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For all legal effects and purposes, please refer to the official Italian version.**

## **CALL FOR APPLICATIONS FOR RESERVED ACCOMMODATION UNITS IN THE UNIVERSITY HALLS OF RESIDENCE FOR PHD STUDENTS, A.Y. 2025/2026**

### **Art. 1**

#### ***General provisions***

The Università degli Studi di Brescia is issuing this call to award a total of 50 accommodation units for students enrolled in the 2025/2026 Academic Year in PhD courses at Università degli Studi di Brescia, or in a Doctorate of National interest, or in an Associate Doctorate with Brescia as the site of course attendance.

### **Art. 2**

#### ***Recipients***

The call for awarding accommodation units is open to all students who are enrolled, or intend enrolling, in the 2025/2026 Academic Year:

- in a PhD at Università degli Studi di Brescia;
- in a Doctorate of National Interest or Associate Doctorate with Brescia as the site of course attendance.

The number of accommodation units available for the A.Y. 2025/2026 is set at a maximum of 50 and will be allocated as follows:

- to “returning students”: students already guests of the residences in the A.Y. 2024/2025, enrolled in the second or third year, with the off-site status (as defined in the “CALL FOR APPLICATIONS FOR ACCESS TO RIGHT TO STUDY SERVICES – Scholarships, Accommodation and Catering Services – A.Y. 2025/2026”).

The remaining available units will be assigned as follows:

- 35% to “new admissions – following years”: students enrolled in the second or third year, who are not guests of the residences in the A.Y. 2024/2025, with the off-site status (as defined in the “CALL FOR APPLICATIONS FOR ACCESS TO RIGHT TO STUDY SERVICES – Scholarships, Accommodation and Catering Services – A.Y. 2025/2026”);
- 65% to students enrolled in the first year (XLI cycle), with the off-site status (as defined in the “CALL FOR APPLICATIONS FOR ACCESS TO RIGHT TO STUDY SERVICES – Scholarships, Accommodation and Catering Services – A.Y. 2025/2026”).

The call is also open to students with disabilities who meet the above requirements, regardless of their geographical origin.

Students with outstanding debts or pending obligations with Università degli Studi di Brescia at the time of the ranking publication or during the process of acquiring the status of beneficiary are excluded, unless specific installment agreements have been made.

### Art. 3

#### ***Deadlines and instructions for submitting a request***

1. Students who wish to apply for an allocated accommodation unit must submit an online request no later than the following mandatory deadlines:

- **Students enrolled in years after the first year of PhD courses (returning students and new admissions – following years):**

by 1:00 PM on 22nd August 2025 using the following link:

<https://pica.cineca.it/unibs/dsu2025-14/>

The ranking table will be published by 27th August 2025.

Access to accommodation for *returning students* will be allowed from 01/09/2025 to 07/09/2025.

Access to accommodation for *new admissions – following years* will be allowed from 08/09/2025 to 14/09/2025.

- **Students enrolled in the first year of PhD courses (XLI cycle):**

by 1:00 PM on 30th September 2025 using the following link:

<https://pica.cineca.it/unibs/dsu2025-15/>

The ranking table will be published by 24th October 2025.

Students may access accommodation from 03/11/2025 to 10/11/2025.

Failure to enter the accommodation by the above deadlines will automatically be considered as a withdrawal from the service for the entire academic year.

The housing service is available until 31st July 2026. All residences are located in Brescia.

2. The application must fulfill the following requirements, or it will be excluded:

- It must contain all the details required to complete the application;
- It must be signed by the applicant;
- It must be accompanied by a valid identification document and the documentation specified in the following paragraph.

Applications will not be accepted if they fail to meet the requirements indicated, are incomplete, submitted after the stated deadline, or submitted in a manner different from the one described above.

The following must be enclosed with the application:

- A copy of a valid identification document;

- A valid ISEE (Equivalent Financial Economic Index) certificate for university financial aid, if the student resides in Italy and has income and assets in Italy;
- Or a valid *ISEE Parificato* (ISEE-equivalent certificate) for university financial aid if the student does not reside in Italy and/or has income and assets in countries other than Italy. In this case, the student must contact one of the affiliated CAAF offices (see the list published on the University website). This service can also be accessed from abroad by sending the required documentation via email to the CAAF office. Please contact the CAAF for further details.

**The ISEE or ISEE Parificato certificate must be submitted strictly within the deadlines indicated in this call. Failure to provide certification will result in an economic status score of zero. Late certifications or self-declarations will not be accepted.**

#### Art. 4

##### *Criteria for drawing up the ranking*

1. The ranking is drawn up, with a maximum of 80 points, based on the final scores obtained by all candidates who successfully complete the admission test for the first year of the PhD course they wish to study. This score is then divided by the maximum final score obtained by the candidate who achieved first place in the league table for the same course, using the following formula: (Admission Score/Maximum Allocated Score)\*80. This value is then added to the “economic status score”, up to a maximum of 20 points, as shown in the table below:

BAND	ISEE BRACKET	SCORE
I	€ 0,00 - 13.258,35	20
II	€ 13.258,36 - 17.677,80	13,33
III	€ 17.677,81 - 26.516,70	6,66
IV	Value equal to or greater than € 26.516,71	0

2. Students that do not submit an ISEE or ISEE-equivalent certificate, or who submit the certificate with a value of € 26.516,71 or more, will be given an “economic status score” of zero.
3. Foreign students from “Particularly poor and developing countries” as per MUR decree no. 166/2025 dated 3 March 2025, do not need to present the equivalent of ISEE certification if there are no members of the family nucleus receiving an income in Italy. Such students will be placed directly in the “first bracket” and will be given an economic status score of 20.
4. Priority will be given to students with disabilities, who may apply regardless of their geographical origin.
5. In the event that more than one student receives the same score in the ranking, precedence will be given to the youngest candidate.

#### Art. 5

##### *Allocating accommodation*

1. The accommodation is allocated to successful students who are fully enrolled in the 2025/2026 Academic Year on one of the PhD courses specified under article 1.
2. Accommodation units are allocated on a strictly personal basis: it is not possible to share the allocated accommodation with other people, including family members.
3. Assignment of accommodation in the student halls of residence is subject to acknowledging and accepting the General Regulations of the university residences upon moving into the residence.

4. To the “returning students” will be reassigned the last housing unit they occupied during the 2024/2025 academic year, subject to availability and unless otherwise required by service needs. For all other categories, students will receive a communication from the reception regarding their housing assignment.

## **Art. 6**

### ***Residences fees***

1. The rates charged for the accommodation service for the 2025/2026 Academic Year correspond with the bracket allocated, which in turn depends on the student's ISEE, as submitted by the deadlines stated in Article 3. Students who do not submit the ISEE/Equivalent ISEE within the given deadlines will automatically be charged the fourth bracket rate for the A.Y. 2025/2026. Rates are published on the University website at the page: Opportunities and Services > Residences and Accommodation > Residences and Lodgings managed by UniBS > Residence Rates. Students referred to in Article 4, paragraph 3, will be charged the rate for the first bracket. Please note that rates are currently under revision.
2. The wording “bracket allocated, which in turn depends on the student's ISEE” refers to the brackets described in the “Call for accessing services for Study Entitlement (Scholarships, Accommodation Service, Canteen Service) – A.Y. 2025/2026”, as published on the University portal.
3. It is stated that the rates are halved in the following cases:
  - Check-in after the 16th of the month
  - Check-out within the 16th of the month

Students who intend to leave the residence permanently before the end of the allocation period for any reason must notify the UOC Scholarships and Benefits office in writing by opening a ticket through the [INFOSTUDENTE](#) platform, with at least 2 months' notice.

Please note that the two months are counted starting from the month following the notice submission.

(Example: to leave the accommodation by the end of April, notice must be given by the end of February).

Failure to provide timely notice will result in the student being charged for the full rent of the two-month period, which may be deducted from the security deposit.

4. Students involved in International Mobility Projects recognised by the University:
  - ✓ may keep the assigned room during their stay abroad, by continuing to pay the monthly rent for the entire period;
  - ✓ may vacate the room and remove personal belongings for the duration of the stay abroad, and pay only for the months during which the room is actually occupied. Upon return from the International Mobility Program, the student is guaranteed a place in any available room, which may differ from the previous one in both type and building.

The student must notify their choice and the period abroad in advance (within the month prior to departure) by submitting a written request through [INFOSTUDENTE](#) to the UOC Scholarships and Benefits office. If the student fails to return by the initially declared return date, no accommodation is guaranteed; access to the residences will only be granted if places are still available. Please note: the latest possible return date to access accommodation is 15 July 2026. Students returning after this date will not be eligible for an accommodation unit.

## **Art. 7**

### ***Privacy***

Personal data submitted by candidates are processed in accordance with EU Regulation – commonly referred to as GDPR (General Data Protection Regulation). Data processing may also involve the use of computerised procedures and is carried out for the institutional purposes of the Data Controller and for the management of activities related to this Call. The Data Controller is Università degli Studi di Brescia, represented by the Rector, who has appointed Liguria Digitale S.p.A., in the person of Eng. Maurizio Pastore, as the Data Protection Officer (DPO). He can be contacted via email at: [rpd@unibs.it](mailto:rpd@unibs.it)

In the event of complaints regarding the processing of personal data, the data subject may contact the Italian Data Protection Authority or other competent public bodies. To exercise their rights, data subjects may contact the Data Controller. Further information is available on the University website at the following link: <https://www.unibs.it/privacy>.

## **Art. 8**

### ***Head of the Procedure***

In accordance with Law no. 241 of 7 August 1990, the Head of the Administrative Procedure is Dr. Silvia Coppi, Head of the UOC Scholarships and Benefits at Università degli Studi di Brescia, Viale Europa 39 – Brescia.

## **Art. 9**

### ***Final Provisions***

Any aspects not explicitly covered in this Call are subject to the laws and regulations currently in force regarding public competitions and university study grants.

For further information regarding this Call, you may contact the UOC Scholarships and Benefits office of the Università degli Studi di Brescia, located at Viale Europa 39 – Brescia, by phone at +39 030 2016011, or by opening a ticket through the INFOSTUDENTE service at the following link: <https://www.unibs.it/it/infostudente> (selecting the category “Scholarships and Benefits – Accommodation Service”). This Call is published on the official website of the University: [www.unibs.it](http://www.unibs.it)

Brescia, data del protocollo

LA PRORETTRICE VICARIA

(Prof.ssa Adriana Apostoli)

*F.to digitalmente ex art. 24 D.Lgs 82/05*