



UNIVERSITÀ  
DEGLI STUDI  
DI BRESCIA

## **Rules and regulations on student fees and contributions**

Issued with Chancellor's decree no. 349 of 1 June 2018

### ***TITLE I***

#### **First level Study Programmes (Bachelor's Degree Programmes), second level Study Programmes (Master's Degree Programmes, Single-cycle and before Ministerial Decree 509/99)**

##### **Art. 1 - Premises**

1. In compliance with current legislation, these rules and regulations govern the procedures for determining the amount of contributions due from students enrolled on first, second and third level Study Programmes, together with the criteria for any reductions and total or partial exemptions.
2. The University of Brescia abides by the general principles of fairness and solidarity, in relation to the economic conditions of the students enrolled, using adequate methodologies to ensure an effective progressiveness, also in order to protect students in conditions of financial hardship.
3. The University of Brescia awards merit, encouraging study productivity and behaviour consistent with reducing the time required to achieve qualifications.
4. Students who wish to use the services provided by the University of Brescia must comply with the payment of student contributions.
5. Students who fail to comply with the payment of University fees may not carry out any degree-related activity (registration in examinations, transfer to another University or Degree Programme, admission to the final examination, etc.), nor can they obtain certificates referred to Academic Years for which they have outstanding debts. On completion of their studies or in case of withdrawal from studies, students must remedy any outstanding debt.

##### **ART. 2 - COMPOSITION OF FEES AND CONTRIBUTIONS**

1. Fees and contributions to be paid by students consist of:
  - Stamp duty;
  - Regional tax for the right to University education
  - Annual comprehensive contribution, which may vary according to:
    - Financial situation and household composition of the student as determined in the ISEE (Equivalent Financial Situation)



- Indicator) declaration for subsidised services for the right to University Education;
- Study Programme concerned
  - Number of years registered;
  - Number of University educational credits (CFU, *Crediti Formativi Universitari*) achieved in the twelve months prior to 10 August.
- Any contributions for services rendered at the request of the student for his/her individual needs.

### **Art. 3 - SUBDIVISION OF CONTRIBUTION AND PAYMENT METHOD**

1. The payment of fees and contributions is divided into 3 instalments:

#### ***First instalment***

The first instalment shall be paid at the time of registration or enrolment, and is composed of:

- a) Stamp duty to be paid online.
- b) Regional tax for the right to University Education

The deadline of the first instalment is scheduled for 15 October each year. If the said deadline falls on a public holiday, it is extended to the following working day.

Students who intend to obtain the final qualification in extraordinary graduation sessions of the previous Academic Year, who if enrolled in a two-year Master's Degree Programme, have achieved at least 75% of the total educational credits as of 30 September, or at least 85% of the total educational credits if enrolled in a Single-cycle Bachelor's or Master's Programme, and who have not applied for a scholarship for the new Academic Year, are not required to renew enrolment in the new Academic Year and are exempt from paying the first instalment. At the end of the extraordinary final examination sessions, in case of failure to obtain the final qualification, they will be obliged to immediately pay the amounts due.

Students who graduate in extraordinary sessions of the previous Academic Year and have obtained a scholarship for the following Academic Year must repay the scholarship.



### **Second and third instalment**

The second and third instalments are respectively equal to 50% of the annual comprehensive contribution, calculated based on financial situation and household composition of the student as determined in the ISEE (Equivalent Financial Situation

Indicator) declaration for subsidised services for the right to University Education; the Study Programme concerned; the number of years enrolled and the number of university educational credits earned in the twelve months prior to 10 August.

The deadlines for the second and third instalments are fixed respectively to 15 March and 31 May. If the said deadlines fall on public holidays, they shall be extended to the following working day.

2. It is possible to request the amount of the second and third instalments to be divided into further instalments on the condition that the student holds a valid ISEE (Equivalent Financial Situation
3. Indicator) declaration for the benefits for the right to University Education equal to or less than € 40,000,00.  
In any case, the first instalment amount cannot be divided or paid in further instalments.
4. The University of Brescia has enabled PagoPA, the electronic system for payments to Public Administrations.

### **ART. 4 - CRITERIA FOR CALCULATING THE COMPREHENSIVE UNIVERSITY CONTRIBUTION**

In compliance with Italian Law no. 232 of 11.12.2016, the following calculation criteria are identified according to the household financial situation certified by the ISEE (Equivalent Financial Situation

Indicator) declaration issued for subsidised services for the right to University Education:

- 1) **Students enrolled in the first year and students enrolled for a number of years less than or equal to the normal duration of the Study Programme plus one year if they have achieved, in case of enrolment in the second year, at least 10 university educational credits by August 10 or, in case of enrolment in the years following the second, at least 25 university educational credits by 10 August; the contribution is equal to:**

<b>ISEE calculated for subsidised services for the right to University Education</b>	<b>Contribution</b>
ISEE is less than or equal to 13,000 euro	No contribution. Only pay Regional Tax + stamp duty
ISEE between 13,001 and 30,000	$(\text{ISEE} - 13000) \times 0.07$ + regional tax + stamp duty <i>provided it does not exceed the contribution level calculated according to the function already used in the AY 2016/2017</i>



ISEE between 30,001 and 38,000	(ISEE-13.000)*0.075 + regional tax + stamp duty provided it does not exceed the contribution level calculated according to the function already used in the AY 2016/2017
ISEE between 38,001 and 45,000 euro	Contribution calculated according to the attached function already in place in the AY. 2016/2017. For the last year of the Study Programme, the contribution is increased by € 20 for the 3-year Bachelor's Degree Programmes and € 30 for Master's Degree Programmes and Single-cycle Master's Degree Programmes (+ regional tax + stamp duty)
ISEE greater than 45,001 euro	Contribution calculated according to the function shown in the annex and already used in the AY 2016/2017. For the last year of the Study Programme, the contribution is increased by € 20 for the 3-year Bachelor's Degree Programmes and € 30 for Master's Degree Programmes and Single-cycle Master's Degree Programmes (+ regional tax + stamp duty)

2) **students enrolled for a number of years less than or equal to the normal duration of the Study Programme plus one year if they have achieved, in case of enrolment in the second year, less than 10 university educational credits by August 10 or, in case of enrolment in the years following the second, less than 25 university educational credits by 10 August; the contribution is equal to:**

<b>ISEE value calculated for subsidised services for the right to University Education</b>	<b>Contribution</b>
ISEE is less than or equal to 13,000 euro	€ 200 + regional tax + stamp duty
ISEE between 13,001 and 30,000	Contribution calculated according to the attached function already in place in the AY. 2016/2017. For the last year of the Study Programme, the contribution is increased by € 20 for the 3-year Bachelor's Degree Programmes and € 30 for Master's Degree Programmes and Single-cycle Master's Degree Programmes (+ regional tax + stamp duty)
ISEE between 30,001 and 45,000	Contribution calculated according to the attached function already in place in the AY. 2016/2017. For the last year of the Study Pro-



	gramme, the contribution is increased by € 20 for the 3-year Bachelor's Degree Programmes and € 30 for Master's Degree Programmes and Single-cycle Master's Degree Programmes (+ regional tax + stamp duty)
ISEE greater than 45,001 euro	Contribution calculated according to the attached function already in place in the AY. 2016/2017. For the last year of the Study Programme, the contribution is increased by € 20 for the 3-year Bachelor's Degree Programmes and € 30 for Master's Degree Programmes and Single-cycle Master's Degree Programmes (+ regional tax + stamp duty)

**3) students enrolled for a number of years exceeding the normal duration of the Study Programme plus one year if they have obtained at least 25 university educational credits by 10 August; the contribution is equal to:**

<b>ISEE value calculated for subsidised services for the right to University Education</b>	<b>Contribution</b>
Less than 13,000	€ 200 + regional tax + stamp duty
Between 13,001 and 30,000	Lower value between $(\text{ISEE} - 13000) * 0.07 * 1.5$ and the resulting contribution value by applying the function already used in the AY 2016/2017 (+ regional tax + stamp duty). Minimum value € 200 + regional tax + stamp duty
Between 30,001 and 45,000	Contribution calculated according to the attached function already in place in the AY. 2016/2017. For the last year of the Study Programme, the contribution is increased by € 20 for the 3-year Bachelor's Degree Programmes and € 30 for Master's Degree Programmes and Single-cycle Master's Degree Programmes (+ regional tax + stamp duty)
ISEE greater than 45,001 euro	Contribution calculated according to the attached function already in place in the AY. 2016/2017. For the last year of the Study Programme, the contribution is increased by € 20 for the 3-year programmes and € 30 for Master's Degree Programmes and Single-cycle Master's Degree Programmes (+ regional tax + stamp duty)



4) students enrolled for a number of years exceeding the normal duration of the Study Programme plus one year if they obtained less than 25 university educational credits by 10 August; the contribution is equal to:

ISEE value calculated for subsidised services for the right to University Education	Contribution
Less than 13,000	€ 200 + regional tax + stamp duty
Between 13,001 and 30,000	Contribution calculated according to the attached function already in place in the AY. 2016/2017. For the last year of the Study Programme, the contribution is increased by € 20 for the 3-year Bachelor's Degree Programmes and € 30 for Master's Degree Programmes and Single-cycle Master's Degree Programmes (+ regional tax + stamp duty)
Between 30,001 and 45,000	Contribution calculated according to the attached function already in place in the AY. 2016/2017. For the last year of the Study Programme, the contribution is increased by € 20 for the 3-year Bachelor's Degree Programmes and € 30 for Master's Degree Programmes and Single-cycle Master's Degree Programmes (+ regional tax + stamp duty)
ISEE greater than 45,001 euro	Contribution calculated according to the attached function already in place in the AY. 2016/2017. For the last year of the Study Programme, the contribution is increased by € 20 for the 3-year Bachelor's Degree Programmes and € 30 for Master's Degree Programmes and Single-cycle Master's Degree Programmes (+ regional tax + stamp duty)

#### **ART. 5 - MAXIMUM CONTRIBUTION BACHELOR'S AND MASTER'S DEGREE PROGRAMMES**

1. Bachelor's and Master's Degree Programme students, enrolled in the first year outside the prescribed time without ISEE or with ISEE exceeding 45,000 Euro, shall pay the University contribution, differentiated according to the type of their Study Programme, the regional tax for the right to University Education and the stamp duty.
2. The following students are subject to this maximum contribution:



- a) Students that do not produce the ISEE declaration or whose ISEE exceeds 45,000.00 Euro;
  - b) Students that have not granted authorisation for ISEE data retrieval from the database of INPS (*Istituto Nazionale di Previdenza Sociale*, the Italian national social security and welfare institute);
  - c) Have not got a compliant or valid ISEE available in the INPS data base for subsidised services for the right to University Education.
3. The maximum contribution amount is defined for each Study Programme and is reported in the table enclosed herewith.
  4. The University reserves the right to change the ISEE threshold over the course of future Academic Years, beyond which it is not possible to obtain a contribution reduction.

#### **Art. 6 - APPLYING FOR UNIVERSITY CONTRIBUTION REDUCTION**

1. Students who wish to benefit from a reduction in university contributions, with respect to the maximum amount, must have an ISEE declaration calculated specifically **for benefits for the right to University Education** and referring to the student's household composition. Issuance of the ISEE declaration must be requested to any CAF/CAAF (Italian authorised tax assistance centres) or other authorised issuing body, by signing the *Dichiarazione Sostitutiva Unica* (Comprehensive Self-Declaration, hereinafter referred to with the Italian acronym DSU), from 1 January to 31 December.
2. Late submission of the ISEE declaration after 31 December is only permitted following the presentation of a copy of the ISEE declaration at the Student's Service, with a penalty of € 250.
3. The penalty will not be applied to those who enrol in the Academic Year after December 31 for reasons beyond their control (e.g., rankings for Study Programmes with planned access).
4. In case of failure to retrieve a compliant and valid ISEE (point 1 of this Article) from the INPS database or failure to submit the ISEE to the Student's Service (point 2 of this Article) within the deadlines indicated above, the maximum university contribution will apply.
5. The ISEE declarations are subject to checks by cross-referencing with Public Administration databases, the INPS and inspection activity by the *Guardia di Finanza* (Italian Finance Police).

#### **Art. 7 - PART-TIME STUDENT CONTRIBUTIONS**

1. Students enrolled part-time must pay the stamp duty, regional tax for the right to University Education and contributions defined according to the procedures set out in Art. 4 "Criteria for calculating the comprehensive university contribution", to the extent of 65% compared to



those enrolled full-time, plus from the regional tax for the right to University Education and the stamp duty.

- The credits achieved in the twelve months prior to 10 August, in order to be recognised as a deserving student (see criteria indicated in Article 4) change according to the following table:

Year	Bachelor's Degree Programmes		Master's Degree Programmes	
	Full-time students	Part-time students	Full-time students	Part-time students
1	0	0	0	0
2	At least 10 per year	0	At least 10 per year	0
3	At least 25 per year	At least 5 per year	At least 25 per year	At least 5 per year
4	At least 25 per year	At least 5 per year	-	At least 5 per year
5	-	At least 12 per year	-	-
6	-	At least 13 per year	-	-

- Part-time students with non-EU citizenship, if placed in the maximum bracket, pay 65% of contributions provided for in the following Article 8.

#### **ART. 8 - BACHELOR'S AND MASTER'S DEGREE PROGRAMMES: INTERNATIONAL STUDENTS**

- International Students with EU citizenship are subject to the same envisaged contribution as students with Italian citizenship.
- International students with non-EU citizenship and an entry visa / residence permit for study purposes are placed in one of the contributory brackets shown in the table below, based on their Country of Origin and Study Programme.

Country of Origin	Maximum contribution
Students from Developing Countries (defined annually through a Italian Ministerial	€ 156 (Regional tax for the right to University





Decree)	Education and stamp duty
Students from Countries with a medium-low income (as defined by the World Bank) <a href="https://data.worldbank.org/income-level/lower-middle-income">https://data.worldbank.org/income-level/lower-middle-income</a>	€ 1,000 (including regional tax for the right to University Education and stamp duty) for all Study Programmes
Students from other Countries	Maximum contribution equivalent to that envisaged for Italian citizens

3. International students who receive an income and own assets in Countries other than Italy, may request their contribution (with respect to the maximum amounts indicated above) to be determined based on their household economic condition, according to the ISEE equivalent procedure.
4. Stateless students, political refugees or people under international protection shall be treated as Italian citizens and, for the purpose of assessing their financial situation, are exempt from having to submit declarations from Embassies or Consulates, since only income and any assets owned in Italy are taken into consideration, to be self-certified with the same methods envisaged for Italian students. Being stateless or a political refugee must be proven by the interested parties through official documentation issued by the Civil Court for stateless students and the specific Commission established at the Ministry of the Interior for political refugees.
5. International Students with non-EU citizenship are subject to the same envisaged contribution as Italian and EU students if:
  - a) the household composition has been resident for tax purposes in Italy for at least 2 years (Art. 58 of Italian Presidential Decree 600/73) with reference to tax returns for the two years preceding the application for the benefit;
  - b) Pursuant to Directive 2004/38/EC, students are family members of Italian or EU citizens or , pursuant to Directive 2003/109/EC, of long-term residents.

#### **ART. 9 - ENROLMENT CONTRIBUTIONS AND MOBILITY DICTATED BY SPECIFIC AGREEMENTS BETWEEN THE UNIVERSITY AND OTHER UNIVERSITIES / INSTITUTIONS**

1. Incoming student enrolment and mobility governed by specific agreements between the University and other Universities / Institutions may be subject to a different contribution as compared to the other University Study Programmes.

#### **ART. 10 - INDEPENDENT STUDENT CONDITIONS**

1. Students are considered independent when they satisfy both of the following requirements:



- a) residence, as recorded in the relevant General Register Office, outside of the residential unit of the family of origin, established at least two years prior to the submission date of the self-declaration of income at the University of Brescia. The residence must not be in a property owned by a member of the household of origin;
  - b) Financial situation indicator, deriving exclusively from employed or assimilated work income and not for employment by a family member. This income must have been fiscally declared since at least two years and must not be less than the relevant amount determined annually by regional decree.
2. If the student does not meet the requirements specified above, the financial situation (ISEE) of the family of origin is taken into account.

#### **Art. 11 - EXEMPTIONS FROM UNIVERSITY CONTRIBUTIONS**

1. They are exempt from paying University contributions and therefore only pay regional tax for the right to University Education and stamp duty:
  - a) Students with an ISEE less than or equal to 13,0000, enrolled in the first year or enrolled for a number of years less than or equal to the normal duration of the Study Programme plus one year and if they achieved, in case of enrolment in the second year, at least 10 university educational credits by August 10 or, in case of enrolment in the years following the second, at least 25 university educational credits by 10 August.
  - b) Students enrolling for the first time in a 3-year or Single-cycle Master's Degree Programme and who have obtained an upper secondary school diploma with a final score of 100/100 or 100 with honours are exempt from the contribution for the first year of the Study Programme. Transferred students, repeating students and students that already hold a degree cannot benefit from this exemption.
  - c) Students with a recognised handicap pursuant to Art. 3, paragraph 1, of Italian Law no. 104 of 05/02/1992, or a disability equal to or higher than 66% (sixty six percent); in order to benefit from this type of exemption, students, upon registration, must produce the certification issued by the competent local unit of the National health System certifying the handicap conditions and / or the percentage of disability. Students are required to communicate any recognised changes in their degree of disability.
  - d) eligible students and those receiving scholarships (pursuant to Italian Legislative Decree no. 68 of 29/03/2012, Article 9, paragraph 2);
  - e) students who are children of beneficiaries of the disability benefit pursuant to Art. 30 of Law 118/71 with an ISEE not exceeding € 4,000. Those interested should produce:
    - 1) a self-certification of their family status;
    - 2) a copy of the report issued by the Medical Commission of the National health System local unit stating the type and degree of parent's disability (if the disability certification is



not subject to review, the same must only be submitted at the time of the first application for exemption);

3) the certification issued by the benefit institution attesting that the same parent is entitled to an incapacity benefit.

The exemption may only be granted if the parent is disabled with total and permanent incapacity to work of 100% (see points 4, 5, 6 of the report issued by the National health System local unit) and receives the relative benefit.

- f) foreign students from Developing Countries (defined by Italian Ministerial Decree no. 594 of 01/08/2014) whose household resides in the same Country without income or assets in Italy;
- g) Students receiving annual scholarships from the Italian Government, in the context of development cooperation programmes, cultural and scientific intergovernmental agreements and related executive programmes (pursuant to Italian Legislative Decree no. 68 of 29/03/2012, Article 9, paragraph 3), of international cooperation projects managed by the Ministry of Foreign Affairs, EBM;
- h) students in detention with a final sentence in correctional facilities with which an agreement is in place.

Further reductions to contributions due to provisions by the Regional Authority of Lombardy regarding the subject of the Right to University Education will also be envisaged.

## **Art. 12 - OTHER REDUCTIONS TO UNIVERSITY CONTRIBUTIONS**

1. The siblings of students enrolled at the University of Brescia benefit from a reduction in the annual comprehensive contribution calculated on the basis of the student's position and his/her ISEE until the first year after the normal duration of the Study Programme of the first sibling enrolled.  
To obtain the reduction, the siblings must be part of a household with an ISEE for benefits for the right to University Education less than or equal to € 100,000.00.  
The benefit is granted on condition that the siblings are part of the same family and have the same residence.  
The reduction is equal to:
  - a) 45% of comprehensive contribution for students with an ISEE for subsidised services for the right to University Education less than or equal to € 29,999.99;
  - b) 25% of the comprehensive contribution to students with an ISEE for benefits for the right to University Education exceeding € 30,000.00 and less than or equal to € 49,999.99;
  - c) 20% of the comprehensive contribution to students with an ISEE for benefits for the right to University Education exceeding € 50,000.00 and less than or equal to € 100,000.00;



- d) There is no reduction for students with an ISEE for benefits for the right to University Education exceeding € 100,000.00 or for students who do not produce an ISEE declaration.

This reduction can be combined with other reductions (if any).

2. Students engaged in educational activities abroad, within the framework of international agreements, who acquire more than 12 university educational credits per semester abroad are entitled to a contribution reduction of € 30 for each credit acquired beyond the twelfth per semester.  
This reduction can be combined with other reductions (if any).
3. Students engaged in educational activities abroad, within the framework of international agreements (non-Erasmus activities including activities aimed at achieving a joint degree), where international agreements envisage charges to be paid by students, are exempt from University contributions (second and third instalments) in proportion to the period spent abroad, due their non attending educational activities at the University of Brescia. Subject to any different provisions contained in current international cooperation agreements.
4. In case of pregnancy, the students enrolled in Study Programmes without compulsory attendance may, as an alternative to interrupting studies, benefit, from a 50% reduction of the contribution due for the Academic Year (excluding the regional tax for the right to University Education and stamp duty), for each child born in the period between 1 August to 31 July of the following year.
5. Students participating in projects for which an agreement was stipulated which provides for exemption from the contribution in a determined percentage.
6. Students employed by or children of employees of engineering companies who were beneficiaries to scholarships funded by EBM (maximum 60 students), on the basis of the agreement approved by the Academic Senate by Decree 36/2016 of 12/04/2016, are exempted from the payment of University contributions for all the three scholarship years, subject to compliance with the scholarship renewal requirements.
7. Students who benefit from political asylum and / or refuge or international subsidiary and humanitarian protection, benefit from a 30% reduction to the annual comprehensive contribution.
8. Students with a disability percentage between 50% and 65%, referred to in Art. 8, paragraph 7 of the Italian Decree of the President of the Council of Ministers dated 9 April 2001, benefit from a comprehensive contribution reduction of € 300.

Further forms of exemption may be provided on the basis of specific agreements.

The different contribution exemptions/reductions cannot be combined with each other (except the reduction for siblings and for the achievement of more than 12 University educational credits abroad per semester). If a student meets the requirements to obtain more exemptions and concessions for merit, the University automatically assigns him/her the most favourable



exemption or concession.

### **Art. 13 - REDUCTIONS FOR MERIT**

1. Students regularly enrolled in a Study Programme, excluding students beyond the prescribed duration of their Study Programmes and those repeating the year, benefit from a reduction of € 450,00 from the annual comprehensive contribution, provided that they have achieved the merit threshold both in terms of University educational credits and weighted average grades, with regard to their Study Programme and year of enrolment in the previous Academic Year. This threshold is determined, for each Study Programme and programme year according to the frequency distribution of the University educational credits and weighted average grade and is identified at the 75th percentile of both frequency distributions.

The benchmark for the possession of merit requirements, which are determined by the University, is established on 31 October.

Another condition for obtaining this benefit is that the student must not number of years of student must not be registered beyond the prescribed duration of the Study Programme and must not have interrupted studies.

2. Those who have graduated according to the University system established by Ministerial Decree 509/99 and subsequent amendments and enrol in a Master's Degree Programme are partially exempt from the annual comprehensive contribution for an amount equal to € 200.00 if they have obtained their degree from the University of Brescia with a grade equal to at least 100 out of 110 and have completed the Study Programme that confers the degree within its normal duration, without validating training activities from previous University careers or enrolments.

### **ART. 14 - REDUCTIONS FOR UNDERGRADUATES**

1. Those enrolled who obtain their final degree by 30 April as graduates of the new Academic Year, acquiring educational credits or attendance credits related to courses found in the first teaching period of the new Academic Year, must pay the full amount of regional tax for the right to University Education and half of the envisaged University contributions based on their financial situation. This reduction does not apply to students who achieve their degree by 30 April, with an interruption of studies during the preceding Academic Year, even if the student was only missing the final exam.

### **Art. 15 REGISTRATION OF GRADUATES FOR SINGLE COURSES**

1. Graduates from the University of Brescia must pay a specific contribution based on the ISEE of the household and the Study Programme in which they enrol, commensurate with the number of credits to be achieved, calculated according to the following formula [Contribution due (based on ISEE for students of the Study Programme that meet the enrolment credit requirement)/60] \*[number of credits].



For all other graduates, the contribution is calculated based on the financial situation maximum bracket and the and Study Programme to which the courses for which they intend to register belong, commensurate to the number of credits to be achieved calculated according to the following formula [maximum contribution due from the students that meet the enrolment credit requirement/60] \*[number credits].

2. The contribution for enrolment to individual courses is reduced by 50% for those who need to acquire credits to comply with the requirements of the Agreement stipulated with the *Ordine dei Dottori Commercialisti ed Esperti Contabili* (Association of certified accountants and auditors) of Brescia.
3. Graduates who are enrolled in individual courses to achieve the curricular requisites for admission to a Master's Degree Programme, will be reimbursed for the total contribution paid for enrolment into individual courses if enrolling in a Master's Degree Programme at the University of Brescia.
4. No contributions are due from students enrolled in Schools of Specialisation or PhD Programmes at the University of Brescia that enrol in individual courses.
5. Payment must be settled in a single transaction, at the time of enrolment.

## Art. 16 - OTHER FEES AND CONTRIBUTIONS

### Admission test fees

The fee for registration in selective or indicative tests for admission to the Study Programmes is set at € 50,00.

Students that have failed the first admission test for Study Programmes in the economic-legal area and ask to be admitted to the second session of the same test are exempted from the aforesaid contribution.

**Acknowledgement fee** In addition to the amount due for enrolment in the corresponding course year, students who have interrupted and deferred their studies must pay an acknowledgement fee upon their resumption, which is set at € 80.00 per deferred Academic Year.

**Pre-assessment fee** For the acknowledgement of previous periods of study and assignment of the student to years following the first (€ 100): no additional costs are applied if the application for acknowledgement for previous study periods and assignment to years following the first is received after student enrolment.

**Copy of degree certificate:** € 50

## ART. 17 - WITHDRAWING FROM STUDIES



1. The amount of University contributions due by the student depend on the submission date of the withdrawal declaration renouncing studies and the instalment deadlines. Students are required to pay the due instalments when submitting their withdrawal declaration.
2. Those who have withdrawn from studies and re-enrol requesting, based on current teaching regulations, the recognition of credits achieved, may only submit an application if they are up to date with fee and contribution payments for the Study Programme in which they were previously enrolled.

### **ART. 18- REIMBURSEMENTS**

1. The first instalment may only be refunded in the cases provided for by Art. 18 paragraph 7 of the Student Rule and Regulations.

## **TITLE II**

### **Third level and other training activities**

1. Those who wish to use the services provided by the University of Brescia must comply with the student contribution payment for each Academic Year.
2. Those who have any outstanding debt, of any nature (i.e., student contribution, late payment, international mobility scholarship repayments, honour loans, etc.), with the University of Brescia may not carry out any degree-related activities. On completion of their studies or in case of withdrawal from studies, students must remedy any outstanding debt.
3. For matters that are not covered by these Rules and Regulations and their annexes, current legislation applies.

### **Art. 19 – PHD Programmes**

1. The contribution paid by PhD students consists of:
  - Stamp duty
  - Regional tax for the right to University Education

### **ART. 20 – SCHOOLS OF SPECIALISATION**

1. The contribution to be paid by those enrolled in Healthcare Schools of Specialisation, whose University career is governed by Italian Legislative Decree no. 368 of 17 August 1999 and subsequent amendments, consists of:
  - Stamp duty;
  - Contribution equal to € 1,300.



2. The contribution to be paid by those enrolled in Schools of Specialisation in the healthcare area that can be accessed by holders of qualifications other than a Master's Degree in Medicine and Surgery, consists of:
  - Stamp duty;
  - Regional tax for the right to University Education;
  - Contribution equal to € 1,300.
3. The contribution to be paid by those enrolled in the School of Specialisation for Legal Professions consists of:
  - Stamp duty;
  - Regional tax for the right to University Education;
  - Contribution equal to € 1,578.

#### **ART. 21- MASTER'S COURSES**

1. The contribution due from those enrolled in Master's Courses is defined by the decree establishing the individual Master's Course and consists of the following:
  - Stamp duty;
  - Contribution, with specific indication of the fee to be paid by those enrolled as non-examination students or in individual training modules, if any;
2. The contribution amount can be divided into instalments.
3. Failure to pay the amount due at the time of enrolment nullifies registration.

#### **ART. 22 - ADVANCED TRAINING, REFRESHER AND TRAINING COURSES FOR PROFESSIONALS**

1. The contribution due from those enrolled is defined within the decree establishing each individual course and consists of the following:
  - Stamp duty;
  - Contribution, with specific indication of the fee to be paid by those enrolled in individual training modules, if any.

#### **ART. 23 – STATE EXAMINATIONS**

Candidates who apply for entrance in state examinations should pay the fee provided for in the related calls.

#### **ART. 24 OTHER FEES AND CONTRIBUTIONS**

1. For participation in competitive examinations for admission that include written exams or tests, a specific fee of € 50,00 is required. The fee is not refundable, unless in case of failure to activate the course.
2. To obtain a copy of the original qualification a fee of € 50,00 is required.





### ***TITLE III***

#### **ART. 25 - FINAL PROVISIONS**

1. For matters that are not covered by these Rules and Regulations and their annexes, current legislation applies.
2. These Rules and Regulations apply to all programmes and courses organised by the University, even when there are special agreements with other public or private bodies - and any provision conflicting with these Rules and Regulations shall become ineffective as of the date these Rules and Regulations enter into force.
3. These Rules and Regulations shall be advertised on the University website and all students are required to comply with it.

#### **Art. 26 - Adoption and entry into force**

These Rules and Regulations shall take effect from AY 2018/2019.



CONTRIBUTION FUNCTION ALREADY IMPLEMENTED IN AY 2016/2017

$$C = K + a / (1 + e^{(b - c * ISEE)^{(1/d)}})$$

For each contribution class, the parameters are as follows:

Class	TPTX_C0	TPTX_B	TPTX_B	TPTX_B3	TPTX_B0
	K	1	2	C	D
1	40	1967.812 9	5.290566 1	0.00018151	1.704878 7 8
2	40	1822.078 7	3.513710 4	0.00014596	1.012370 4
3	40	2476.290 4	3.588330 6	0.00014409	1.114132 4 4
4	60	2144.247 8	5.312250 1	0.00018425	1.567448 8 6
5	180	2144.247 8	5.312250 1	0.00018425	1.567448 8 6
6	180	2476.290 4	3.588330 6	0.00014409	1.114132 4 4
7	480	2144.247 8	5.312250 1	0.00018425	1.567448 8 6

C= total contribution

E = base of natural numbers

ISEE= Equivalent

Financial Situation Indicator

**LEGEND GROUPS -ECONOMICS-LAW ENGINEERING**

	PROGRAMMES	L	LS/LM	LSCU/LMCU
ECO	1	1	3	



LAW	1	1	3	5
ENG	4	4	6	5

**LEGEND GROUPS - MEDICINE AND SURGERY**

PROGRAMMES			TYPE
BIOTECHNOLOGIES/EXERCISE AND SPORT SCIENCES			4
HEALTH PROFESSIONS			2
DENTISTRY			7
MEDICINE AND SURGERY			5
MASTER'S DEGREE PROGRAMMES			6