



UNIVERSITÀ  
DEGLI STUDI  
DI BRESCIA



**ANDISU**  
Associazione nazionale degli Organismi  
per il Diritto allo Studio Universitario



Finanziato  
dall'Unione europea  
NextGenerationEU

U.O.C. Diritto allo Studio

## CALL FOR APPLICATIONS FOR ACCESS TO RIGHT TO STUDY SERVICES

(Scholarships, Accommodation and Catering Services) - A.Y. 2024/2025

**The following English translation is provided as a mere courtesy.  
For all legal effects and purposes, please refer to the official Italian version**

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## Premises

**Non-deferrable** deadlines for the presentation of on-line applications for all students:

- **Scholarships (Section 1):**

20<sup>th</sup> September 2024 at 1 pm (CEST)

**PLEASE NOTE:** applicants must also have an ISEE certificate valid for subsidised services for the Right to academic Study (or Equivalent ISEE) by the same date.

- **Accommodation Service (Section 2):**

- Returning students: 26<sup>th</sup> August 2024 at 1 pm
- Freshmen and non-first-year students: 26<sup>th</sup> August 2024 at 1 pm

**PLEASE NOTE:** applicants must also have an ISEE certificate valid for subsidised services for the Right to academic Study (or Equivalent ISEE) by the same date so the economic status requirements for the ranking can also be evaluated. If not submitted, only the merit requirement will be considered.

- **Catering Service (Section 3):**

21<sup>st</sup> October 2024 at 1 pm (CEST)

**PLEASE NOTE:** applicants must have an ISEE certificate valid for subsidized services for the Right to academic Study (or Equivalent ISEE) by the date above, so that the economic status requirement can be considered for the purposes of the catering service. Without the ISEE certificate, the service will be activated at the total cost.

All the applications can also be submitted before the actual registration or enrolment in the 2024/2025 academic year and before sitting any admission tests to courses. Applications without the requirements indicated in this Call, incomplete ones or received after the deadlines and/or presented in a different manner from the one indicated in the Call will not be accepted.

**WARNING:** The provisions in this Call may undergo modifications considering various and subsequent national decrees and regional orders regarding the COVID 19 pandemic.

## Art. 1 General provisions

For the 2024/2025 academic year, the University of Brescia has issued this Call for access to the Right to Study services, according with the provisions set by Lombardy Region law 33 dated 13 December 2004, Prime Ministerial decree dated 09 April 2001, Legislative Decree 68 dated 29 March 2012, Ministerial Decree 1320 dated 17 December 2021 and Ministerial Circular 13676 dated 11 May 2022 as well as resolution n. XII/2745 of Lombard Regional Council meeting dated 15 July 2024.

This Call is financed by the contributions allocated by MUR, Lombardy Region, the European Union - Next Generation EU (in the sphere of the National Recovery Plan and investment 1.7 “Scholarships for access to university” of Mission 4 Component 1) and funds provided by the university.

Services regulated by this Call can be assigned to students who are enrolled or intend to enrol in the courses of the University of Brescia in the 2024/2025 academic year and have the merit, economic status and academic regularity requirements specified in the sections on each service.

See the section on Scholarships for anything not specifically set out in the sections about the Accommodation and Catering Services.

### **Definitions:**

The following definitions apply for the purposes of attribution of Right to Study services:

**Eligible**: student with the merit and economic status requirements needed to take part in the Call.

**Beneficiary**: student with merit and economic status requirements and winner of the scholarship.

**Eligible non-beneficiary**: student with merit and economic status requirements but not a winner of the scholarship as a result of lack of funds.

**Partial beneficiary**: student who receives 50% of the benefit for one of the following reasons:

- enrolled in the 1<sup>st</sup> year over the normal length of the course;
- enrolled part-time;
- enrolled in the first year and achieve the merit requirement by 30<sup>th</sup> November 2025.

**First university registration**: first academic year of registration after the High School Diploma in any degree course in any Italian or foreign university (even if different from the course attended in the 2024/2025 a.y.) of the same level/study cycle for which they have enrolled in the 2024/2025 a.y., regardless of the outcome of that career (withdrawal from studies, transfer, graduation, etc.).

**Disabled student**: student with a recognized handicap in accordance with the article 3, subsection 1 and 3 of the law n.104 dated 5 February 1992; or with an invalidity equal to or higher than sixty-six percent

**ISEE (2024)**: ISEE valid for the subsidised services for the Right to academic Study issued in accordance with Art. 8, Council of Ministers Presidential Decree 159/2013 and in favour of the student applying for the services set out by the Call.

**ISPE**: Equivalent Asset Situation Indicator, calculated by dividing the Asset Situation Indicator (ISP) by the equivalence scale (SE) indicated in the ISEE.

**EQUIVALENT ISEE 2024/2025 a.v.**: students who do not reside in Italy and/or with income and capital in countries other than Italy must contact one of the partners CAAF (*Centri Autorizzati di Assistenza Fiscale* - Authorised Tax Assistance Centres) of the University of Brescia.

**REVOCATION**: annulment/exclusion from benefit resulting with the student obligation to return any money and/or services that they have received (accommodation and catering services enjoyed will be adjusted in the cost of the 4th income bracket).

Students must **promptly inform** the University of Brescia by opening a ticket through the service **INFOSTUDENTE** of **any event regarding the scholarship or other service occurring after confirmation of the on-line application** (obtaining of a different scholarship or other economic aid, transfer to another university or change in the course centre, graduation, impossibility of continuing studies, withdrawal from studies, etc.).

If the periodic checks show that a communication as previously requested has not been made, benefits and subsidised services will be annulled with all the related consequences (e.g. revocation and return of the scholarship received, revocation of exemption from enrolment fees, adjustment of the costs relating to the services enjoyed etc.) subject any additional penalties set out by the law.

## SECTION 1: SCHOLARSHIPS

### Art. 2 Number of scholarships

The number of scholarships to assign will be defined based on the overall budget availability.

### Art. 3 General participation conditions

Italian students, students from countries in the European Union, foreign students as per Presidential Decree 394 of 31 August 1999, implementing Legislative Decree 286 of 25 July 1998, and stateless or political refugee students enrolled in the University of Brescia can take part in the Call.

Application is available at [www.unibs.it](http://www.unibs.it) > **OPPORTUNITIES AND SERVICES >RIGHT TO STUDY> SCHOLARSHIPS AND AWARDS > DSU CALLS**> Call For applications for access to Right To Study Services - 2024/2025 a.y. > On-line Services Application – Scholarship, follow the instructions and confirm the application by the deadline shown in this Call.

Confirmation of the online application must be made by **20 September 2024 1:00 (CEST)**

#### **PLEASE NOTE:**

Applicants must have a valid ISEE certificate for subsidised services for the Right to Study (or Equivalent ISEE) by **20<sup>th</sup> September 2024**.

**Warning: it takes several weeks to obtain the ISEE/EQUIVALENT ISEE certificate, so it is strongly recommend requesting the declaration in advance. It is also possible to obtain the certificate via the INPS website, to which one can access with the SPID (digital identity).**

Applications can be forwarded before the actual registration or enrolment in the 2024/2025 a.y. and also before taking any admission tests.

Applications which do not respect the requirements indicated in this Call, are incomplete or received after the pre-set deadline and/or presented in a different manner from that indicated above will not be accepted.

To receive the Right to Study services Students must be enrolled for the 2024/2025 a.y.:

1. In a regular year of a degree course, Second Cycle degree course, Single Cycle degree course up to an additional year beyond the normal length of the course attended, starting from the first registration (see definition) for the first time. If the beneficiary is in the categories as per Art. 2 of Law 118 dated 30 March 1971, or other disabled categories protected by law, enrolment is permitted up to two additional years beyond the normal

- length of the course attended, starting from the first registration.
2. in a specialization course (with the exclusion of those in the medical area as per Legislative Decree 368/99);
  3. in a Ph.D. course (excluding scholarship holders as per Ministerial Decree 224/1999 or research fellowships pursuant to Law 449 of 27 December 1997) implemented with Ministerial Decree 210, Art. 4, of 3 July 1998 for a period of time equal to the length set out by the respective systems.

#### **Art. 4 Incompatibility**

Scholarships cannot be combined with similar forms of economic aid distributed by the managing entity or other public or private bodies for the same academic year. In such cases, students have the right to choose one or the other.

Exceptions are:

- scholarships granted by national or foreign institutions aimed at integrating the training or research work with period abroad
- scholarships granted to students enrolled in bachelor's degree, Master's Degree, Single cycle master's degree that take part in a national mobility program, as per DM 28 Marzo 2024, n. 548;
- awards assigned by university institutions to students enrolled in paths of excellence.

#### **Art. 5 Other reasons for exclusion**

Students are excluded from the benefits in the 2024/2025 a.y. in the following cases:

- if they already hold a qualification of the same level or higher than the course for which the scholarship has been applied for in the 2024/2025 academic year;
- if they have debts/outstanding bills with the University of Brescia on the date of publication of the scholarship ranking, unless instalment plans have already been signed.

#### **Art. 6 Transfers**

Students who transfers from another university after the beginning of the academic year must request the university or managing body of the Right to Study the transmission of the application as long as it was presented within the terms set out by the Invitation to Tender of the said Body/University. The regularization of the transfer application must be completed by the 4<sup>th</sup> of November 2024.

Acceptance into the ranking will be subordinate to having the merit and economic status requirements and the availability of resources.

In the case of a transfer to another university after the start of the academic year, the application presented to the University of Brescia will be sent to the university Body or university to which the student has requested the transfer only upon specific request by the student to the PEC (certified email) address [ammcentr@cert.unibs.it](mailto:ammcentr@cert.unibs.it) (also from a non-certified e-mail address). In this case, the student loses the benefit distributed by the University of Brescia (and must, therefore, return any instalments received and the adjustment of the subsidised services enjoyed).

## **Art. 7 Requirements for inclusion in the scholarship rankings**

Students must necessarily have both the merit and economic status requirements, as specified below.

### **A) MERIT REQUIREMENTS**

#### **Students enrolled in the first year of all courses**

Students enrolled in the **first year** for the first time need to comply the following requirements:

- access requirement
- intermediate requirement (for beneficiary students only)
- final requirement to be able to confirm the benefit if necessary.

#### **- Access requirement:**

##### **1. First Cycle and Single Cycle degree courses:**

High School Diploma mark of not less than 70/100.

Students who have graduated from high school in a country other than Italy will be assessed in accordance with the value shown on the application of the conversion formula adopted by MIUR (MIUR note dated 4 June 2007 - see Appendix 1).

For disabled students only the regular registration is requested.

##### **2. Second Cycle degree courses:**

Enrolment in the 2024/2025 academic year

#### **- Intermediate requirement (in order to obtain an advance payment):**

Students enrolled for the first time in the first year of any First and Second Cycle Degree or Single Cycle Degree that will have acquired at least 15 CFUs within the 31 March 2025 will receive an intermediate payment in the amount of 15%.

#### **- Finale requirement:**

Students registered in the first year of all First Cycle degree, Second Cycle degree and Single Cycle degree courses for the first time are attributed with the status of beneficiary in the ranking based on both the access and economic requirements as per Point B.

Students to attain a minimum number of valid credits by 10 August 2025 to confirm 100% of the status of beneficiary or eligible non-beneficiary.

Students have to attain a minimum number of credits by 30 November 2025 to confirm 50% of the status of beneficiary or eligible non-beneficiary.



Please note that the CFU to attain are:

- 35 for First Cycle, Second Cycle and Single Cycle degree courses whose annual number of attainable credits is 60 or more;
- To determine the merit requirement, a proportional criterion\*, rounded down, is applied to the above-mentioned merit requirement for all First Cycle, Second Cycle and Single Cycle degree courses whose annual number of attainable credits is less than 60, referring to the number of credits in the educational regulations of each course.

**PLEASE NOTE.**

**Medical area internships:** CFUs acquired with the final internship exams after 10 August 2024, are valid if the outcome of those exams is registered by 31 October 2024.

Students who do not attain the minimum number of credits indicated above by 30 November 2024 will have their scholarship revoked (see Art. 12).

**Attention:** final requirement is not applied to disabled students

**Students enrolled in years following the first year of all courses**

Students enrolled in years following the first one of a First Cycle, Second Cycle and Single Cycle degree courses must have attained the minimum number of educational credits specified in the following Table (for courses whose annual attainable credits are 60 or higher) arising from exams taken and recorded by 10 August 2024:

<b>ALL COURSES</b>						
<b>Courses</b>	<b>For students enrolling in the 2022/2023 academic year from the first absolute registration:</b>					
	<b>2nd year</b>	<b>3rd year</b>	<b>4th year</b>	<b>5th year</b>	<b>6th year (1° FC per LMCU 5 years)</b>	<b>1st Supplementary year</b>
<b>Degree</b>	35	80	=	=	=	135
<b>Single Cycle degree</b>	35	80	135	190	245	300 (for 6-year LMCU)
<b>Second Cycle degree</b>	35	=	=	=	=	80

**WARNING:** the number of educational credits needed to access the scholarship ranking is calculated with reference to the credits expected in each previous academic year, starting from

the year of the very first enrolment or re-enrolment considering also the academic years in which the student repeated, for any reason, the same year of registration at the same level of studies.

**PLEASE NOTE: Medical area internship:** the CFUs acquired with the final internship exams held, based on the university teaching organization of the Health Professions courses after 10 August 2023, are valid if the outcome of those exams is acquired by 31 October 2023

To determine the merit requirement, a proportional criterion\*, rounded down, is applied to the above- mentioned merit requirement for all First Cycle, Second Cycle and Single Cycle degree courses whose annual number of attainable credits is less than 60, referring to the number of credits in the educational regulations of each course.

### **Part-time students both in the first and subsequent years**

The merit requirements requested and the value of the bonus for **part-time** students will be equal to the half of the values indicated in this Call.

### **\*Proportional criterion**

Please note that for all degree courses whose annual number of credits attainable is less than 60, the **PROPORTIONAL CRITERION is applied**, rounded down, to determine the merit requirement referring to the number of credits in the educational regulations of each course. The credits set out by the Study Plan can be checked in the dedicated website for each course.

#### **For example:**

If the total CFUs set out by the study plan for a student enrolled in the 2nd year is 52, the calculation must be thus made:

$52/60 \times 35 = 30.3333$  which, **ROUNDED DOWN**, gives the result 30

**For those** courses that provide for annual teaching have merit requirements reduced by 2 credits for each teaching session of that type activated in the reference academic year.

### **Validity of credits (for all students)**

CFUs valid for scholarship purposes are those acquired from exams taken or already integrally confirmed and registered, specifically indicated in the Study Plan proposed by the course or the student and already approved for the 2024/2025 academic year by the Programme Board at the date the application is presented.

**PLEASE NOTE:** midterm tests and individual modules are not included in the calculation.

**Transfers** from another university/degree course and **Internationally Mobility students:** exams still to integrate or only partially confirmed by the University of Brescia Programme Board are excluded from the count of CFUs valid for scholarship purposes.

### **Ph.D. and specialisation courses:**

A student enrolled in a **Ph.D. or specialisation course** must:

Ph.D. courses  (Excluding scholarship holders pursuant to Ministerial Decree 224 of 30.04.99 and research fellows as per Law 449 of 27/12/1997)	Be accepted onto the course
Specialisation courses (excluding those in the medical area ex Legislative Decree 368/1999)  Health and Dentistry specialisation courses (Interministerial Decree 716 of 16/09/2016)	Be accepted onto the course

### **Disabled students enrolled in years following the first year**

If the beneficiary is disabled, the CFUs required are reduced by the amount of 40%.

The disabled student who enrolls in the 2nd supplementary year in the 2024/2025 academic year is demanded to fulfil the same merit requirement set out for students enrolled in the first supplementary year and will be considered partial beneficiary with the awarding of the 50% of the scholarship and the related services.

### **Bonus:**

Students have a bonus to fill any differences between the minimum number of credits requested and those acquired; the bonus is activated directly by the office. The amount of the bonus is differentiated based on the year of enrolment in which it is activated as follows:

- five credits to maintain the benefits of the first year or the attainment of the benefits for the second year of students enrolled in First Cycle, Second Cycle and Single Cycle degree courses;
- twelve credits for the attainment of the benefits for the third year of students enrolled in First Cycle and Single Cycle degree courses and the 1st supplementary year for students enrolled in Second Cycle degree courses;
- fifteen credits for the attainment of the benefits for subsequent academic years for students enrolled in First Cycle and Single Cycle degree courses.

Bonus can be activated only once during a student's career up to the award of the degree and used until the quota for the subsequent years has been consumed.

Bonus can also be used by students enrolled in the first year of First Cycle, Second Cycle and Single Cycle degree courses that confirm the eligibility for the scholarship at 50% as they have attained the credits by 30<sup>th</sup> November 2025.

## **B) REQUIREMENTS RELATING TO THE ECONOMIC STATUS**

Students economic status is indicated by the Indicator of the Equivalent Economic Situation (ISEE – 2024) **valid for the subsidized Right to academic Study services** pursuant to Council of Ministers Presidential Decree 159 dated 5 December 2013.

**Attention: ISEE which do not comply** (have annotations for omissions and/or differences) **will not be taken into consideration.** The ISEE does not comply when, on issuing the ISEE, INPS notes omissions/differences/discrepancies with respect to the declarations made by the person concerned. See Art. 11, sub-paragraph 5 of Council of Ministers Presidential Decree 159 of 5 December 2013 and Art. 3 of the decree dated 7 November 2014 for further details.

Pursuant to the Council of Ministers Presidential Decree 159 of 5 December 2013 and INPS circular 171 of 18 December 2014, the quota of the Right to academic Study scholarship received in 2021 must be declared for ISEE purposes. The 2021 quota must be declared in the on-line application and will be automatically deducted from the ISEE acquired by INPS from the student so receiving the Right to University Study scholarship in 2022.

Students must **have the ISEE issued** by INPS **valid for the subsidised Right to academic Study services by the deadline of 20<sup>th</sup> September 2024** to allow the electronic acquisition of the income data.

**Warning:** it takes several weeks to obtain the ISEE value so certification must be requested in good time. **Lack of ISEE data will lead to exclusion from the Call to for applications for the scholarship.**

Students requesting the Right to Study benefits must have the items below referring to the family unit as defined pursuant to Council of Ministers Presidential Decree 159 of 5 December 2013 and implementing Ministerial Decree 1320 of 17 December 2021:

- an indicator of the Equivalent Capital Situation (calculated by the managing bodies and corresponding to ISP/Equivalence scale, as per Sect. I Method of calculating ordinary ISEE of the certification for services arising from university study) of **not higher than € 57.187,53**;
- an indicator of the Equivalent Economic Situation (ISEE for subsidised Right to University Study services) not higher than € 26,306.25;

### **Independent student:**

Implementing the provisions of Art. 8, sub-paragraph 2, Council of Ministers Presidential Decree 159/2013 and Art. 3, sub-paragraph 1, of Ministerial Decree 1320/2021, and to take adequate account of the bodies supporting the maintenance of the student, the family unit of

the applicant for the benefits is integrated with that of their parents when do not occur both the following requirements:

- residence of at least two years with respect to the date of presentation of the consolidated substituting declaration away from the residential unit of the family of origin in a residential unit not owned by a family member;
- income from subordinate or similar employment, not employed by a family member, declared for tax purposes for at least two years of not less than € 9,000.00.

If none of these conditions is fulfilled, account will be taken of the capital and economic situation of the family of origin.

The independent student is also considered off-site if they use paid accommodation in the municipality where the course attended is based.

### **CURRENT ISEE:**

Pursuant to Article 9 of Council of Ministers Presidential Decree 159/2013, the current ISEE can be requested when, although already having a valid ordinary ISEE, a variation occurs in the employment situation or there is an interruption in social security, welfare and indemnity treatments not falling within the overall income (declared for IRPEF) for one or more members of the family unit; or, again when there is a reduction of more than 25% in the overall income ability of the family unit. Contact a CAAF (Authorised Tax Assistance Centres) for additional information.

### **Assessment of the economic and capital condition for people non-resident in Italy and/or with income and capital in countries other than Italy**

In this case, the student must contact one of the partners CAAF of the University of Brescia (see the list published on the university website) to apply for the **Equivalent ISEE for subsidised Right to University Study services**. It will be the responsibility of the CAAF to send the **Equivalent ISEE** data to the university. Also, in this case, the student **must have the Equivalent ISEE** valid for the subsidised Right to academic Study services by the deadline **20<sup>th</sup> September 2024**.

The economic and capital situation of the family unit must be certified with appropriate documentation issued by the relevant authority of the country where the income is produced and must be translated into Italian by the relevant Italian diplomatic authorities for the area.

The economic status of foreign students or Italian students' resident abroad is defined based on the provisions in Art. 8, sub-paragraph 5, of Council of Ministers Presidential Decree 159/2013, subject to the various provisions issued nationally.

The economic and capital situation of non-European Union foreign students is assessed as set out by Legislative Decree 286 of 25 July 1998 and subsequent amendments and supplements (Art. 4, sub-paragraphs 3 and 39) and Presidential Decree 394 of 31 August 1999 (Art. 46, sub-paragraph 5).

For further information about the documentation required, please turn to a partner CAAF (list

is available at the same web page of this Call).

For countries where there are particular difficulties for the issue of certification by the local Italian embassy, it must be issued by the relevant diplomatic missions or foreign consular authorities in Italy and legalised by the Prefecture pursuant to Art. 33, Presidential Decree 445 dated 28 December 2000.

However, the student is required to state any income and assets held in Italy by their family unit based on Council of Ministers Presidential Decree 159 of 5 December 2013.

### **Students from ‘Particularly poor and developing countries**

Foreign students from ‘Particularly poor and developing countries’ as per MUR Decree 440/2024 of 13<sup>th</sup> February 2024, with a visa or residence permit for study reasons, do not have to produce an Equivalent ISEE if they are not in the family nucleus receiving an income in Italy. These students will be automatically placed in the first income bracket.

#### **List of ‘Particularly poor and developing countries:**

Afghanistan	Djibouti	Malawi	Somalia
Angola	Eritrea	Mali	South Sudan
Bangladesh	Ethiopia	Mauritania	Syrian Arab Republic
Benin	Gambia	Mozambique	Tanzania
Burkina Faso	Guinea	Myanmar	Timor-Leste
Burundi	Guinea+ Bissau	Nepal	Togo
Cambodia	Haiti	Niger	Tuvalu
Central African Republic	Kiribati	Rwanda	Uganda
Chad	Lao People's Democratic Republic	Sao Tome and Principe	Yemen
Comoros	Lesotho	Senegal	Zambia
Democratic People's Republic of Korea	Liberia	Sierra Leone	
Democratic Republic of Congo	Madagascar	Solomon Islands	

### **Political refugee or stateless students**

The status of stateless or political refugee student must be self-certified with:

- the details of the Residence Permit for Political Asylum issued by Central Commission for the recognition of refugee status set up at the Ministry of the Interior;
- the details of the Certification of Statelessness issued by the Civil Court at the request of the person concerned through the appropriate administrative procedure; application for this is made through the relevant central police station.

These documents must be sent via PEC (certified mail) to [ammcentr@cert.unibs.it](mailto:ammcentr@cert.unibs.it) (also from anon-PEC mail) by the expiry date of the Call (the date of reception of the PEC will provide proof of despatch).

The abovementioned criteria are followed for the assessment of the economic-capital conditions, limited to the income and capital in Italy, if they exist. If there is no income and

capital in Italy, the indicator of the situation is considered zero for the purposes of the Equivalent ISEE total.

### **Art. 8 Total of the scholarship**

The total of the scholarship is differentiated both in relation to the student's geographic origin and the corresponding bracket of the university ISEE of the family unit specified in the following table:

<b>BRACKET</b>	<b>UNIVERSITY ISEE VALUE</b>	
1st bracket	from € 0.00	to € 13,153.13
2nd bracket	from € 13,153.13	to € 17,537.50
3rd bracket	from € 17,537.51	to € 26,306.25

#### **Regularly enrolled students**

Amount of scholarships, including the reimbursement of the regional tax for the Right to Study:

#### **ON-SITE STUDENTS**

- 1st income bracket: € 2,545.00 + one free daily meal, for a total of € 3,357.00;
- 2nd income bracket: € 2,115.00 + one free daily meal, for a total of € 2,927.00;
- 3rd income bracket: € 1,2860.00 + one free daily meal, for a total of € 2,098.00.

#### **COMMUTING STUDENTS**

- 1st income bracket: € 3,905.00 + one free daily meal, for a total of € 4,717.00;
- 2nd income bracket: € 3,290.00 + one free daily meal, for a total of € 4,102.00;
- 3rd income bracket: € 2,417.00 + one free daily meal, for a total of € 3,229.00.

#### **OFF-SITE STUDENTS**

##### **a) guest in the University of Brescia residential facilities:**

- 1st income bracket: € 4,520.00 + accommodation and one free daily meal, for a total of € 8,070.00;
- 2nd income bracket: € 3,467.00 + accommodation and one free daily meal, for a total of € 7,017.00;
- 3rd income bracket: € 2,067.00 + accommodation and one free daily meal, for a total of € 5,437.00.

##### **b) guest in other public or private residential facilities:**

- 1st income bracket: € 7,258.00 + one free daily meal, for a total of € 8,070.00;
- 2nd income bracket: € 6,205.00 + one free daily meal, for a total of € 7,017.00;
- 3rd income bracket: € 4,919.00 + one free daily meal, for a total of € 5,731.00.

The money value of the free meal and free accommodation, withheld from the total amount of the scholarship, established by Lombardy Region is:

- set price meal € 812.00
- set price accommodation € 2,738.00
- 

### **Students enrolled in the first supplementary year and part-time students**

The amount of the scholarship, as defined above, for students benefiting from a scholarship for an additional year with respect to the legal length of the course starting from the first registration and part-time students are halved, just like the relative free services (canteen and accommodation).

### **Free catering**

Free catering is set out for students in any year benefiting from a scholarship. Students eligible for a scholarship who do not use the catering service do not have the right to any reimbursement. Students whose courses take place not in Brescia are automatically receive the set price established by Lombardy Region for the free meal.

‘Eligible non-beneficiary students’ as they have the economic and merit requirements but do not obtain the benefit because of lack of financial availability, have a free meal daily from Monday to Friday except for students enrolled for the first time in the first year to whom the tariff set out for students in the first income bracket is applied.

Service is provided from 01 January 2025 to 31 October 2025, as stated in art. 21.

Students included in the provisional list (see Art. 11) and/or in the ranking **with ‘suspended’ status** (see Art. 10) are charged with the cost of the meals according to their ISEE bracket.

In order to benefit from the subsidized catering service, it is necessary to fill out the online application as indicated in Article 19 of this Call.

### **Geographic origin**

Students are divided into three groups based on the journey time between the family residence and the course centre. If a family unit is divided and has more than one residence, the time is calculated from the residence nearest to the course centre attended. If a student move their residence and it is closer to the course centre, the journey time is calculated from the student residence (except for foreign students with the family unit abroad and a visa for study reasons, and political refugees).

- **On-site students:** students residing in the city of the course centre or in the surrounding areas that take up to 60 minutes for the daily journey (see Appendix 2).
- **Commuting students:** students residing in a municipality other than the course centre attended and who can reach such centre with a 61 to 90 minutes journey (see Appendix 2).
- **Off-site students:** students residing in a municipality considered neither ‘On-site’ nor ‘Commuting’ who rent accommodation in a town distant no more than 60 minutes from the



course centre attended, either using the University residences, public residential units or other private facilities for a period of at least 10 months during the academic year, from October 2024 to September 2025 (for the students enrolled in the first supplementary year for the first time, the accommodation should cover at least 5 months in the period from October 2024 to March 2025). If these conditions are not met, the student is considered a **commuting student**.

**Paid** accommodation means the existence of a duly registered rental contract, in the name of the student or one their parent or, for students domiciled in public and private facilities, the existence of a fiscally valid certification of payments of the rent paid for the accommodation used in the town where the university course is based.

In case the student takes part in an international mobility program throughout the year recognized by our University, to be considered off site students must be classified as an off-site students and needs to submit a rental contract of the country where the mobility takes place. Such contract has to be in the name to the student and has to last for the whole period of mobility.

If the period abroad lasts only for a part of the a.y. 2024/2025 students will have to upload a copy of the rental contract regularly registered in Italy in order to reach the total amount of months of paid accommodation early mentioned. The student, at the request of the U.O.C. Diritto allo Studio, will have to send an email through the PEC (certified email) to ammcentr@cert.unibs.it

### **Rental contract for the status of off-site student**

The rental contract and/or the tax certification must be upload in the section 'Online services application > login > Information on Boarding or Rental contract for payment **by 04<sup>th</sup> November 2024 at 1:00 pm (CEST)** to show the tacit annual renewal for contracts valid for more than one year.

## **SCHOLARSHIP INCREASE**

In the implementation of Article 3, sub-paragraphs 3 and 5 and Article6, sub-paragraph 3, of Ministerial Decree 1320/2021:

- 1) **The amount of the scholarship for students in the 1st income bracket has already been increased by 15%** to facilitate the most economically disadvantaged students.
- 2) To further promote access of women to higher education, the amount of scholarships for female students enrolled in courses in **STEM courses** (Science, Technology, Engineering and Mathematics), **has been increased by 20%**. Please note that the increase of 20% cannot be combined with the above-mentioned increase of 15% (point 1). As a result, the increase is calculated based on the value of the scholarship due to the female student (therefore the amount of the 2nd or 3rd income brackets).
- 3) **Students enrolled in more than one course at the same time** must indicate for which of the enrolments they are applying for the Right to Study benefits. These students can obtain

and maintain the scholarship, **increased by 20%**, if they have and maintain the merit requirements of the scholarship for the whole length of the courses. This increase is not due if a student loses the requirements for the scholarship referring to the course for which the student has linked the increase. Students must have made and completed enrolment to more than one degree course for all the academic years for which they have obtained the scholarship to be able to benefit from the integration. Students have to fill out the specific section in the online application specifying for which course they want to apply for scholarship application for the 2024/2025 academic year within 04<sup>th</sup> November 2024 at 1 pm CEST.

## **Art. 9 Integrations of scholarships**

### **International mobility**

Implementing Article 3, sub-paragraph 9, of Ministerial Decree 1320/21, beneficiary students and eligible non-beneficiary students (including students enrolled in Ph.D. courses) can compete for the assignment of the international mobility integration and internship on condition that the period of study and/or internship has academic recognition in terms of credits in the sphere of their course in Italy even if for the preparation of the final exam. Based on the allocation available, the contribution is Euro 600.00 per month for the length of time abroad up to a maximum of ten months. The study programme abroad must be certified by the International Exchanges Office in the reference university.

The sum of any other contributions granted with European Union funds is deducted from the amount of the integration provided by the managing body following bilateral agreements which may also be non-EU, and funds made available by public and private entities. Students also have the right to reimbursement of return travel expenses up to an amount of Euro 100.00 for European countries and Euro 500.00 for non-European ones.

Contributions for taking part in international mobility programmes or internships can be granted just once for each course attended. Upon request of the person concerned, these rights are extended to graduates involved in mobility projects in the European programme Leonardo (or similar initiatives) as long as they graduated not more than one year from the start of the internship and are eligible to obtain the scholarship in the last year of study.

Beneficiary students and eligible non-beneficiary students of scholarships will automatically receive the set price of the free meal, established by Lombardy Region and the price of the catering service will be set according to their ISEE up to 31/10/2025.

Students must promptly inform Right to Study by opening a ticket through the service **INFOSTUDENTE** of their date of departure at least one month before. Catering service will be blocked starting from the date of departure.

University reserves the right to carry out checks, also based on the information sent by the International Mobility office and to apply any sanctions as shown in Art. 24.

Other periods of study spent abroad without the recognition of the university will not lead to any reimbursement.

### **Disabled students**

If the beneficiary is a disabled student, the annual amount of the scholarship, net of deduction

for accommodation and catering service, can be increased by a maximum of 40% for students falling in the categories specified in art. 1, item 1, letter g) of the DM n. 1320/2021, proportional to the percentage of certified disability.

This integration can be converted into specialized equipment or educational material, a place in residential facilities, assignment of an accompanying person or a study assistant or an interpreter or any other support to overcome personal problems. Students have to send a specific request to the PEC .

**PLEASE NOTE:** for students with disabilities who enrol for the 2024/2025 academic year in the 2nd supplementary year, the amounts of the study grant, as defined above, are halved, as are the related free services (canteen and accommodation).

The calculation of the surcharge is defined as 40% on the cash amount of the Scholarship.

### **Graduating within the legal length of the course ('degree award')**

Beneficiary students in the 2024/2025 a.y. enrolled in First Cycle, Second Cycle and Single Cycle degree courses, who graduates within the standard length of the course, will automatically receive an award which amount is half the sum of the scholarship obtained in the last year of the course, net of deduction for accommodation and catering service.

### **Art. 10 Procedures for the formation of scholarship rankings**

Rankings are formulated according to the criteria specified below, subject to attribution of the scholarship to eligible disabled students with invalidity of 66% or higher.

#### **A) Students enrolled in the first year of:**

- **First Cycle and Single Cycle** degree courses (maximum 1000 points):
  - 40% of the High School Diploma mark
  - 60% of the ISEE/Equivalent ISEE economic status

Formulae to determine 1000 points:

High school Diploma mark	X	$\frac{400}{\text{Maximum final exam mark}}$
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$$\left[ 1 - \left( \frac{\text{ISEE or Equivalent ISEE}}{\text{€ 24,335.11}} \right) \right] \times 600$$

When marks are equal, the younger student has precedence.

Students who obtained their diploma in a country other than Italy will be assessed according to a value shown by the application of the conversion formula adopted by the MUR (MUR note of 04/06/2007 – see Appendix 1).

– **Second Cycle degree courses** (maximum of 1000 points):

- 40% of the mark of the First Cycle (honours are worth one point, only for Italian degree)
- 60% from the ISEE/Equivalent ISEE economic status

Formulae to determine 1000 points:

High school Diploma mark	X	<div style="display: flex; justify-content: space-between;"> <span>400</span> <span>Maximum final exam mark</span> </div>
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$$\left[ 1 - \left( \frac{\text{ISEE or equivalent ISEE}}{\text{€ 26,306.25}} \right) \right] \times 600$$

When marks are equal, the younger student has precedence.

**B) Students enrolled in years after the first year**

The ranking order is determined, in decreasing order, from the overall points arising from the sum of the points relating to CFUs attained before 10 August 2023 and the points determined by the arithmetical average mark of the exams. There are an overall 1000 points attributable distributed thus 600 based on the number of CFUs acquired and 400 based on the arithmetical average mark of the exams passed (eligibility is not included in the calculation).

The points for CFUs awarded by 10 August 2023 are calculated respectively according to the following formulae:

(Student credits – Minimum credits)	X	$\frac{600}{(\text{Maximum credits} - \text{Minimum credits})}$
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(Average student mark – Minimum mark)	X	$\frac{400}{(\text{Maximum mark} - \text{Minimum mark})}$
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If the merit points are equal, the student with the lower ISEE/Equivalent ISEE value precedes in the ranking. If there are still equal points, the younger student has the precedence.

**C) PhD. courses** (excluding scholarship beneficiaries pursuant to Ministerial Decree 224 of 30.04.99 and research fellowships as per Law 449 of 27.12.1997), **Specialisation courses** (excluding those in the medical area ex Legislative Decree 368/1999), **Health and Dentistry Specialisation courses** (Interministerial Decree 716, 16/09/2016)

The ranking order is determined by the score:

- 40% of the degree mark (honours are worth one point)
- 60% from the ISEE/Equivalent ISEE economic status

Formulae to determine 1000 points:

Mark of degree awarded	X	400
		Maximum degree mark

$$\left[ 1 - \frac{\text{ISEE or Equivalent I.S.E.E.U.}}{\text{€ 26,306.25}} \right] \times 600$$

If the marks are equal, the younger student has precedence

#### D) **'Suspended' status students**

The following will be included in the provisional list (see Art. 11) and/or the ranking (and subsequent updates) with 'suspended' status:

- students who intend to graduate by the last session of the 2023/2024 a.y.;
- students who transfer from another university and/or degree course, awaiting the definition of merit (i.e. the confirmation of the CFUs from the new degree course);
- students involved in International Mobility in the 2023/2024 academic year, awaiting the definition of merit (confirmation of the exams taken abroad);
- students who have not yet completed their enrolment in the 2024/2025 academic year.

#### **Art. 11 Requests for rectification and publication of the scholarship ranking**

A provisional list, which only defines the student theoretical position of 'eligibility'/'exclusion'/'suspension' will be published by 20<sup>st</sup> October 2024 through publication in the university website [www.unibs.it](http://www.unibs.it) **OPPORTUNITIES AND SERVICES >RIGHT TO STUDY> SCHOLARSHIPS AND AWARDS > DSU CALLS>** Call for applications for access to Right To Study Services - 2024/2025 academic year > Online Services Application

Any request for rectification of this provisional list must be immediately submitted in the 15 days following its publication by accessing the website [www.unibs.it](http://www.unibs.it) **OPPORTUNITIES AND SERVICES >RIGHT TO STUDY> SCHOLARSHIPS AND AWARDS > DSU CALLS>** Call for applications for access to Right To Study Services - 2024/2025 academic year > Online Services Application>Ranking outcome >Requests for Rectification.

The ranking that defines 'eligible' students based on the number of scholarships available, as defined above, will be made known to the people concerned **by 21<sup>st</sup> November 2024** through publication on the online public notices board and

[www.unibs.it](http://www.unibs.it) **OPPORTUNITIES AND SERVICES >RIGHT TO STUDY > SCHOLARSHIPS AND AWARDS> DSU CALLS > Call for applications to access the Right to Study Services - 2024/2025 academic year> ON-LINE SERVICES APPLICATION > RANKING OUTCOME.**

Publication of the ranking and subsequent updates in the university website are the only means of legal announcements on the outcome of the Call.

The ranking will be updated from 22<sup>nd</sup> November 2024 to 30<sup>th</sup> June 2025 based on new information acquired; 'suspended' students' status will also change (as defined in Art. 10).

**PLEASE NOTE:** students will receive a notification at every ranking update to their institutional e-mail address assigned to them by the university (domain students.unibs.it) while the address given during the application for the services will not be used.

**Warning:** Students are reminded to regularise their enrolment in the 2024/2025 a.y. as soon as possible so that they do not have a 'suspended' status.

## **Art. 12 Assignment, tax exemption and fees, method of payment and revocation of scholarship**

### **Assignments:**

Scholarships are initially distributed according to the percentage of eligible students in each category compared to the total number, rounded to the nearest whole number, relating to the academic year preceding that of the Call.

For the 2024/2025 a.y. ranking the percentages are the following:

- 24.00% to first years students enrolled in First Cycle and Single Cycle degree courses;
- 7.00% to first year students enrolled in Second Cycle degree courses;
- 68.65% to students enrolled in years after the first year;
- 0.35% to Ph.Ds. and Specialisation Schools students.

Distribution of scholarships in the above categories will be made as specified below:

- **First year students:**

Distribution of the number of scholarships will take place in order of position in ranking defined by the merit score/economic status, dividing students enrolled in First Cycle and Single Cycle courses from those enrolled in Second Cycle degree courses.

- **Students enrolled in years after the first year:**

The ranking will be divided by degree course referring to the academic year of the very first registration in accordance with the system set out. The distribution of the number of

scholarships will be in percentages based on the number of eligible students for each subdivision compared to the total number of eligible students.

- **Ph.D. students and Specialisation Schools:**

The distribution of the number of scholarships will take place in order of position in the ranking defined by the merit score/economic status.

**Exemption from university taxes:**

Eligible students, which are the students with the economic status and merit requirements requested by this Call to attain a scholarship, obtain total exemption from university fees. Eligible students for the scholarship enrolled in the first supplementary year following with respect to the last year of standard course, referring to the year of registration, and students enrolled in the first year who confirm the benefit at 50% are exempted from half of the university fees due.

The regional Right to Study tax is due.

**Method of payment:**

Scholarships are exempt from Income Tax as set out by Circular 109/E of 6 April 1995 of the Minister of Finance.  
Scholarships can be combined with contributions for periods of study abroad.

Scholarships is only accredited to the student card issued by Crédit Agricole (the Treasury of the University of Brescia), the university card which enables access to university services and which the student receives after registration, and can be activated free of charge by him/her. See [www.unibs.it/it/student-card](http://www.unibs.it/it/student-card) for further information.

Students must **immediately enter/check** the IBAN code and banking details of the Crédit Agricole current account the payment will be made to, subject to suspension of the payment due. To carry out the above-mentioned operations, access the personal page on the university portal in “Home > Personal data > Change payment and reimbursement data - Use the link to change the data to receive payments or reimbursements”.

- **Students enrolled in the first year:**

The first payment of 50% of the sum due will be made to beneficiaries of scholarships by 31<sup>st</sup> December 2024. An intermediate amount of the scholarship, equal to the 15% of the total sum, will be paid by the 10 April 2025 to the students that will have acquired within the 31<sup>st</sup> March 2025 at least 15 CFUs (intermediate requirement).

The balance of the scholarship will be accredited if and only if the student confirms the CFUs required, based on their Study Plan, by this Call (Art. 7) as indicated below:

- if the CFUs are attained by 10<sup>th</sup> August 2025, the balance will be paid and the student will



be defined a 100% beneficiary with resulting exemption from the university taxes and use of the free services (accommodation and/or catering); this operation will be carried out from September 2025;

- if the CFUs are attained by 30<sup>th</sup> November 2025, the right to benefit from 50% of the scholarship amount will be maintained and the student will be defined as a 50% beneficiary with exemption from 50% of the university taxes based on the ISEE. In these cases, 50% of the sum due will also be requested for the meals consumed throughout the year and any adjustment of the 50% for the accommodation service. The intermediate amount received will have to be returned
- if the CFUs are not attained by 30<sup>th</sup> November 2025, the benefit will be revoked and students will be defined as not eligible: therefore they will have to RETURN the instalment received and the amount due for the meals consumed throughout the year as well as the accommodation service at the cost of the 4th income bracket. Taxes and fees will be also calculated according to their ISEE.

‘Eligible non-beneficiary’ students must however respect the abovementioned indications to maintain their eligibility for the scholarship.

Students who registered with Obblighi Formativi Aggiuntivi (OFA - Additional Education Requirements) are ‘suspended’ from payment of the scholarship until they have fulfilled the Requirements. When they carry out such requirements, they must inform U.O.C. Diritto allo Studio by opening a ticket through the service INFOSTUDENTE.

- **Students enrolled in years following the first year:**

- The first instalment of the scholarship, 50% of the total amount, will be paid to beneficiaries by 31<sup>st</sup> December 2024;
- The second instalment of the scholarship will be paid to beneficiaries by 30<sup>th</sup> June 2025 (compatibly with the actual distribution of the funds).

- **Students who graduated in the 2022/2023 academic year:**

Students who graduate in a session of the 2023/2024 a.y. and has received the scholarship referring to the 2024/2025 academic year must return the scholarship (and pay the adjustment at the cost of the 4th income bracket for the services enjoyed) as the enrolment for the 2024/2025 academic year is forfeited.

### **Revocations:**

Right to the scholarship is revoked if:

- a. the student enrolled in the first year of First Cycle, Second Cycle and Single Cycle degree courses does not attain the merit requirement as per Art. 7 by 30<sup>th</sup> November 2025;
- b. the university ascertains the untruthfulness of the data declared by the student during self-certification which leads to the loss of the merit requirement and/or economic status set out by the Call;

- c. the student applies to withdraw from their studies or transfer to another university during the 2024/2025 academic year;
- d. student enrolled for the 2024/2025 academic year obtained the degree in the 2022/2023 academic year and does not enrol for a Second Cycle or Single Cycle degree course, specialisation school or Ph.D.;
- e. the student who, while completing enrolment for a Ph.D. course, specialisation school and the 1st year of a Second Cycle degree, proves to not yet be enrolled in the 2024/2025 academic year by the last date set out for registration in that academic year;
- f. following confirmation of serious differences in students' careers compared to the declarations made.

Revocation of the benefit is ordered from the above students and they are requested to:

- return any quotas received in money;
- settle the subsidised accommodation and/or catering services at the cost of the 4th income bracket (the relative tariffs are published on the university website);
- pay any university fees based on the relative Regulations.

The University of Brescia can stipulate agreements to define recovery procedures also on an instalment basis, upon request of the student to the certified e-mail address [ammcentr@cert.unibs.it](mailto:ammcentr@cert.unibs.it). If the sums due to the university are not returned by the deadline shown on the relative form with unique payment ID, a block will be applied to the university career without prejudice to any further consequences. If the student is still a debtor after the second payment advice, the Right to Study Office must inform the University Legal Office and forward the file to it.

### **Art. 13 Ascertaining the truthfulness of self-certifications**

The university have the rights set out by current legal provisions, in particular Presidential Decree 445 dated 28 December 2000 and Council of Ministers Presidential Decree 159/2013, to check the data provided to request all documentation for the check of the truthfulness of the statements made (Form 730, the Single Module, VAT declaration, rental contract etc.). In agreement with INPS (National Social Security Institute), the Revenue Office, Lombardy Regional Management, the Finance Ministry and also the Guardia di Finanza (the Finance Police), the University of Brescia makes a material check on the truthfulness of all the self-certifications produced by students benefiting from money operations or provision of services attributed by Call and automatic checks on all students from family units with zero income, making use of the legislation in force and especially Art. 71 of Presidential Decree 445/2000 and Council of Ministers Presidential Decree 159/2013.

In the event of untrue declarations, the sanctions set out by Arts. 75 and 76 of Presidential Decree 445/2000 will be applied as well as the sanctions set out by Art. 10, Legislative Decree 68/2012, without prejudice to the adoption of disciplinary measures and reporting to the legal authorities if details of a crime are perceived (Art. 331 Criminal Procedure Code).

Checks on the economic status are also made for all students who use the catering and accommodation services of the University of Brescia with subsidised prices.

## SECTION 2: ACCOMMODATION SERVICE

### Art. 14

#### General conditions for taking part in the competition for accommodation services

The Accommodation Service is available from 01<sup>st</sup> September 2024 to 31<sup>st</sup> July 2025; all residences are located in Brescia.

All students enrolled in courses of the University of Brescia in the 2024/2025 academic year, whose course centre is located in Brescia, can apply for the assignment of a place in the residences.

Students enrolled in a Ph.D. may refer to the specific Call to apply for accommodation service. Said Call will be published on the University website, at the page [www.unibs.it](http://www.unibs.it) > OPPORTUNITIES AND SERVICES > RIGHT TO STUDY > SCHOLARSHIP AND AWARDS > DSU CALLS

Students enrolled in the following courses cannot apply for the accommodation service: medical area specialization course as per the legislative Decree 368/99, single courses, specialization course or Foundation Year. Students with debts with the University of Brescia on the date of publication of the scholarship ranking are also excluded.

**PLEASE NOTE:** applications can be submitted before the formalisation of the registration or enrolment in the 2024/2025 academic year and also before taking any admission test.

To apply, access [www.unibs.it](http://www.unibs.it) > **OPPORTUNITIES AND SERVICES** > **RIGHT TO STUDY** > **SCHOLARSHIPS AND AWARDS** > DSU CALLS > Call for Application to access the Right to Study Services - 2024/2025 academic year > Online Services application – Accommodation Service and follow the instructions and confirm the application by the deadline shown in this Call.

**Accommodation places available in the 2024/2025 academic year are n. 249 and will be assigned:**

- in the first place to “Returning students”, which are students already guests of the residences in the a.y. 2023/2024, with the Off-site status and complying with the merit requirements in the a.y. 2024/2025;

The remaining places will be distributed as follows:

- 30% reserved for students enrolled in years after the first one of First Cycle, Single Cycle or Second Cycle degree courses and Specialisation Schools in the 2024/2025 a.y. who do not fall in the category “Returning student”;
- 70% reserved for first year students registered for First Cycle, Single Cycle or Second Cycle degree courses and Specialisation Schools in the 2024/2025 a.y. who do not fall in the category “Returning student”;

Students can express preferences on the choice of residence in the online application and they will be taken into account as far as possible within the limits of availability of free rooms and the safety protocols adopted. Assignments will be following the order in the ranking

### **Art. 15 Acceptance by the Accommodation Service**

Online application must be completed and confirmed by the following deadlines:

- Returning students (students already guests of the residences in the 2023/2024 a.y., with the Off-site status and complying with the merit requirements in the a.y. 2024/2025)

**26<sup>th</sup> August 2024 at 1 pm (CEST)**

- The list of eligible students will be published within 29<sup>th</sup> August 2024
- Check-in from 1<sup>st</sup> September to 07<sup>th</sup> September 2024

- **Students enrolled in years following the first year:**

**26<sup>th</sup> August 2024 at 1 pm (CEST)**

Students must have an ISEE or Equivalent ISEE, the latter issued by a partner CAAF (see Art. 7) by the same date. Without the ISEE/Equivalent ISEE certificate only the merit requirements will be taken into consideration when drawing the ranking.

- The ranking will be published within 2<sup>nd</sup> September 2024
- Check-in from 09<sup>th</sup> September to 15<sup>th</sup> September 2024

- **Students enrolled in the first year:**

**26<sup>th</sup> August 2024 at 1 pm (CEST)**

Students must have an ISEE or Equivalent ISEE, the latter issued by a partner CAAF (see Art. 7) by the same date. Without the ISEE/Equivalent ISEE certificate only the merit requirements will be taken into consideration when drawing the ranking.

- The ranking will be published within 11<sup>th</sup> September 2024
- Check-in from 16<sup>th</sup> September to 23<sup>rd</sup> September 2024

Failure to check-in by the final date indicated above will automatically be considered as a **withdrawal from the service for the whole academic year.**

## **Art. 16**

### **Ordering and criteria for the formation of the accommodation service ranking**

Accommodation ranking are ordered as follows:

**A. Eligible disabled students** with the merit requirements defined in the scholarship section (with increasing order based on ISEE)

**B. Off-site students**

1. Students with merit and economic requirements as defined in the scholarship section;
2. Students with only merit requirement as defined in the Scholarship Section;
3. Students enrolled in the first year with the merit and economic requirements, enrolled with OFA (Additional Educational Requirements) with the obligation of passing them within the 28<sup>th</sup> February 2025;
4. Students enrolled in the first year with only merit requirements, enrolled with OFA (Additional Educational Requirements) with the obligation of passing them within the 28<sup>th</sup> February 2025;

**C. Commuting students**

1. Students with merit and economic requirements as defined in the Scholarship section
2. Students with only merit requirements as defined in the scholarship section

**D. On-site students**

3. Students with merit and economic requirements as defined in the Scholarship section
4. Students with only merit requirements as defined in the scholarship section

**E. Students lacking both merit and economic status requirements**, whose ranking will be created considering the ISEE/Equivalent ISEE. Without the ISEE declaration, the student will be placed at the end of the ranking in increasing order of age.

Rankings published on the dates shown within this Call can be amended following requests checked by the Office and the Procedure Manager.

## **Art. 17 Documents required for acceptance of accommodation**

Students eligible for accommodation, in order to check into the residences, must submit at the Reception the following documents:

- a) receipt of payment of deposit (for new guests);
- b) receipt of payment of the first instalment of university enrolment fees;
- c) valid identity document.

## **Art. 18 Method of payment for the accommodation service**

1. All students **not applying** for scholarship pay the accommodation costs as per the 4<sup>th</sup> income bracket, basing on the type of room assigned (see the Accommodation Service Tariffs published in the University website), regardless of their ISEE/Equivalent ISEE

2. Students **applying** for the scholarship (BDS) pay as follows:

- ✓ Pending publication of the BDS ranking of November 2024:  
Flat rate of € 130.00 per month for September-November 2024.
- ✓ Following publication of the BDS ranking, so from December 2023 and further updates for all the 'Off-site' guests:

- **For beneficiaries:**

- ❖ Years following the first year 100% BDS: nothing is due; the amount paid will be automatically reimbursed.
- ❖ Years following the first year 50% BDS: payment is based on the income bracket they are in and the type of room assigned from September 2024 to February 2025; adjustments for the set price that has been paid will be arranged.
- ❖ First year students: they keep on paying the flat rate until July 2025.
  - If 100% of the BDS is confirmed: all the payments made will be automatically reimbursed.
  - If 50% of the BDS is confirmed: the amount paid will be adjusted at 50% compared to the amount due in the income bracket based on the type of room assigned.
  - If the scholarship is not confirmed, all the accommodation service will be adjusted at the cost of the 4th income bracket.

- **Eligible non-beneficiary students:**

- ❖ Years following the first year eligible for 100% and 50% BDS:  
They keep on paying the set price until the last update of the scholarship ranking. If eligible non-beneficiary status is confirmed, any adjustment will be due in the same ISEE/Equivalent ISEE bracket as the amount paid.
- ❖ First year students: they keep on paying the set price until the last update of the

scholarship ranking. Following the check on the CFUs (automatically made from September 2025 on) to confirm eligibility for the scholarship:

- If eligible non-beneficiary status is confirmed, the payment will be based on the ISEE/Equivalent ISEE bracket, adjustments will be made for the whole rental period.
- If eligibility for the scholarship is lost, all the accommodation service has to be settled at the cost of the 4th income bracket, integrating payments made.

- **Non-eligible students:**

They have to pay the boarding costs as per the 4th income bracket adjustments will be made if necessary.

Following the publication of the scholarship ranking, so from December 2024 on and further updates, for all the ‘**Off-site**’ and ‘**Commuting**’ guests:

- ❖ **Beneficiary or eligible non-beneficiary** students: payment is due basing on the ISEE/Equivalent ISEE bracket, adjustments will be made with respect to the set price paid
- ❖ **Non-eligible** students: payment is due as per the 4<sup>th</sup> income bracket, so adjustments will be made with respect to the set price paid

Students ‘**suspended**’ from the scholarship ranking: continue to pay the set price up to the definition of their position as beneficiary, eligible non beneficiary or not eligible and the resulting definition of the amount due as shown above.

**PLEASE NOTE:** guests who are scholarship holders and leave the residence early thus not using the accommodation service for the whole period do not have any right to any reimbursement of the amount withheld as a set price.

Guests who are scholarship holders and, following the scrolling of the rankings, enter the residence after the dates shown in the Call and the related Appendices, may have the attribution of scholarship modified based on the period the service is used.

Accommodation fees are available on the page: **Tariffs of Accommodation Service for Students**

It is stated that the tariffs are halved in case of:

- Check-in after the 16<sup>th</sup> of the month
- Check-out within the 16<sup>th</sup> of the month

Students who intend to leave the residences earlier than 31st July for any reasons (including withdrawn from university and graduating) must give a two months’ notice to the U.O.C. Diritto allo Studio Office, by opening a ticket through the service **INFOSTUDENTE**. (Example: if a student wish to leave the room by the end of April they should send the notice by the end of February). Failure to notify the early check-out will result in charging the students with two months’ rent.

**Students involved in International Mobility Projects:**



- ❖ if the scholarship holder is an 'Off-site student' who is enjoying the accommodation service covered by the set price, no refund will be made for the mobility period
- ❖ if the student does not have a scholarship or is a 'commuting' or 'on-site' student who is enjoying the accommodation service NOT covered by the set price, they can choose whether:
  - to keep the room assigned for the whole of the academic year, thus also in the period spent abroad, paying rent for the entire period;
  - remove their personal effects from the room for the time spent abroad, paying rent only for the months the room is occupied. On their return from International Mobility, a place is guaranteed in any room, also different from the previous one for type and building.

Students must compulsorily inform U.O.C. Diritto allo Studio Office about such choice by opening a ticket through the service INFOSTUDENTE, and the decision cannot be changed during the mobility period.

## SECTION 3: CATERING SERVICE

### **Art. 19 Application method and conditions of access to the catering service**

All students enrolled in the University of Brescia who attend courses based in Brescia can apply for the catering service.

Students enrolled in the following courses cannot apply for the accommodation service: medical area specialization course as per the legislative Decree 368/99, single courses, specialization course or Foundation Year. Students with debts with the University of Brescia Students on the date of publication of the scholarship ranking are also excluded.

To apply, access [www.unibs.it](http://www.unibs.it) > **OPPORTUNITIES AND SERVICES** > **RIGHT TO STUDY** > **SCHOLARSHIPS AND AWARDS** > **DSU CALLS** > Call for Applications to access the Right to Study Services - 2024/2025 academic year > Online Services Application – Catering Service, following the method specified and to confirm by the deadline shown in this Call.

The deadline for the 2024/2025 academic year is **31<sup>st</sup> December 2024 at 1:00 pm (CEST)**

#### **PLEASE NOTE:**

- 1) Within the above-mentioned date, it is necessary to have the ISEE/Equivalent ISEE certificate for subsidised Right to academic Study services in order for the economic status requirement to be considered for the purposes of the catering service. Without such certificate, the service will be activated at the total cost;
- 2) applications can be submitted before the actual enrolment or registration to the 2024/2025 academic year, as well as before taking any admission tests to the courses;
- 3) catering service will be activated starting from 01<sup>st</sup> October 2024. For students who apply after that date the service will be activated after at least 15 days following the confirmation of the application, and in any case only after the finalization of the enrolment.

The economic aid resulting from the catering service cannot by no means be converted into money.

The service may be suspended while lessons are suspended students will receive a notification.

The University canteens and the service fees can be found on the website, at the page:  
[www.unibs.it](http://www.unibs.it) > **OPPORTUNITIES AND SERVICES** > **RIGHT TO STUDY** > **CATERING SERVICE**

### **Art. 20 Catering service brackets**

ISEE/Equivalent ISEE brackets are defined as follows:

	<b>BRACKETS</b>	<b>ISEE THRESHOLD</b>
Right to Study brackets	I bracket	From 0 to 13.153,13
	II bracket	From 13.153,14 to 17.537,50
	III bracket	From 17.537,51 to 26.306,25
Brackets for students not eligible for the Right to Study services	IV bracket	From 26.306,26 to 40.000,00
	V bracket	From 40.000,01 to 55.000,00
	VI bracket	From 55.000,01 to 70.000,00
	VII bracket	Higher than 70.000,01
	Total cost	Enrolled in years following the first out of course year or without the ISEE/Equivalent ISEE

- 1) The catering service will be activated for the Right to Study income brackets described above SOLELY and EXCLUSIVELY for the ones who applied for scholarship. These students must have, with reference to the family unit as defined pursuant to Prime Ministerial Decree no. 159 of 5 December 2013 and in implementation of Ministerial Decree 1320 of 17 December 2021:
  - ✓ an Equivalent Financial Situation indicator (calculated by the managing entities corresponding to ISP/Equivalence scale, as per Section I Modalities for ordinary ISEE calculation of the attestation for benefits related to university study) not exceeding € 57.187,53;
  - ✓ an indicator of Equivalent Economic Situation (ISEE for subsidised benefits for the Right to academic Study) not exceeding € 26,306.25
- 2) The catering service will be activated from the IV income bracket on basing on the ISEE/Equivalent ISEE for all the students who do not benefit from the scholarship or who did not apply for it

The catering service tariffs can be found at the page: [Catering Service Tariffs](#).

### **Art. 21 Methods of fruition of catering service**

All students eligible for the catering service, according to the “Geographic origin” (see Art.8), will benefit from the meals as specified below:

- “On-site” or “commuting” students: 1 daily meal from Monday to Friday (lunch or dinner)
- “Off-site” students: 2 daily meals from Monday to Friday (1 at lunch and 1 at dinner)

## **Clarifications:**

- 1) For the ones who enjoy the catering service according to the scholarship ranking results of the 2023/2024 academic year, the rights assigned basing on such ranking will be active until 31 December 2024;
- 2) For the students who confirmed the scholarship application for the 2024/2025 academic year:
  - The service is charged depending on the income bracket up to the 31 December 2024;
  - From 01/01/2025 meals will be activated according to the scholarship ranking outcome (see Scholarship section):
    - ❖ For the beneficiary students:
      - Beneficiaries of 100% of the scholarship will have 1 free meal daily from Monday to Friday, up to 180 free meals in total, after which the service will be activated only with regard to the ISEE/Equivalent ISEE bracket until 31 October 2025;
      - Beneficiaries of 50% of the scholarship (partial beneficiary) will have 1 free meal daily from Monday to Friday, up to 90 free meals in total, after which the service will be activated only with regard to the ISEE bracket until 31 October 2025;
    - ❖ For the eligible non-beneficiary enrolled in years following the first year:
      - Eligible non-beneficiaries of 100% of the scholarship will have 1 free meal daily from Monday to Friday, up to 180 free meals in total, after which the service will be activated only with regard to the ISEE/Equivalent ISEE bracket until 31 October 2025;
      - Eligible non-beneficiaries of 50% of the scholarship (partial beneficiary) will have 1 free meal daily from Monday to Friday, up to 90 free meals in total, after which the service will be activated only with regard to the ISEE bracket until 31 October 2025;
    - ❖ For the eligible non-beneficiary students enrolled in the first year of every course cycle the service will be charged at the cost of the 1st income bracket
    - ❖ For the non-eligible students:
      - If they lack the merit requirement only, the service will be charged as per the 4th income bracket
      - If they lack the economic status requirement, regardless of the merit requirement, the service will be charged from the 4th income bracket on
    - ❖ For the students with “suspended” status the service will be activated only with regard to the ISEE/Equivalent ISEE bracket until they are classified either as ‘Beneficiary’, ‘eligible non- beneficiary’ or ‘non-eligible’;
    - ❖ For the students enrolled with OFA (Additional Educational Requirements), the catering service will be charged at the cost of the 4th income bracket until the fulfilment of such requirements.

**PLEASE NOTE:**

- For the students that have right to one daily meal, only if they are considered “Off-site”, the service will be activated as follows: the first meal of the day will be free (up to the attainment of the 180/90 free meals) and the second meal will be charged according to the ISEE/Equivalent ISEE bracket
  - For the students that benefit from 50% of the scholarship, the related catering service will be halved
- 3) For the students non-eligible for the scholarship or who did not apply for it, the catering service will be activated from the 4th income bracket on, according to the ISEE/Equivalent ISEE
  - 4) For the students enrolled in years following the first out-of-course year, from the very first enrolment, the service will be activated at the total cost regardless having submitted the application for the scholarship

**Adjustment of subsidized meals due to loss of eligibility for the scholarship**

If the student eligible for the 2024/2025 academic year scholarship (100% or 50% beneficiary) loses such benefit for any reason (forfeiture, career assessments, tax audits, transfers, etc.) and they have enjoyed subsidised meals according to the assignment of the scholarship, such meals will be adjusted at the cost of the 4<sup>th</sup> income bracket.

**Students involved in an International Mobility Program**

Based on what has been self-certified in the online application for the catering service, starting from the claimed date of beginning of the mobility, the catering service will be blocked. The University reserves the right to carry out checks, also on the basis of the information transmitted by the U.O.C. International Student Mobility and to apply any sanctions. Catering service will be reactivated after the end of the mobility program; students must inform the Diritto allo Studio Office through the service INFOSTUDENTE

**Art. 22 Validity of the benefit**

The service activated in the 2024/2025 academic year expires on 31 October 2025, subject to the conditions according to which the student loses the benefit throughout the year (e.g. graduation, withdrawal from studies, transfer, etc.)

**Art. 23 Methods of access to the subsidized catering service**

To access the catering service it is necessary to use the App UniBS.EAT, as detailed on the website at the page: [www.unibs.it](http://www.unibs.it) > OPPORTUNITIES AND SERVICES > RIGHT TO STUDY > CATERING SERVICE

The APP will be enabled to use within 15 days after the confirmation of the online application from the student who will receive specific information regarding the enablement, however only after the finalization of the enrolment to the 2024/2025 academic year at the student secretary's office.

**PLEASE NOTE:** every student can only have one device/smartphone enabled. All the association and dissociation operations will be monitored for further checks purposes.

#### **Art. 24 Catering service: sanctions**

The following are considered punishable behaviours:

1. Ownership and/or use of a non-personal device/smartphone;
2. Giving your device/smartphone to third parties;
3. Refusal to show the device/smartphone and an identity document to university officials, specially assigned staff or restaurateurs making such a request;
4. Failure to report the theft or loss of the device/smartphone by opening a ticket through the service INFOSTUDENTE within 3 days of the event;
5. Behaviour which impedes the orderly use of the service or prevents its regular operation.

The following sanctions are set out if checks on the user show one or more of the above situations or behaviours:

- a) **Warning** (for the first occurrence as per Points 3, 4 and 5);
- b) **Temporary ban on accessing the canteen service for a month** (for the first occurrence as per Points 1 and 2 and for repetition of the behaviour as per Points 3, 4 and 5);
- c) **Revocation of access to the canteen service for the whole academic year** (for repetition of the behaviour as per Points 1, 2 and 5)

The sanctions are imposed with a Rector's provisions and are undertaken in accordance with the procedural path set out by the current Students' Regulations.

## SECTION 4: COMMON REGULATIONS

### Art. 25 Privacy policy

Processing of the personal data supplied by candidates for the above-mentioned purposes take place pursuant to Legislative Decree 196/2003 (Data Protection Law) and subsequent amendments and supplements and the respect of the EU Regulations - the General Data Protection Regulation (GDPR).

The Data Controller is the University of Brescia, in the person of the Rector, who has designated Liguria Digitale S.p.A., in the person of Maurizio Pastore, who can be contacted by mail at [rp@unibs.it](mailto:rp@unibs.it), as Data Protection Officer.

Before notifying their data to the university, underage candidates must read the information carefully with their parents or guardians. Legal representatives of underage users can exercise their rights by writing to [rp@unibs.it](mailto:rp@unibs.it).

The processing of personal data supplied by candidates while taking part in the selection of this Call is only for carrying out the selection and will take place under the responsibility of the staff assigned for the procedure, also through the use of computerised procedures, in the ways and within the limits necessary to pursue the aforesaid purpose, also in the event of any notification to third parties. Processing will also be carried out by ANDISU (Associazione Nazionale degli Organismi per il Diritto allo Studio Universitario - National Association of Bodies for the Right to University Study), CINECA - Consorzio interuniversitario, In4matic S.r.l. based at via Garibaldi 100, Chignolo Po' (PV), Cristoforo Società Cooperativa Sociale based at Via Lisbona 23, Pontassieve (FI), TEAM SERVICE SOC CONSORTILE A R.L., based at Via G. Benzoni, 45 - 00154 (RM), Compass Group Italia S.p.A. based at Via Scarsellini 14, Milan, and Società CAMST, Soc. Coop. a r.l. Società Benefit con sede legale e operativa in via Tosarelli, 318 - 40055 Villanova di Castenaso (BO).

An updated list of the external Data Processors can be requested at any time from the Data Controller.

In particular, the purpose is:

- performance of all the work necessary to allow students access to the services;
- compliance with the legal and contractual obligations;
- compliance with specific requests from the person concerned before the end of the contract;
- management of any complaints and/or disputes;
- prevention/repression of fraud and any unlawful activity also fulfilled with the sharing of information with other universities or managing bodies of Right to University Study services.

Data must be supplied for the assessment of the participation requirements, under penalty of exclusion from the selection procedure. The data sent by the person concerned will be processed with adequate guarantees and security measures - manual and/or electronic, so that

the protection and confidentiality of the data can be assured.

The person concerned can contact the Personal Data Processing Watchdog and the other relevant public bodies for any complaint arising from the processing of the data.

The person concerned can contact the Data Controller to exercise their rights. Further information is available on the university website at the following link: [Privacy Policy of University Portals](#)

### **Art. 26 Procedure manager**

Pursuant to Law 241, of 7 August 1990, Ms Silvia Coppi, Manager of the Right to Study Office of the University of Brescia, Viale Europa 39, Brescia, has been appointed as Sole Manager for the Procedure.

### **Art. 27 Final provisions**

Please note that, based on Art. 71, Presidential Decree 445 of 28/12/2000, the Administration will carry out appropriate checks, also randomly, in all cases where there are well-founded doubts about the truthfulness of the declaration. For anything not foreseen by this Call for Tender, the laws and regulations in force on public competitions and prizes for university study and also current legislation on Right to Study will be applied.

For information on the Call, contact the Right to Study Office of the University of Brescia, Viale Europa 39, Brescia, telephone: +39 (0)30 2016011, or by ticket through the service [INFOSTUDENTE](#)

The FAQ on the different services can be viewed starting from this link: <https://www.unibs.it/it/info/tutte-le-faq>

This Call is published on the website of this university ([www.unibs.it](http://www.unibs.it)).

Brescia,

THE RECTOR

Prof. Francesco Castelli

Signed digitally ex Art. 24 Legislative Decree 82/05



App. 1: MIUR NOTE 04/06/2007 FORMULA FOR ASSESSMENT OF HIGH SCHOOL DIPLOMA MARK NOT ACHIEVED IN ITALY

The mathematical formulae applied by the universities for the assessment of the High School Diploma mark awarded to foreign citizens based on the indications provided by MURST and confirmed by MIUR in the note of 4 June 2007.

1) Belgium:

( D. m. – Min. m. )

I. m. = \_\_\_\_\_ 40 + 60

( Max. m. – Min. m )

Where

I. m. = Italian equivalent mark

D.m. = Diploma mark of the European country

Min. m. = minimum mark in the European country's system

Max. m. = maximum mark in the European country's system

40 and 60 indicate, respectively:

40: the number of points in the Italian system reduced by one

60: the minimum Italian mark

2) For all the other countries, there are two cases:

- a) If the mark shown is neither the minimum nor the maximum of those set out by the marking system of the country of origin, the formula in Point 1 is applied
- b) the mark shown is the minimum or the maximum set out by the marking system of the country of origin. As that system sets out a number of marks inferior than the one of the Italian system, a direct correspondence between Italian minimum and maximum marks and the foreign minimum and maximum marks cannot be assumed. Therefore, the foreign minimum and maximum marks should be associated with the following values corresponding to the Italian system:

If: D. m. = Max.  
m.

(12 h – 6)

I. m. = 100 + \_\_\_\_\_  
( Max. m. – Min. m.)

If: D.m. = Min.  
m.

$$I.m. = 60 - \frac{(12 h - 6)}{(Max. m. - Min. m.)}$$

where:

$$= \frac{(Max. m. - Min. m.) h}{48}$$

And is the margin of rounding the mark according to the Italian system (about 2%).

The Italian mark obtained from the application of the formulae indicated should be rounded to the closest quarter of a unit.

PLEASE NOTE: for the French system, the maximum score that will be considered as a reference for the merit calculation is 16 points rather than 20

App. 2: list of towns considered ‘on-site’ or ‘commuting’

<b>TOWN</b>	<b>PROVINCE</b>	Definition for the A.Y. 2024/2025
ADRO	BRESCIA	Commuting
AGNOSINE	BRESCIA	Commuting
ALBANO SANT'ALESSANDRO	BERGAMO	Commuting
ANTEGNATE	BERGAMO	Commuting
ARCENE	BERGAMO	Commuting
ASOLA	MANTOVA	Commuting
AZZANO MELLA	BRESCIA	On-site
BAGNOLO MELLA	BRESCIA	On-site
BARBARIGA	BRESCIA	Commuting
BARDOLINO	VERONA	Commuting
BARIANO	BERGAMO	On-site
BASSANO BRESCIANO	BRESCIA	On-site
BEDIZZOLE	BRESCIA	On-site
BERGAMO	BERGAMO	Commuting
BERLINGO	BRESCIA	Commuting
BIONE	BRESCIA	Commuting
BORG SAN GIACOMO	BRESCIA	Commuting
BORGOSATOLLO	BRESCIA	On-site
BOTTICINO	BRESCIA	On-site
BOVEGNO	BRESCIA	Commuting
BOVEZZO	BRESCIA	On-site
BRANDICO	BRESCIA	On-site
BRESCIA	BRESCIA	On-site
BRIONE	BRESCIA	Commuting
CAINO	BRESCIA	On-site
CALCINATO	BRESCIA	Commuting
CALCIO	BERGAMO	On-site
CALVAGESE DELLA RIVIERA	BRESCIA	Commuting
CALVISANO	BRESCIA	On-site

CANNETO SULL'OGGIO	MANTOVA	Commuting
CAPRALBA	CREMONA	Commuting
CAPRIANO DEL COLLE	BRESCIA	On-site
CAPRIOLO	BRESCIA	Commuting
CARAVAGGIO	BERGAMO	Commuting
CAROBIO DEGLI ANGELI	BERGAMO	Commuting
CARPENEDOLO	BRESCIA	Commuting
CASALMORO	MANTOVA	Commuting
CASSANO D'ADDA	MILANO	Commuting
CASTEGNATO	BRESCIA	On-site
CASTEL GOFFREDO	MANTOVA	Commuting
CASTEL MELLA	BRESCIA	On-site
CASTELCOVATI	BRESCIA	On-site
CASTELLI CALEPIO	BERGAMO	On-site
CASTENEDOLO	BRESCIA	On-site
CASTREZZATO	BRESCIA	Commuting
CAVERNAGO	BERGAMO	Commuting
CAZZAGO SAN MARTINO	BRESCIA	On-site
CELLATICA	BRESCIA	On-site
CHIARI	BRESCIA	On-site
CHIUDUNO	BERGAMO	Commuting
CIGOLE	BRESCIA	Commuting
CIVIDATE AL PIANO	BERGAMO	Commuting
COCCAGLIO	BRESCIA	On-site
COLLEBEATO	BRESCIA	On-site
COLOGNE	BRESCIA	On-site
COMEZZAGO-CIZZANO	BRESCIA	Commuting
CONCESIO	BRESCIA	On-site
CORTEFRANCA	BRESCIA	Commuting
CORTENUOVA	BERGAMO	Commuting
CORZANO	BRESCIA	On-site
COVO	BERGAMO	Commuting

CREDARO	BERGAMO	Commuting
CREMONA	CREMONA	Commuting
DELLO	BRESCIA	On-site
DESENZANO DEL GARDA	BRESCIA	On-site
ERBUSCO	BRESCIA	Commuting
FARA OLIVANA CON SOLA	BERGAMO	Commuting
FIESSE	BRESCIA	Commuting
FLERO	BRESCIA	On-site
FONTANELLA	BERGAMO	Commuting
GAMBARA	BRESCIA	Commuting
GARDA	VERONA	Commuting
GARDONE RIVIERA	BRESCIA	Commuting
GARDONE VAL TROMPIA	BRESCIA	On-site
GAVARDO	BRESCIA	On-site
GHEDI	BRESCIA	On-site
GHISALBA	BERGAMO	Commuting
GORLAGO	BERGAMO	On-site
GOTTOLENGO	BRESCIA	Commuting
GRUMELLO DEL MONTE	BERGAMO	On-site
GUIDIZZOLO	MANTOVA	Commuting
GUSSAGO	BRESCIA	On-site
ISEO	BRESCIA	On-site
ISORELLA	BRESCIA	Commuting
LAZISE	VERONA	Commuting
LENO	BRESCIA	On-site
LODRINO	BRESCIA	Commuting
LOGRATO	BRESCIA	On-site
LONATO DEL GARDA	BRESCIA	On-site
LONGHENA	BRESCIA	On-site
LUMEZZANE	BRESCIA	On-site
MACLODIO	BRESCIA	On-site
MAIRANO	BRESCIA	On-site

MANERBIO	BRESCIA	On-site
MARCHENO	BRESCIA	On-site
MARONE	BRESCIA	Commuting
MARTINENGO	BERGAMO	Commuting
MAZZANO	BRESCIA	On-site
MILANO	MILANO	Commuting
MILZANO	BRESCIA	Commuting
MONIGA DEL GARDA	BRESCIA	Commuting
MONTELLO	BERGAMO	Commuting
MONTICELLI BRUSATI	BRESCIA	Commuting
MONTICHIARI	BRESCIA	On-site
MONTIRONE	BRESCIA	On-site
MONZAMBANO	MANTOVA	Commuting
MORENGO	BERGAMO	On-site
MOZZANICA	BERGAMO	Commuting
MUSCOLINE	BRESCIA	Commuting
NAVE	BRESCIA	On-site
NUVOLENTI	BRESCIA	On-site
NUVOLERA	BRESCIA	On-site
ODOLO	BRESCIA	Commuting
OFFLAGA	BRESCIA	Commuting
OLMENETA	CREMONA	Commuting
OME	BRESCIA	On-site
ORZINUOVI	BRESCIA	Commuting
ORZIVECCHI	BRESCIA	On-site
OSPITALETTO	BRESCIA	On-site
OSTIANO	CREMONA	Commuting
PADENGHE SUL GARDA	BRESCIA	On-site
PADERNO FRANCIACORTA	BRESCIA	On-site
PAITONE	BRESCIA	On-site
PALAZZOLO SULL'OGGIO	BRESCIA	On-site
PARATICO	BRESCIA	Commuting

PASSIRANO	BRESCIA	On-site
PAVONE DEL MELLA	BRESCIA	Commuting
PEDRENGO	BERGAMO	Commuting
PESCHIERA DEL GARDA	VERONA	On-site
PESSINA CREMONESE	CREMONA	Commuting
PEZZAZE	BRESCIA	Commuting
PIADENA	CREMONA	Commuting
PIAN CAMUNO	BRESCIA	Commuting
PIOLTELLO LIMITO	MILANO	Commuting
PISOGNE	BRESCIA	Commuting
POLAVENO	BRESCIA	Commuting
POMPIANO	BRESCIA	On-site
PONCARALE	BRESCIA	On-site
PONTEVICO	BRESCIA	On-site
PONTI SUL MINCIO	MANTOVA	Commuting
POZZUOLO MARTESANA	MILANO	Commuting
PRALBOINO	BRESCIA	Commuting
PRESEGLIE	BRESCIA	Commuting
PREVALLE	BRESCIA	Commuting
PROVAGLIO D'ISEO	BRESCIA	On-site
PUMENENGO	BERGAMO	Commuting
QUINZANO D'OGGIO	BRESCIA	Commuting
REMEDELLO	BRESCIA	Commuting
REZZATO	BRESCIA	On-site
ROBECCO D'OGGIO	CREMONA	On-site
ROCCAFRANCA	BRESCIA	Commuting
RODENGO SAIANO	BRESCIA	On-site
ROE' VOLCIANO	BRESCIA	Commuting
ROMANO DI LOMBARDIA	BERGAMO	On-site
RONCADELLE	BRESCIA	On-site
ROVATO	BRESCIA	On-site
RUDIANO	BRESCIA	Commuting

SALE MARASINO	BRESCIA	On-site
SALO'	BRESCIA	Commuting
SAN GERVASIO BRESCIANO	BRESCIA	Commuting
SAN PAOLO	BRESCIA	On-site
SAN PAOLO D'ARGON	BERGAMO	Commuting
SAN ZENO NAVIGLIO	BRESCIA	On-site
SAREZZO	BRESCIA	On-site
SARNICO	BERGAMO	Commuting
SEGRATE	MILANO	Commuting
SERiate	BERGAMO	Commuting
SERLE	BRESCIA	Commuting
SONA	VERONA	Commuting
SONCINO	CREMONA	Commuting
SULZANO	BRESCIA	On-site
TAVERNOLE SUL MELLA	BRESCIA	On-site
TELGATE	BERGAMO	On-site
TORBOLE CASAGLIA	BRESCIA	On-site
TORRE PALLAVICINA	BERGAMO	Commuting
TRAVAGLIATO	BRESCIA	On-site
TRENZANO	BRESCIA	On-site
TRESCORE BALNEARIO	BERGAMO	Commuting
TREVIGLIO	BERGAMO	Commuting
VALEGGIO SUL MINCIO	VERONA	Commuting
VALLIO TERME	BRESCIA	Commuting
VEROLANUOVA	BRESCIA	On-site
VEROLAVECCHIA	BRESCIA	Commuting
VERONA	VERONA	On-site
VILLA CARCINA	BRESCIA	On-site
VILLACHIARA	BRESCIA	Commuting
VILLANUOVA SUL CLISI	BRESCIA	Commuting
VISANO	BRESCIA	On-site
VOBARNO	BRESCIA	Commuting



<b>DEADLINES</b>	
<b>SCHOLARSHIPS</b>	
Online application	20 September 2024 1 p.m. (CEST)
The ISEE/Equivalent ISEE certificate valid for the subsidized Right to academic Study services for the purposes of the scholarship application must be issued by	20 September 2024
Upload rental contract information	04 November 2024 1 p.m. (CEST)
Publication of provisional ranking	By 21 October 2024
Submission of request for rectification	Within 15 days after the publication of the provisional ranking
Ranking	by 21 November 2024
Payment of the scholarship to students enrolled in 1 <sup>st</sup> year: 1st payment, equal to 50%  2 <sup>nd</sup> intermediate payment equal to 15% with at least 15 CFUs attained by 31 March 2024  Balance (if requirements are fulfilled by 10 August 2024)	by 31 December 2024  by 10 April 2025  from September 2025
Payment of the scholarship to the students enrolled in years following the first year:  1st payment equal to 50% 2nd payment equal to 50%	By 31 December 2024  By 30 June 2025

<b>ACCOMMODATION SERVICE</b>	
Online application for all students (Returning students, freshmen and students enrolled in years after the first one)  ISEE declaration	26 August 2024 1 p.m. (CEST)
Publication of eligible Returning students	By 29 August 2024
Returning students check-in	from 01 to 07 September 2024
Publication of ranking for students enrolled in years following the first year	By 02 September 2024
Students enrolled in years following the first year check-in	from 09 to 15 September 2024
Publication of ranking for first year students	By 11 September 2024
First year student's check-in	from 16 to 23 September 2024
<b>CATERING SERVICE</b>	
Online application	31 October 2024 1 p.m. (CEST)
The ISEE/Equivalent ISEE certificate valid for the subsidized Right to academic Study services for the purposes of the catering service application must be issued by	31 October 2024
Upload rental contract information	04 November 2024 1 p.m.