmes Data Sheets** for each PhD Programme.

3. The PhD Admission Board of Examiners assign the scores and specify, where necessary, the possible suitability of candidates (even multiple) for those posts having a scholarship under a research topic or those case of posts reserved to particular categories, as listed in **Annex A - PhD Programmes Data Sheets** as well as any additional post activated after the release of the Call and within its deadline, is published on the University web page <https://www.unibs.it/en/node/1078> in the section called "ADDITIONAL POSTS" and they promptly communicate the results of the evaluation of qualifications, of the evaluation of the research project if required, as well as of the interviews to the Administrative Office to publish the final ranking lists of merit on the **University's Online Official Notice Board** <https://titulus-unibrescia.cineca.it/albo/>, as well as on the University web page at <https://www.unibs.it/en/node/1078>.

4. For those candidates admitted under conditions pursuant to Article 2 paragraph 2 of this Call, the evaluation of the admission qualification is replaced with the evaluation of the average mark of the exams taken during the University undergraduate career.

Article 10 – CANDIDATES IN DISABILITY CONDITION OR HAVING A SPECIFIC LEARNING DISORDER

1. Candidates with a certificate of invalidity and/or based on the Italian Law n. 104/1992 or having a diagnosis of Specific Learning Disorders (LDS), as per the Italian Law 170/2010, can avail themselves, during the admission test, of particular measures to be adopted in compliance with the aforementioned legislation and the principle of equal treatment between candidates. In the absence of further ministerial references, the provisions of the Italian Ministerial Decree n. 1107/2022 applied by the regulations regarding the admission to competitive examinations in force for the A.Y. 2024/2025. This Call may be supplemented by further explanatory notes on the subject.

2. Based on the provisions of the legislation in force regarding admission competitions, candidates having a diagnosis of Specific Learning Disorders (LDS) may be admitted to the test with the medical certification they possess, even if not updated (after 3 years) to due to the limitation of the activity of the NHS due to the Covid19



emergency, with the reservation of the universities to subsequently request the integration of the documentation provided therein.

3. During the online registration procedure it is necessary to upload the valid certified documentation by selecting the appropriate section "Declaration of Disability" available under the online Esse3 section "Secretariat" and it is mandatory to specify under "*help notes*" the facilities needed during the test. It is mandatory to fill-in the section "*help notes*" even if the support is not required. In this latter case it is necessary to write the following "no help required" under the appropriate section. The procedure referred to above must be completed within seven (7) days before the date of the exams, under penalty of the impossibility of applying the supporting facilities envisaged.

4. For further information about the eligible supporting facilities and about the required documentation contact inclusione@unibs.it

5. Candidates with invalidity, disability or Specific Learning Disorders (LDS) residing in foreign countries, who intend to take advantage of the compensatory measures provided, must present the legalized certification attesting the state of invalidity, disability or Specific Learning Disorders (LDS) issued in the country of residence. The legalized health documentation must be accompanied by a sworn translation produced by a sworn translator, or by a certificate conforming to the original text, drawn up by the Italian diplomatic representations, in Italian or English.

6. Following the evaluation of the competent university offices, the validation of the eligibility of the request and detail about the supporting facilities granted will be communicated in due time directly to the candidate by the Office for Inclusion, Participation and University Residences, only by e-mail to the candidate's e-mail address provided during the online registration phase.

Article 11 – RANKINGS

Section I - General Provisions

1. The PhD Admission Board of Examiners prepare the final ranking for each PhD Programme by adding the scores obtained by eligible applicants in the evaluation of the qualifications, the evaluation of the research project, if envisaged, and considering the evaluation results of the interview. Applicants having an eligible academic qualification achieved from non-Italian Universities deemed to be eligible for a post are appropriately highlighted in the ranking list. Candidates for whom the PhD Admission Board of Examiners has assessed their suitability, even multiple ones, for research themed scholarships or reserved posts are also highlighted.

2. Those eligible applicants who ranked within the number of available posts for each PhD Programme are admitted to the PhD Programme.

3. If a candidate results to be eligible and assigned (winner) for a post in the final rankings of merit of several PhD Programmes, he/she must opt for a single PhD Programme to enrol in.

4. **The final ranking lists of merit will be published online on the University's Online Official Notice Board** <https://titulus-unibrescia.cineca.it/albo/>, as well as on the University web page at <https://www.unibs.it/en/node/1078>

Jointly with the publication of the ranking lists, will be announced the deadlines by which to submit the enrolment application and procedures, **without exception**, as set in art. 16 of this Call.

5. **This publication serves as an official communication to candidates. Therefore, no written communication will be sent to them.**



6. Entitled (winner) persons who abandon PhD Programme before the start date of the PhD Programme activities will be replaced by as many eligible candidates going down the ranking list. The eligible candidates thus admitted will be notified solely by email to the email address they provided when they registered for the competition. Said email message will provide the enrolment deadline, pursuant to the procedures set in Art. 16 of this Call.

7. Eligible applicants with the same ranking will be assigned posts benefiting of a scholarship based on the assessment of the economic situation of their household, as determined in accordance with current legislation on the Right to Education. Non-scholarship posts will be assigned to the youngest eligible applicants in case of a tie.

8. Pursuant to the terms and timing established by the Ministerial Decree in the resource reallocation phases (see art. 11, paragraphs 9 and 20), as per the Italian Ministerial Decrees n. 629, in the final rankings the attribution of unassigned scholarships to the "eligible non-winners" will also be formalized.

Section II - Provisions that apply only to places reserved for candidates with an eligible University Degree obtained in non-Italian universities

9. As far as replacing non-Italian University Degree holders, when it is not possible to identify eligible applicants in at least the same number as the reserved posts, even as a result of waivers, the unclaimed reserved posts will be redeployed as ordinary posts within the same PhD Programme, according to the ordinary ranking list and the related residual scholarships or posts having equivalent financial support, whenever applicable will be reallocated. Reassignment to other PhD Programmes will not be possible.

Section III - Provisions that apply only to research-themed positions co-financed by PNRR funds referred to in the Italian DM n. 629

10. In respect to the posts having a research topic and being co-financed by the Italian PNRR funds, as referred to in the Italian DM n. 629, suitable (winner) candidates must submit at the time of enrolment the declaration of commitment to comply with the specific obligations provided for these posts and highlighted in the following art. 18, paragraph 3, in the modalities that the PhD Office (UOC Dottorati) will communicate them by email.

Section IV - Provisions that apply only to candidates applying to those posts reserved for Pakistani citizenship candidates, in compliance with the MoU signed between *The Higher Education Commission, Government of the Islamic Republic of Pakistan* (hereinafter HEC Pakistan)

11. Within the number of six (6) reserved posts available eligible candidates are admitted to PhD Programmes if they have placed themselves in a useful position in the final merit rankings of each PhD Programme, receiving the best scores. These candidates will receive a *Letter of Offer* and the HEC Pakistan *Final Award Letter* pursuant, to art. 5.5 of the MoU signed by HEC Pakistan and the University of Brescia on December 3rd, 2020.

12. Candidates who, following enrolment, do not demonstrate that they have obtained the necessary documentation required to entry into the Italian territory (e.g. entry study visa) by and **no later than March 31st, 2024 will lose their student status.**

Art. 12 – RE-EXAMINATION PROCEDURE

1. In the event that, after the closing date of the Call, new resources for scholarships or other forms of financial support become available to activate further PhD posts the University may publish the re-examination procedure on the final merit rankings for those candidates resulting eligible but have not awarded a scholarship or other form of financial support.



2. Those candidates resulting eligible but have not awarded a scholarship or other form of financial support will be called, by means of an internal notice, to express their interest for the new available scholarships.

Article 13 – FEES TO ACCESS AND ATTENDANCE

1. Enlisted below are the AY 2024/2025 fees charged to PhD students, both scholarship recipients and non-recipients:

Total € 156.00

Out of which € 16.00 for revenue stamp duty and
€ 140,00 for the Regional Right to Education Fee (Regione Lombardia)

2. The University contribution for PhD access and attendance is mandatory and foreseen for enrolment in each of the three years of the PhD Programme. Payment of the annual contribution is also due for eligible recipients of HEC Pakistan stipends.

Article 14 – SCHOLARSHIPS OR OTHER FORMS OF FINANCIAL SUPPORT

Section I - General Provisions

1. Scholarships **or posts benefiting of other forms of financial support, where applicable**, listed in the Call and as published on the University web page at <https://www.unibs.it/en/node/1078> will be assigned in respect to the order defined in the final ranking list of merit drawn up by the respective PhD Admission Boards of Examiners.

2. PhD Scholarships have a yearly amount of € 16.243,00 gross of the social security taxes and are disbursed monthly. The amount of the scholarship can be increased by 50% for research periods abroad authorised by the PhD Board of Professors, for minimum continuous duration of 15 days, and total duration not exceeding 12 months in the three-year period. In cases of double degree of PhD dissertations, the periods of abroad authorised by the PhD Board of Professors can be extended up to 18 months in the three-year period. This increase is applied to all students (both scholarship recipients and non-recipients).

3. PhD scholarships cannot be combined with other scholarships awarded for any reason, except for those granted by domestic or foreign institutions to carry out research periods outside Italy.

4. Previous PhD scholarship recipients, including partial ones, are not eligible for these PhD scholarships.

5. Candidates who, being eligible winners, have previously renounced a PhD scholarship, even after partial use, financed under PNRR funds within the XXXVIII (A.Y. 2022/2023) and the XXXIX cycles (A.Y. 2023/2024) cannot benefit a PhD scholarship financed for the XL cycle.

6. PhD scholarships **or posts having other forms of financial support, where applicable**, are good for one year and are renewed on condition that the programme scheduled for the previous year has been completed, as verified by the PhD Board of Professors.

7. Each PhD student, with the exception of the eligible candidates who have been awarded the maintenance grant for the reserved posts pursuant to the MoU signed with HEC Pakistan, is ensured, within the financial resources made available in each departmental Responsibility Centres, a budget to carry out research activities in Italy and abroad appropriate to the type of PhD Programme and in any case to an extent of not less than ten percent of the scholarship amount. The budget for research activities does not apply to beneficiaries of Apprenticeships in Advanced Training, agreements for posts envisaging candidates being employees of companies or public and private administrations maintaining their own salary, as well as to holders of



scholarships paid by foreign countries or beneficiaries of financial support under specific programmes of international mobility and pursuant to the provisions of the specific regulation set therein.

8. Research topic scholarships or posts having other financial support pertain to a specific research topic that assignees must carry out.

9. Posts financed by other forms of financial support (such as posts for beneficiaries of Apprenticeship in Advanced Training education, pursuant to Article 45 of Legislative Decree 45 June 2015, n.81; agreements for posts envisaging candidates being employees of companies or public and private administrations maintaining their own salary, as well as to holders of scholarships paid by foreign countries or beneficiaries of financial support under specific programmes of international mobility) being assigned complying to the final ranking list merit only to candidates declared eligible to the requirements provided therein, envisage the assignees to carry out the PhD programme pursuant to the specificities of those forms of financial support. Changes in the status of the employee of companies or of public and private administrations, of Apprenticeship in Advanced Training or of scholarship holder of international mobility programmes or of foreign countries, involve the interruption of the PhD career and the automatic forfeiture of continuing studies.

Section II - Provisions that apply only to research-themed positions co-financed by PNRR funds referred to in the Italian DM 629

10. The eligible winners of scholarships financed under PNRR funds referred to in the Italian Ministerial Decrees 629 are subject to periodic reporting obligations. The reporting of the activities carried out must be performed by the recipient PhD student with reference to each semester of activity being carried out. Specifically, the periodic reporting will be carried out through the appropriate online platform (<https://dottorati.mur.gov.it>) and using the forms present there. Each PhD student will have to produce a report indicating the time commitment (broken down into months) in a company or research center or public administration, in Italy and abroad, and a summary of the main activities carried out, also declaring that they comply with the principle of “not causing significant harm to the environment”. It will be the responsibility of the PhD Programme Coordinator, to verify and validate what has been reported by the PhD student. The reporting thus validated (through the same web platform) will constitute the basis for the calculation by the Italian Ministry of Universities and Education of the eligible expenses for the relevant scholarship.

11. Candidates eligible recipients of scholarships financed with PNRR funds referred to in the Italian DM 629 by signing of the declaration of commitment referred to in the art. 11 – section III – commit to comply with the specific obligations therein provided for these posts, as well to Article 10 paragraph 10 of the PhD Regulations of the University of Brescia, regarding the repayment of scholarship accruals already received, and to Article 18 of this Call.

Section III - Provisions that apply only to candidates applying to those posts reserved for Pakistani citizenship candidates, in compliance with the MoU signed between *The Higher Education Commission, Government of the Islamic Republic of Pakistan* (hereinafter HEC Pakistan)

12. The maintenance allowance (stipend) funded by HEC Pakistan consists of an all-inclusive net annual amount of € 12,000.00 (equivalent to € 1,000 per month), as amended by D.R. 08 June 2021, Rep. N. 534/2021, Index n. 77340. **The provisions referred to in paragraph 2 of this Article do not apply to these candidates eligible recipients of this type of maintenance allowance in respect of the 50% increase for research periods abroad, and to paragraph 7 of this Article, in respect to the budget to carry out the research activity in Italy and abroad.**

13. The monthly maintenance allowance (stipend) will be awarded to those candidates eligible for a post who have received a Letter of Offer by the University of Brescia, as well as the Final Award Letter by HEC Pakistan. For these candidates HEC Pakistan must confirm the payment of the monthly maintenance allowance.



14. The monthly maintenance allowance (stipend) is good for one year and is renewed on condition that the programme scheduled for the previous year has been completed, as verified by the PhD Board of Professors.

Article 15 – UNIVERSITY OF BRESCIA STUDENTS ACCOMMODATIONS

1. By means of a specific Call for Admission, the University of Brescia assigns accommodations to regularly enrolled PhD students.
2. Students must apply to compete for the allocation of accommodations. The opening of the Call will be announced on the website of the Right to Education Unit (U.O.C. Diritto allo Studio) of the University of Brescia, available on UniBS web site at <https://www.unibs.it/en/node/443>. This specific Call will provide the ranking criteria to access to said accommodations. Further information can be requested by accessing the University service called Infostudente at <https://www.unibs.it/it/infostudente> , select the category “Right to study – Residences and Housing”.
3. Interested applicants are responsible to verify the opening terms of the Call and the terms to access.

Article 16 – COURSES ENROLMENT

1. Under penalty of forfeiture, the enrolment must be completed pursuant to the procedures and by the deadline set with the publication of the ranking list or, in the case of entitled persons being replaced, by the deadline the PhD Office (U.O.C. Dottorati) will specify by e-mail to the eligible applicants.
2. Applicants deemed eligible for a post who do not meet the deadline set to enrol will be considered forfeit and the vacant posts will be made available to eligible applicants according to the order of the final ranking of merit.
3. If it is verified that false declarations were made in the documentation submitted, the applicant will be declared out of the competition, without prejudice to the penalties provided for by the Italian Penal Code and the special laws on the subject (Articles 75 and 76 of Presidential Decree 445/2000). The university administration will provide for the recovery of any benefits granted (such as scholarships or student fee reductions) and will not proceed with any kind of reimbursement of paid fees.
4. The candidates' choice of PhD Programme made at the time of enrolment **is final** and cannot be modified in any way.

Article 17 – INCOMPATIBILITIES

1. Enrolment to PhD Programmes is subject to the rules and limits envisaged by the [University Academic Regulations](#).
2. It is the candidate's responsibility to report any potential incompatibility situation at the time of registration, in order to allow the relevant university offices to assess the case. The consequences determined by cases of omitted or partial declaration will fall on the candidate.

Article 18 - DUTIES OF PhD STUDENTS

1. PhD students must comply with the obligations set forth in the [PhD Regulations](#) of the University of Brescia.
2. PhD students must pursue the activities planned for in their educational curriculum and commit exclusively and full-time to the individual and guided study programmes and the carrying out of assigned research activities.

3. PhD students being beneficiaries of the scholarships co-financed by the **Italian DM 629** are also required, by accepting the scholarship, to comply with the eligibility criteria provided for by the same **DM 629** and, in particular, with the specific obligations, set forth:

DM 629, Article 7 “PhD Programmes devoted to digital and environmental transitions”

- a) The PhD training, research and evaluation process is carried out at the administrative and operational home University, except for the periods of study and research as carried out at the partner business companies, at research centres and outside Italy, to be scheduled in line with the PhD training and research activities planned at the University premises
- b) The DM 629 envisages a compulsory period of study and research at the partner business companies and at research centres from a minimum of six (6) months to a maximum of twelve (12) months, even non-continuous over the three-year of the PhD Programme
- c) The DM 629 envisages periods of study and research outside Italy from a minimum of six (6) months to a maximum of eighteen (18) months (applying in case of co-supervision of thesis - double degree) even non-continuous over the three-year of the PhD Programme
- d) The periods of study and research as per points b) and c) are separate and must be carried out at separate entities.

DM 629, Article 8 “PNRR PhD Programmes”

- a) The PhD training, research and evaluation process is carried out at the administrative and operational home University, except for the periods of study and research as carried out at the partner business companies, at research centres and outside Italy, to be scheduled in line with the PhD training and research activities planned at the University premises
- b) The DM 629 envisages periods of study and research outside Italy from a minimum of six (6) months to a maximum of eighteen (18) months (applying in case of co-supervision of thesis - double degree) even non-continuous over the three-year of the PhD Programme.

DM 629, Article 9 “PhD Programmes focused on Public Administration”

- a) The PhD training, research and evaluation process is carried out at the administrative and operational home University, except for the periods of study and research as carried out at the partner business companies, at research centres and outside Italy, to be scheduled in line with the PhD training and research activities planned at the University premises
- b) The DM 629 envisages a compulsory period of study and research at the partner business companies, at research centres or Public Administration Institutions from a minimum of six (6) months to a maximum of twelve (12) months, even non-continuous over the three-year of the PhD Programme
- c) The DM 629 envisages periods of study and research outside Italy from a minimum of six (6) months to a maximum of eighteen (18) months (applying in case of co-supervision of thesis - double degree) even non-continuous over the three-year of the PhD Programme
- d) The periods of study and research as per points b) and c) are separate and must be carried out at separate entities.

DM 629, Article 10 “PhD Programmes focused on cultural heritage”

- a) The PhD training, research and evaluation process is carried out at the administrative and operational home University, except for the periods of study and research as carried out at the partner business companies, at research centres or at Public Administration Institutions and outside Italy, to be scheduled in line with the PhD training and research activities planned at the University premises
- b) The DM 118 envisages a compulsory period of study and research at the partner business companies, at research centres or Public Administration Institutions, including Museums, Institutes of the Ministries of Culture (or similar), Archives and Libraries from a minimum of six (6) months to a maximum of twelve (12) months, even non-continuous over the three-year of the PhD Programme
- c) The DM 118 envisages periods of study and research outside Italy from a minimum of six (6) months to a maximum of eighteen (18) months
- d) The periods of study and research as per points b) and c) are separate and must be carried out at separate entities

4. Candidates eligible recipients (winners) of scholarships financed by the PNRR funds referred to in the Italian DM 629 and DM 630 must comply with the specific obligations therein provided for these posts, as well to Article 10 paragraph 10 of the PhD Regulations of the University of Brescia in the event of waiving the scholarship.

Article 19 – DEGREE AWARDING

1. Pursuant to Art. 17 of the [PhD Regulations](#) in force at the University of Brescia, upon passing the final exam, the PhD Degree shall be awarded to PhD students who have obtained results of significant scientific value by the end of the PhD Programme, documented by a final written dissertation.

Article 20 - PERSONAL DATA PROCESSING

1. The processing of personal data provided by applicants and collected for the purposes identified in this Call takes place in compliance with the provisions of EU Regulation 27.04.2016 n. 679 (General Data Protection Regulation, following: GDPR). For the purposes of processing personal data, the University of Brescia is the data controller pursuant to Art. 26 of the GDPR. The University of Brescia is required to implement appropriate technical and organizational measures to ensure that the treatment is compliant with the GDPR, verifying and periodically updating the data protection policies pursuant to the GDPR, Arts. 24-25. It is also subject to all the obligations of the data controllers, that of the release of specific information to the interested parties, pursuant to the GDPR, Arts. 13-14. The provision and collection of data is mandatory for the selection process and, in the case of sensitive data, it is carried out pursuant to Law 68/1999, and Law 104/1992. The provision of the data envisaged in the Call is mandatory and necessary for the purposes of assessing the admission requirements and the formulation of the rankings, under penalty of exclusion from the selection process.

2. For the purposes of processing personal data, CINECA, the Inter-university Consortium, is appointed by the University of Brescia in charge of the treatment, as pursuant to Art. 28 of the GDPR. CINECA therefore undertakes to provide, upon request by the university, suitable guarantees that it has put in place suitable technical and organizational measures to ensure that the processing of the data conferred to meets the requirements of the GDPR in respect to the protection of the rights of the interested parties.

3. CINECA will not communicate or disseminate to third parties the data processed, as it acts as data controller as expressly appointed by the University. CINECA personnel units, designated by the Director of the Consortium, are responsible for processing the data. The data collected will be kept for a period of time not exceeding the achievement of the purposes for which they are processed (Art.5 "*conservation restriction principle*" of the GDPR) or on the basis of the deadlines established by law. The verification of the obsolescence of the data stored in relation to the purposes for which they were collected is carried out periodically.



4. The Data Protection Officer (DPO) is the Legal Representative for the University of Brescia who appoints a specific representative on his/her behalf, as reported on the University web site at <https://www.unibs.it/privacy>

Article 21 – ADMINISTRATIVE PROCEDURE OFFICER IN CHARGE

1. Administrative Procedure Officer in Charge: Ms. Fabiana Farro, PhD Office (UOC Dottorati).
2. The contact Office at the University of Brescia is the PhD Office (UOC Dottorati), via S. Faustino, 74/b-25121 Brescia, Italy. The PhD Office can be reached by e-mail at dottorati@unibs.it
The PhD Office is open to public on Wednesdays, from 10:00 to 12:00 hours (Italian Time), upon appointment to be requested by writing to dottorati@unibs.it

Article 22 - STANDARD PROVISIONS

1. For any matter not provided for in this Call refer to the Rector's Decree of publication of this Call, to the current Italian legislation in force on the subject and to the University's [PhD Regulations](#).

Brescia, register date

The Rector
(Prof Francesco Castelli)

Signed electronically ex art.24 D.Lgs. 82/05