

**Traduzione dell' “Allegato al verbale del Consiglio di Corsi di Studio aggregato del 22 ottobre 2025 - DELIBERA n. 9-6.1 del 22/10/2025 - Provvedimenti per la didattica: Studenti in mobilità internazionale – Esami in sede estera”**

The Consiglio di Corsi di Studio Aggregato di Economia e Management (CCSA),

HAVING REGARD TO

- Article 5 of Ministerial Decree no. 1835 of 6 December 2024;
- Article 26 of the University Statute issued by Rector's Decree no. 107 of 6 February 2024;
- the University guidelines for the conduct of teaching activities for the academic year 2025–26;
- its own Resolution no. 5-4.2 of 7 May 2025;

CONSIDERING the need to define implementing regulations for the management of examinations taken at a foreign institution by students enrolled in degree programmes belonging to the CCSA who submit a request to sit examinations remotely, as provided for by the guidelines defined by the University;

HAVING HEARD the Coordinator of the Erasmus and International Relations Committee of the Department; by a majority of those present, with one abstention and no votes against,

RESOLVES

1. Students enrolled in degree programmes belonging to the CCSA who are undertaking international mobility (within, for example, the Erasmus programme, double-degree agreements, or thesis activities abroad) may sit only one examination session for one course remotely, normally the final one required to complete their study programme, as provided for in the University's “*Regulations for the conduct of teaching activities*”. The examination must take place in an institutional environment at the host foreign institution, under the supervision of a member of the teaching staff of the same institution.

2. The examination procedures shall be the same as those indicated in the course syllabus.

- In the case of a written examination, the exam must be taken at the host foreign institution on the same date scheduled in Brescia or on the immediately following working day. The remote presence of the Examination Board during the test is not required; however, a member of the Board must be available for any requests for clarification.

The marking and assessment of the examination remain the exclusive responsibility of the Examination Board.

- In the case of an oral examination, the exam must be taken on the same date scheduled in Brescia or on the immediately following working day. The examination will be held remotely with the Examination Board, in the presence of the student at the host foreign institution and of the host institution's lecturer acting as supervisor.

3. In order to be able to sit an examination while on mobility, the student, after obtaining the availability of a lecturer from the host foreign institution to act as supervisor, must submit an authorisation request to the CCSA. The request must be sent to the Economics Teaching Services (*servizi.didattici.economia@unibs.it*) and must include:

- the course for which permission to sit the examination remotely is requested;
- the date of the examination session;
- the host foreign institution;
- the name and contact details of the lecturer from the host foreign institution who will act as supervisor.

The supervisor's email confirming availability must be attached to the request. Once authorisation has been granted, the Teaching Services will inform both the student and the lecturer responsible for the course, communicating the contact details of the supervising lecturer.