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CALL FOR APPLICATIONS FOR 5 STUDENT ASSISTANTSHIPS TO PROVIDE ASSISTANCE AND SUPPORT FOR CAREER GUIDANCE AND REGULAR TEACHING ACTIVITIES WITHIN THE HEALTHCARE PROFESSIONS DEGREE PROGRAMMES.

Annex to Rector's Decree No. 402 of 30 April 2026

Art. 1 (Call for Applications)

1. Pursuant to the 'Regulations governing forms of student collaboration in activities related to services provided by the University', a selection process is hereby launched for the award of 5 student collaboration posts for the 2026/2027 academic year.
2. The roles involve providing assistance and support for careers guidance and standard teaching activities within the degree programmes in the healthcare professions.
3. One student assistant will be selected for each of the four degree programmes in the healthcare professions, and a further student assistant to support all degree programmes in the healthcare professions, specifically:
 - 1 post for the degree programmes in nursing and midwifery:
 - Nursing;
 - Midwifery;
 - 1 post for the degree class in rehabilitation healthcare professions:
 - Vocational Education;
 - Physiotherapy;
 - Psychiatric Rehabilitation Techniques;
 - Orthoptics and Ophthalmic Care;
 - 1 place for the category of degrees in technical healthcare professions:
 - Biomedical Laboratory Techniques;
 - Medical Radiology, Imaging and Radiotherapy Techniques;
 - Dental Hygiene;
 - Dietetics;
 - 1 place in the class of degrees in preventative healthcare professions:
 - Environmental and Occupational Prevention Techniques;



- Healthcare;
 - 1 place selected from one of the aforementioned degree programmes, prioritising the needs of international students on degree programmes in the health professions.
4. Should the need arise, subject to the availability of funds, the University reserves the right to establish further partnerships beyond those indicated in paragraph 3, proceeding to review the rankings further down the list.

Art. 2 (Activities)

- 1) The Support Staff assist enrolled students and those about to enrol in the various degree programmes in the healthcare professions. The service will be provided both in person and remotely, using tools such as Microsoft Teams, Google Meet and email correspondence.
- 2) Where possible, each assistant may be assigned a group of first-year students and/or international students, grouped by degree programme.
- 3) In the course of their work, support staff:
 - a) guide and assist prospective and current students throughout their studies;
 - b) provide support for initiatives aimed at reducing drop-out rates and the number of students running behind schedule;
 - c) assist students in drawing up their study plans and with admission, enrolment and registration procedures, including at student registries where dedicated workstations may be set up in the periods leading up to admission tests and/or the submission of enrolment applications;
 - d) welcome and assist international students, including those taking part in internationalisation projects;
 - e) support the delivery of teaching activities, help students settle into university life and welcome them to the University and its halls of residence;
 - f) take part in orientation activities organised by the University or by the Departments, both within and outside the province.

Art. 3 (Commitment and financial remuneration)

1. The commitment required is a maximum of 200 hours per year, to be carried out between 1 September 2026 and 30 September 2027.
2. The financial remuneration amounts to €13.00 per hour for 200 hours, totalling €2,600.00.



3. The remuneration referred to in paragraph 2 shall be reduced by 50 per cent if, at the time of payment, the student is not duly enrolled for the academic year in which the work is carried out, having obtained their degree or doctorate during the course of that year.
4. Payment will be made for the hours actually worked by 30 September 2027.
5. The financial benefit for the service provided will be credited to the payment card issued by the University's Treasury Department. This card must be activated by the student, who must therefore enter the relevant IBAN on their personal page in ESSE3 in order to receive the hourly payment.
6. The sums and benefits paid will be subject to current tax legislation.

Art. 4 (Admission requirements)

1. Participation in the scheme is restricted to students who, during the application and selection period, are duly enrolled in the first year of a three-year degree programme in Healthcare Professions and who, during the period in which the tutoring takes place, will be duly enrolled in the second or third year of the standard programme, or in the first year as an overage student, of the following three-year degree programmes:
 - Nursing
 - Midwifery
 - Vocational Education
 - Physiotherapy
 - Psychiatric Rehabilitation Techniques
 - Biomedical Laboratory Techniques
 - Medical Radiology, Imaging and Radiotherapy Techniques
 - Dental Hygiene
 - Dietetics
 - Environmental and Occupational Health and Safety Techniques
 - Healthcare
 - Orthoptics and Ophthalmic Care;
2. Students must have obtained 2/5 of the total credits for the 2025/2026 academic year by 30 April 2026.
3. Priority is given, pursuant to Article 11(4) of Legislative Decree 68 of 2012, to students in the most disadvantaged financial circumstances. Financial circumstances are determined on the basis of the university equivalent economic situation (ISEEU) indicated in the ISEEU certificate valid for the calendar year of participation in the call for applications and self-certified to the University via the student's personal page.

Article 5 (Exclusion / Incompatibility)

- 1) The following are excluded from the programme:
 - a) students who have been enrolled for more than one year beyond the standard duration of the course, with reference



- the year of first enrolment on the current course;
- b) students who already hold a degree of the same level (second degree).

Art. 6 (Submission of application)

- 1) To submit an online application for admission, candidates must:
 - log in to their personal page on the ESSE3 system;
 - go to the 'Secretariat' section in the drop-down menu;
 - go to the 'Tutoring and 150 hours' option in the sub-menu that appears;
 - select the call for applications of interest from the list of student collaboration calls;
 - proceed to accept the call for applications, providing all the confirmations required by the system.
- 2) Applications may be submitted from the date of publication on the University's online notice board until **11.00 am on 7 June 2026**

Art. 7 (Determination of the ranking list)

1. The ranking list will be drawn up on the basis of the criteria set out in Article 8 of the Regulations, taking into account the credits earned as at 30 April 2026, and will be published within 15 days of the closing date for applications.
2. Following the publication of the provisional ranking list, candidates who deem it appropriate may submit a request for the correction of their position. The request must be submitted to the Inclusion, Participation and Student Services Unit (UOC Inclusione e Partecipazione e Spazio Studenti) by email to 150ore@unibs.it within 15 days of the date of publication of the provisional ranking list, stating 'Request for correction regarding the call for applications for healthcare professions' in the subject line. The final ranking list will then be drawn up.

Art. 8 (Allocation)

1. Collaborative placements will be awarded in accordance with the provisions of Art. 9 of the Regulations governing forms of student collaboration in activities related to services provided by the University, only following successful enrolment for the 2026/27 academic year.
2. Placements will be made in accordance with the ranking list and notified to the successful candidates by the relevant university departments responsible for allocation, which will organise the collaboration activities, via the email address assigned to the student by the University.
3. This notification is official, and the student concerned must confirm acceptance within the following 2 days, failing which their place on the ranking list will be passed on to the next candidate.



4. Payment of the grant will be made upon completion of the planned activity, subject to certification of the student's performance sent by the Head of the assigning department where the collaboration took place to the email address: 150ore@unibs.it.

Art. 11
(Data Processing Notice)

1. Personal data transmitted and collected, in accordance with EU Regulation 679/2016, will be processed for the purposes of managing the procedure relating to the collaboration referred to in this call for applications.
2. The data provided will be processed using appropriate safeguards and manual and/or electronic security measures to ensure its protection and confidentiality.
3. You have the right to access your personal data, to request its rectification, updating and erasure if it is incomplete, incorrect or collected in breach of the law, and to object to its processing on legitimate grounds.
4. The Data Controller is the University of Brescia, in the person of the Rector, with its registered office in Brescia, Piazza del Mercato, No. 15 (email: rettore@unibs.it ; certified email: ammcentr@cert.unibs.it).
5. To exercise these rights, the grant recipient may contact the Data Protection Officer (DPO) by email: rpd@unibs.it .
6. For any complaints arising from the processing of data, the grantee may contact the Data Protection Authority and other relevant public bodies.
7. Further information is available on the University's website: www.unibs.it/privacy .

Art. 12
**(Administrative Procedure
Manager)**

The Head of the Administrative Procedure, pursuant to Law No. 241 of 7 August 1990, as amended by Law No. 15/2005, is Dr Roberta Zani, Head of the Inclusion, Participation and Student Services Unit (UOC), telephone 030 2016084. For further information, please contact the following email address: 150ore@unibs.it .

Brescia, 7 May 2026

Signed: THE RECTOR
(Prof. Francesco Castelli)

Digitally signed in accordance with Article 25 of Legislative Decree
82/2005