



NOTICE

**EU AND EU-EQUIVALENT CANDIDATES: PRE-ASSESSMENT FOR OPEN ACCESS SECOND CYCLE DEGREES
TAUGHT IN ITALIAN AND ENGLISH LANGUAGE
BELONGING TO ECONOMICS, ENGINEERING AND LAW AREAS
2024/2025 A.Y.**

It is now open the online procedure addressing EU citizens and EU-equivalent citizens¹ that achieved foreign qualifications and aim to apply in 2024/25 a.y. for admission to open access second cycle degrees (corsi di laurea magistrale) that are taught in Italian and English language in the Economics, Engineering and Law areas. Non-EU citizens holders of a study permit are not allowed to apply.

Application submission and deadline

Applications may be sent only via online PICA procedure, from 27 June at Noon (Italian time) till 25 July at Noon (Italian time).

Link to PICA procedure: <https://pica.cineca.it/unibs/sis2024prevlm-ue>

Study programmes

Candidates can select one study program only.

The procedure accepts pre-assessments requests to verify if the achieved foreign qualifications fulfill the curricular and personal preparation requirements of the following study programmes, established yearly and indicated in the Teaching regulations:

Second cycle degree	Language
Civil and environmental engineering	English
Communication technologies and multimedia	English
Analytics and data science for Economics and Management ***	English
MANAGEMENT – Curriculum Green Economy And Sustainability	English
MANAGEMENT – Curriculum International Business	English
MANAGEMENT – Curriculum Marketing	Italian
MANAGEMENT – Curriculum Finanza d'impresa	Italian
MANAGEMENT – Curriculum Produzione e logistica	Italian
Consulenza Aziendale e Libera Professione	Italian
Ingegneria Civile	Italian
Ingegneria dell'Automazione Industriale	Italian
Ingegneria delle Tecnologie per l'Impresa Digitale	Italian
Ingegneria Elettronica	Italian
Ingegneria Gestionale	Italian
Ingegneria Informatica	Italian
Ingegneria Meccanica	Italian
Ingegneria per l'Ambiente e il Territorio	Italian

¹ "Access to higher technical education courses or higher education courses and to university specialisation schools, on equal terms with Italian students, is however guaranteed to foreigners with EU residency permits for long-term stay, with residency permits for subordinate work, for self-employment, for family reasons, for asylum, for subsidiary protection, for religious reasons, for the reasons referred to in articles 18, 18-bis, 20-bis, 22, paragraph 12 (c), and 42-bis, as well as holders of residency permits issued pursuant to Article 32, paragraph 3, of Legislative Decree 28 January 2008, n. 25, or foreigners legally resident for at least one year in possession of an upper secondary school qualification obtained in Italy".



Ingegneria per l'Innovazione dei Materiali e del Prodotto	Italian
Marketing per il Made in Italy	Italian
Moneta, Finanza e Risk Management	Italian
Scienze Giuridiche dell'Innovazione e della sostenibilità	Italian
Governo delle amministrazioni pubbliche (<i>ministerial authorization currently underway</i>)	Italian
Tecnologie per la transizione ecologica in agricoltura	Italian

*** The Admission board for the Laurea magistrale in **Analytics and data science for economics and management** requests both pre-assessment of curricular requirements, and an oral interview hold in English language to verify candidates' personal preparation. The oral interview is scheduled online on

17 September 2024 at 9.00 a.m.

and aims at verifying individual knowledge and skills in three main fields: **Computer science, Mathematics and Statistics**. The detailed list of topics is available in the Annex 1.

Only those applicants that are successfully assessed both in the first and second step will be allowed to enrol.

Requirements concerning foreign qualifications and institutions

Enrollment in second cycle degrees (corsi di laurea magistrale) requires undergraduate degree achieved after at least three years, and that allows access to second cycle study programmes in the education system it belongs to. Further information are published in

- EU citizens <https://www.unibs.it/en/node/793>
- EU equivalent citizens <https://www.unibs.it/en/node/791>

According to Italian university system, admission to second cycle degrees is subject to the fulfillment of curricular and personal preparation requirements established yearly and indicated in the Teaching regulations. Specifically, applicants should have studied in their undergraduate course subjects consistent to those offered in the second cycle degree.

We also underline that higher education institutions that issued foreign qualifications must be officially authorized by the appointed local boards to offer study programmes and award degrees in the education system they refer to.

If candidates obtained their degree in

- a foreign institution
- a branch of a foreign institution

operating in Italy and referring to a foreign education system, the institution or the branch must have obtained also the official authorization issued by Italian Ministry of university and research, pursuant to Ministerial decree no. 214 of 26 April 2004.

Finally, transnational institutions / branches must be authorized to offer study programmes and award degrees by the appointed authorities both in the country where they are located and in the education system they refer to.

Applications submitted by holders of degrees issued by institutions not authorized to operate or that have received provisional authorization will be rejected



Deadline for achieving required qualifications

Candidates must have achieved their foreign qualification when they apply for pre-assessment

Instructions referring to PICA procedure

1. At the beginning candidates must fill in the online form with personal information and give express consent to the processing of their personal data. Upload passport or valid identity card is mandatory (passport or identity card should be in English or French language).
2. In the next step, candidates must enter information concerning the foreign qualification required for accessing the selected study programme and upload their degree and transcript of records (scanned in a sole file). We accept documents in Italian, English or French language.

The following information should appear in the documents: title denomination and level; date of achievement; name and country of the issuing institution; duration of the study programme; final mark, and minimum and maximum marks provided.

We also need the documents official translation in Italian or English if they have not been prepared in one of the two languages (the translation should be scanned in a sole file along with documents in original language).

Candidates that also achieved their second cycle degree abroad, can add information about it in the procedure.

3. In the next step, users select the study programme among the listed courses and should declare their English language proficiency.
Proficiency in English language is mandatory at the CEFR level indicated in the Teaching regulation. Candidates can upload a certificate or can point out:
 - previous attendance of an English taught undergraduate programme
 - English exams passed during their academic career
4. After the final confirmation, application is available in draft form: candidates can read, confirm, modify or delete it.
5. To complete the process, applicants have firstly to print and sign their request, and then to upload it as .pdf file in the online procedure. If they finalize the process successfully, the identification number is automatically assigned to the request.

Appointed commissions

Valid applications will be assessed by the appointed Commissions



Outcomes

Applicants will be informed about outcomes via email by the end of August 2024.

Enrollment

Eligible candidates can start the enrollment process according to the instructions that will be sent by appointed offices. Upon enrollment, candidates must submit the following documents to the International students admission unit:

- Valid Identity card / Passport
- EU-equivalent citizens: valid residence permit (if they applied for renewal, they should submit a copy of the expired permit, along with the receipts issued by the Italian post-office when they submitted renewal request)
- The original degree diploma and the transcript of records, translated in Italian or English language
- The original diploma and the transcript of records must also be
 1. legalized or carry the Apostille stamp
 2. accompanied by the Declaration of value issued by the official Italian Representation in the country relevant to the attended education system.
- The detailed programmes of the exams taken (Syllabus) must bear the foreign University stamp and they have to be translated in Italian or English, too.

Pursuant to the European Convention signed in Bruxelles on 25 May 1987, documents issued by public offices in Belgium, Denmark, Estonia, France, Ireland, and Latvia are exempted from legalization.

Any other documents in a foreign language must be translated into Italian or English.

International students admission unit might ask for further documents related to the foreign qualification after completing the verification.

Instead of Legalization and Declaration of value our university accepts respectively the Statement of verification and the Statement of comparability issued by CIMEA (please, check International/Degree seeking/ CIMEA)

International protection holders

Holders of international protection, also temporary, benefits from simplified provisions to submit documents referring to their foreign qualifications.

Asylum status or subsidiary protection holders can obtain CIMEA Statement of comparability free of charge: we accept the Statement instead of both legalization and Declaration of value.



Those candidates that have no full documentation at hand to prove their foreign qualifications can apply for Council of Europe EQPR.

Refugees from Ukraine are allowed to submit documentation in original language without legalization and Declaration of value only if the documents can be verified online via EBDO portal.

Request for further information

Candidates can ask for further information via email:

internationalstudents@unibs.it

U.O.C. International students admission

Adriana Bortolotti

Digitally signed pursuant to art. 24 D.Lgs 82/05

Brescia, 27 June 2024