Dear Erasmus+ Student,

Thank you for choosing **Aristotle University of Thessaloniki** for your Erasmus+ Study Period abroad. We will do our best to facilitate your mobility!

1. **Deadlines**

The closing date for the receipt of the online applications for the **Spring Semester 2024/25** is the **30th of November 2024**.

2. **Online Registration / Application Instructions**

For the online registration, please visit the following link:
https://eurep.auth.gr/en/incoming/erasmusplusform

Firstly, you need to **create an account** and **verify** the account via your e-mail. After that procedure, you can login again and then **fill in** your application form. Please save your username and password, because you will need to use it in several occasions after the application.

When filling in your application, please pay special attention to the **dates** you are selecting for your mobility (please check the calendar on page 3), as well as please make sure to write **correctly** your **full name in English as it appears in your passport/ID** and your **date of birth,** because this information will be displayed on your Erasmus ID card and on all the mobility documents and data and cannot be changed later. Please do not use any "special" local characters as it makes it hard for us to manage the data.

In order to submit the application, you will also need to upload the documents below:
1. Learning Agreement (signed by yourself and your Home University)
2. Transcript of Records (issued by your Home University including courses of your studies so far)
3. Language Certificate –**English or Greek** minimum **level B2**

Please make sure to fill in all the required fields.

It is important to make sure that you **complete** and **submit** your application form; **just creating an account does not mean that you have submitted the application**. You will receive an automatic e-mail upon submission.
In case of amendments/additional documents, **do not submit a new application**, please send us the additional documents by e-mail at erasmus-incoming@auth.gr.

You can find more detailed instructions at the link below:
https://eurep.auth.gr/en/students/studies/online-application

**NOTE:** You will be given the option to attend courses on Modern Greek (the courses are not mandatory); detailed information concerning the application will be sent in due time; please note that you can **use the same account** to apply for the Modern Greek Language Course.

### 3. Learning Agreement

You have to prepare your **Online Learning Agreement** via the platform https://www.learning-agreement.eu/ or any other platform/link provided by your Home University. The document has to be signed by you and your Home University Coordinator (Responsible person) via the platform in order to be accepted.

**Receiving Institution Information in OLA:**

**Receiving Responsible Person**:
This is the person who will sign your OLA.
Please indicate your ECTS Coordinator of your Host School: https://eurep.auth.gr/en/coordinators/studies
It is important to fill in the correct email address, since only this person will receive a notification that your OLA is ready for approval. Please contact us at erasmus-incoming@auth.gr if you are not sure.

**Receiving Administrative Contact Information:**
Ioanna Georgiadou, Institutional Coordinator, erasmus-incoming@auth.gr

In case your Home University does not implement EWP/ OLA, we can exceptionally accept paper/pdf version of Learning Agreement. LA template can be found under the tag "Useful Documents":
https://eurep.auth.gr/en/students/studies/online-application
You can also use the template provided by your Home University.
Please note that it is necessary to submit **only one** of the above (LA/OLA).

The ideal number of **ECTS Credits per semester is 30**, +/-3 ECTS can be acceptable.

According to our internal regulation, at least the **50% of the ECTS Credits** in the Learning Agreement need to be from the School you have been nominated for and the rest of the courses can be from other Schools (upon compliance with the Professors of the courses).

At the following link https://www.auth.gr/en/faculties-en/ you can find all Faculties/Schools of the Aristotle University.

### 4. Application Processing

After the application is submitted, the Department of European Educational Programmes conducts the first check and evaluation for any missing documents and as long as everything is complete, the applications are being forwarded to the Schools for academic evaluation by the ECTS Coordinators.

As soon as the applications return to the Department approved and signed, we prepare the Letter of Acceptance.

All the accepted students receive an e-mail with the signed Learning Agreement and official Letter of Acceptance. Please do not arrange your trip or accommodation until you receive the official acceptance documents.

### 5. Academic Calendar

In order to see the **mobility dates** of the Academic Calendar, please follow the link below:
https://eurep.auth.gr/en/students/info/academic_calendar

Please note that **the date on your certificate of arrival will be the date of your official registration at the Erasmus Office**; please take into consideration that our office is open for students every day from **Monday** to **Thursday** (except for Fridays) and we accept students upon booking an appointment.

### 6. Courses

You can find information regarding the courses offered to Erasmus+ students at the link below:
https://eurep.auth.gr/en/students/info/courses

Furthermore, you can be informed about the available courses at the relevant Faculty/School's website:
https://www.auth.gr/en/faculties-en/

and through the e-Study Guide:
http://qa.auth.gr/en/studyguide

### 7. ECTS Coordinators

For more information about the list of courses available for Erasmus+ students, you can also contact the ECTS Coordinator of the School, which you are planning to attend.

The list of the ECTS Coordinators and contact details (Responsible Person) for OLA can be found here:
https://eurep.auth.gr/en/coordinators/studies

### 8. Accommodation

The University doesn't own or cooperate with Dormitories, as most exchange students prefer to rent private flats or rooms. However, in order to facilitate the students, information about accommodation can be found at the ESN's Facebook group: https://www.facebook.com/groups/AccommodationInThessalonikiByESN/?fref=ts

For further assistance, you can also contact the **ESN** (Erasmus Student Network) at:
http://auth.esngreece.gr/ or via e-mail: auth@esnthessaloniki.gr, just **in case** they are aware of any rooms available or other students seeking for flat-mates.
Please be very cautious towards any advertisement that may look suspicious and require unusual transactions and keep in mind that any communication with the landlords is the students' responsibility.

*We strongly advise the students not to make any arrangements with financial implications before receiving the official Letter of Acceptance.*

9. **Orientation**

Orientation events are usually organized in cooperation with the Erasmus Student Network (ESN), **at the end of February** (of each year)**.**

You will receive more information as soon as the specific dates and programme are available.

10. **Contact Details**

Should you have any questions or require further information, please do not hesitate to contact us.

For any assistance regarding your studies at Aristotle University of Thessaloniki:
Ms Katerina Sipitanou, Ms Konstantina Machairidi, or Ms Konstantina Tolia at erasmus-incoming@auth.gr

For any assistance regarding **technical issues** while applying at Aristotle University of Thessaloniki:
Mr Anastasios Selalmazidis at anselal@auth.gr

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**Important Note**

**Please keep in mind that we will not accept any student who will not complete the application procedure! Therefore, no student should arrive at Aristotle University without having received the official Letter of Acceptance from our Department!**